

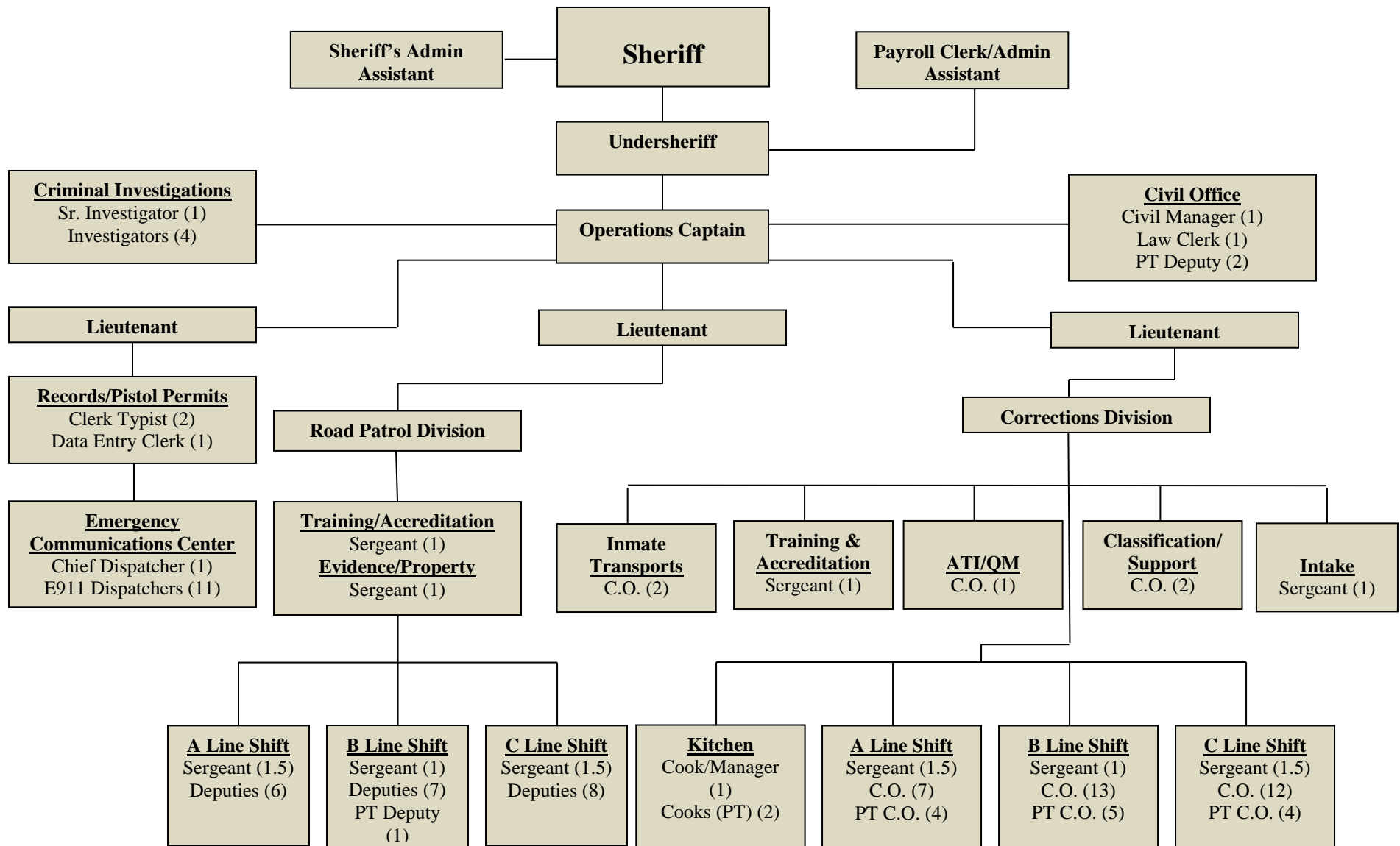


# 2017 Annual Report

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# Tioga County Sheriff's Office



# Remarks

*Sheriff Gary W. Howard*



As you review this report, you'll find a summary of statistics detailing the type and volume of work being performed by each Division of the Sheriff's Office, as well as a glimpse into the special programs created and provided for the public to use.

I hope that you will take notice of the volume of work being performed by my dedicated and professional staff. The trend of increasing workloads and unfunded mandates continue, in spite of shrinking budgets and personnel. But, as I've previously stated, I believe that we are capable and talented enough to meet these challenges.

As always, I want to encourage all citizens to be proactive in crime prevention and in helping to keep our communities safe.

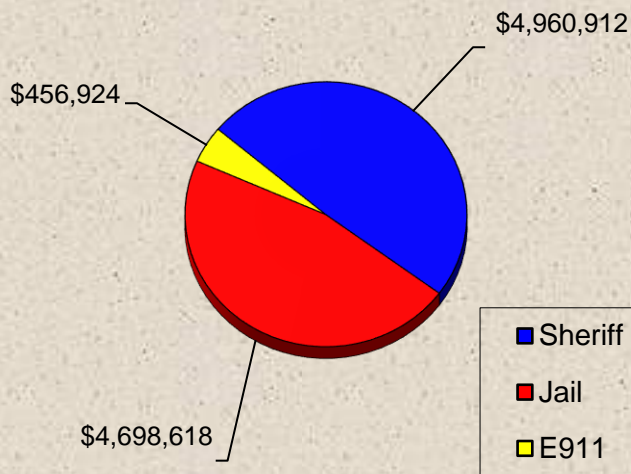
I am proud to serve as your Sheriff, and will continue to work hard in leading a professional and effective Sheriffs' Office.

# ADMINISTRATION

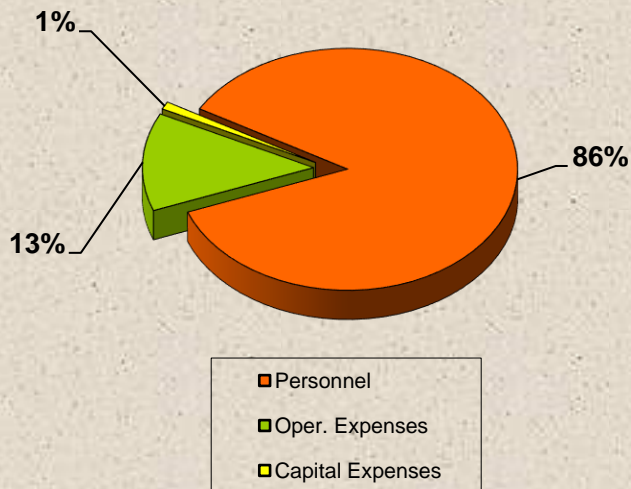
## Budget

Three component budgets create the overall Sheriff's Office Operation Budget; Sheriff's Operations, Jail Operations and E911 Operations

**2017 Sheriffs' Office Budget**  
(\$10,116,454)

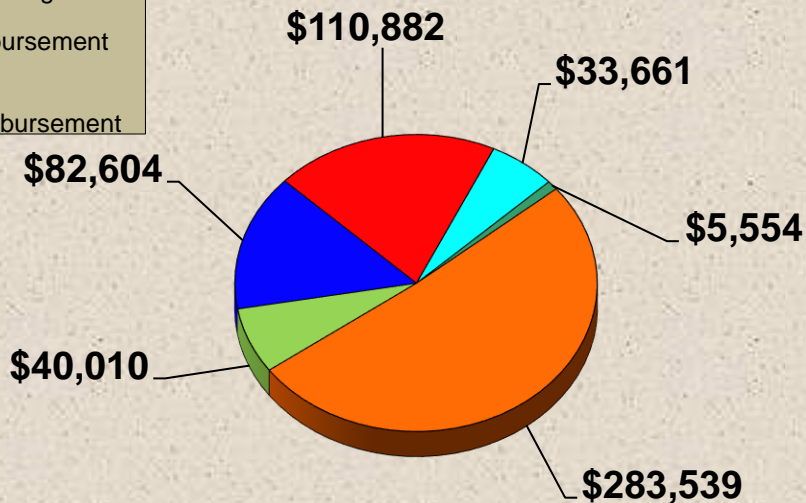


**2017 Sheriffs' Office Budget**  
( Breakdown)

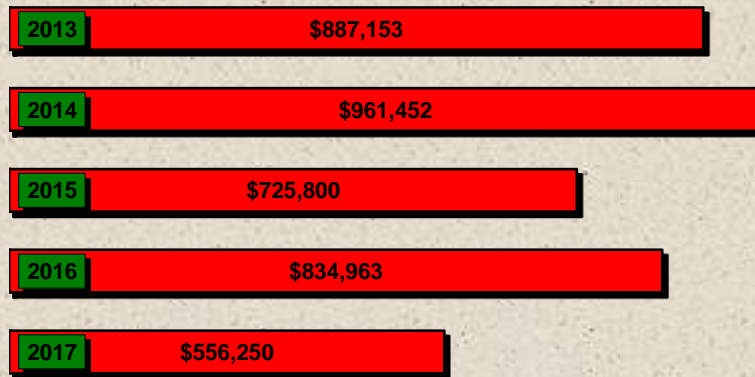


**2017 Revenue**

- Civil Fees
- Inmate Boarder Fees
- Pistol Licensing & ID
- Fed Reimbursement
- E911 Fees/Reimbursement



**Sheriff's Office Revenue  
(comparison by year)**



## Grants

State and Federal grant funding continues to be a priority and is an important objective in meeting our goal of providing cost effective services.

Federal and NYS Homeland Security Grant monies continue to provide for essential equipment and information technology upgrades for emergency services and public safety.

In 2017, the NYS Governor's Traffic Safety Board provided a grant for \$13,800 for traffic enforcement and NYS Homeland Security and Emergency Services provided \$38,000. The NYS E911 Expedited Funding for the Public Safety Answering Point was \$147,475.

STOPDWI Funding provides for Special DWI Patrols, as well as equipment in support of DWI enforcement.



**\$38,000**



**\$28,000**



# Public Service Programs



The Sheriff's Office continues to be an active partner with the NYS Child Passenger Safety Program. Tioga County residents can make a reservation to have their child safety seat inspected as well as instructed on the proper method for installing a child safety seat. During these inspections, seats which are deemed unsafe or appear on a factory recall list will be replaced free of charge.

In collaboration with the Tioga County Department of Health, Deputy Kaden Siang continues to actively participate in several Car Seat installation events during the calendar year.



Using equipment that contains the latest digital fingerprinting technology and high resolution photography, the Tioga County Sheriff's Office provides SAFE CHILD cards for parents and guardians. In the event a child is lost or reported missing, these cards would serve as critical identification for law enforcement. The program is staffed by Corrections Officers who travel to schools and special events throughout the county during the year to process these specialized identification cards for children ages 3 through 15 years of age.

In 2017, 221 children were processed at 7 different events for their ID cards.



[Tiogacountysheriff.com](http://Tiogacountysheriff.com)

The official website for the Sheriff's Office provides visitors with an array of information about operations and special programs. Press releases and special advisories are made available to the public, as well as useful links to other public safety related websites and organizations.

A confidential Tip Line has provided hundreds of valuable leads which have resulted in the successful investigation of Drug dealers and other criminal activity.

## Offender Watch®

*Sex Offender Registration and Notification System*

A free on-line service which provides citizens with the information needed to protect your loved ones. The service allows you to view known registered offenders and predators in your area. Knowing who these people are and what they've done provides you with your best defense to protect your family - awareness. The service also allows for instant e-mail notifications which alert you if a registered sex offender moves within proximity of your home.



A Product of LexisNexis®

In partnership with CrashLogic, citizens involved in a motor vehicle accident which was investigated by the Sheriffs' Office can now access the official report on-line. Regardless of where you reside or happen to be, if you have access to the internet you're able to retrieve a copy of your accident report for filing with your insurance company or for your personal records.

A service fee of \$12.00 is charged for accessing the report which is available to customers 24 hours a day 7 days a week.

*Promoting victim  
rights in the  
Empire State*

**VINE NY**

**1-888-VINE-4NY**

In partnership with the NYS Sheriffs' Association, citizens can access the NYS VINELink which is an online resource that allows you to search for information regarding an offender incarcerated in State Prison or the 60 County Correctional facilities throughout NYS. This service is provided to assist Victims of Crime who have a right to know about their offender's custody status and when they are being released from incarceration. If you want to be notified of any offender's release, you can register to be notified by phone call or E-mail.



**PERSONAL I. D. CARD**

issued by  
**SHERIFF OF TIOGA CO.**

**Nancy F Smith**

222 Main St  
Owego, NY 13827

Date Issued **05/24/2011**

Eyes: BLU Ht. 5' 10" Wt. 135 Hair: BRO

*Nancy F. Smith* DOB 02/02/1988

Tioga County residents can obtain a Sheriffs' Personal I.D. Card. Utilizing state of the art digital equipment, Sheriffs' personnel can produce a high grade personal identification card embedded with an embossed hologram. This type of identification card is permitted for use in boarding commercial aircraft as well as other security identification purposes. This service is available during business hours, Monday-Friday, for a fee of \$15 for children and adults. \$10 for Senior Citizens.



# Law Enforcement Operations



## Road Patrol Division

The Road Patrol Division is the primary law enforcement component of the Sheriff's Office. It is staffed by 29 officers.

Their jurisdiction includes all of Tioga County, which covers 524 sq. miles with 1,089 miles of highway.

### Primary Mission

- Traffic Enforcement
- Criminal Investigation and Apprehension
- Keeper of the Peace
- Accident Investigation
- Prisoner transports
- Service of Civil Processes

## Criminal Investigation Division

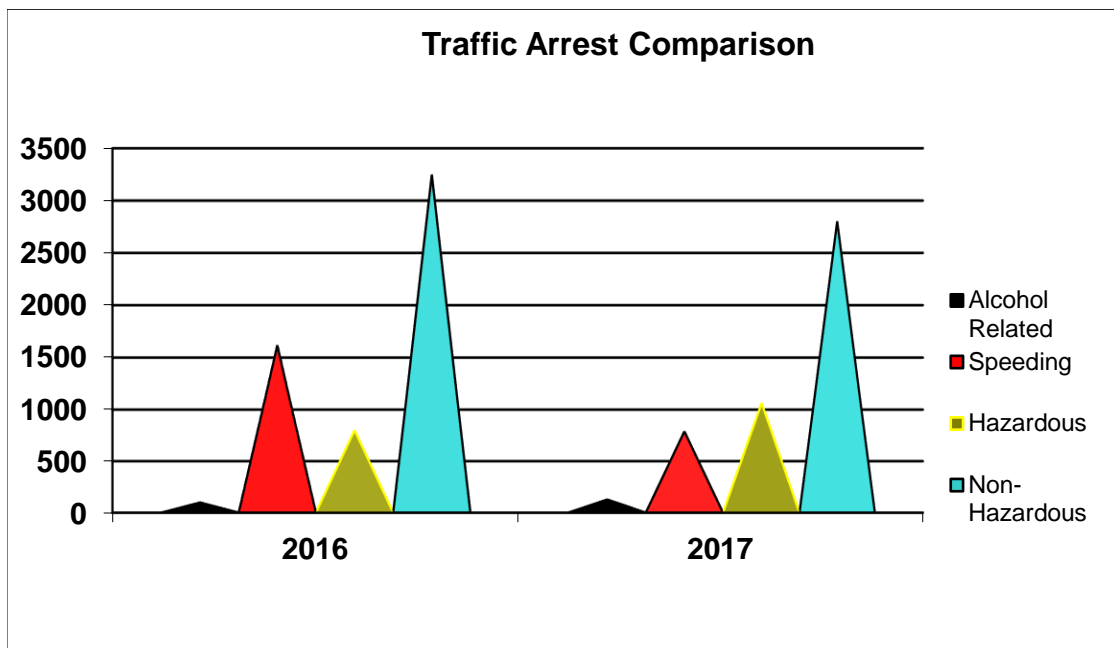
The Criminal Investigation Division (CID) is staffed by 5 Investigators. Each investigator has extensive law enforcement experience and has received specialized training for conducting criminal investigations of serious crimes.

### Primary Mission

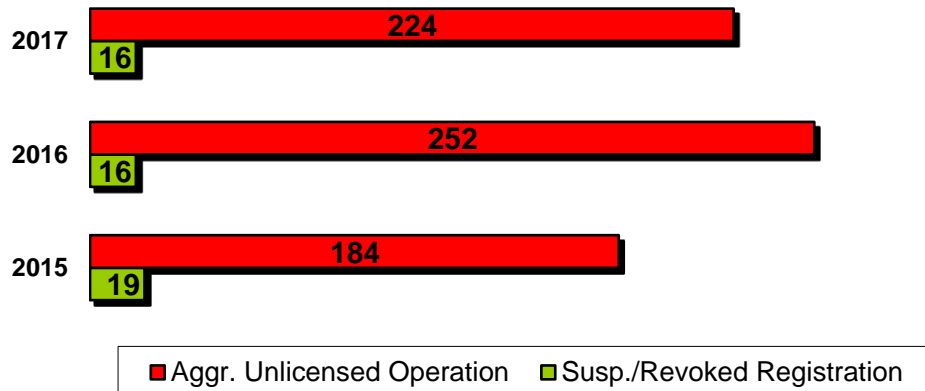
- Investigation of all serious crimes and death scenes
- Identification, apprehension, and prosecution of criminals
- Crime scene ID and management
- Evidence and recovered Property management
- Conduct background investigations
- Manage Sex Offender Registration program.

# 2017 Road Patrol Vehicle & Traffic Enforcement Statistics

Vehicle and Traffic Law Arrests					
Court	2015	2016	2017	3 Yr. Avg	% of Total
Town of Barton	308	333	306	316	7%
Town of Berkshire	27	75	36	46	1%
Town of Candor	400	733	620	584	13%
Town of Newark Valley	347	533	576	485	11%
Town of Nichols	173	321	260	251	5%
Town of Owego	1150	2304	1383	1,612	35%
Town of Richford	121	236	224	194	4%
Town of Spencer	85	129	145	120	3%
Town of Tioga	385	541	465	464	10%
Village of Candor	222	296	186	235	5%
Village of Owego	158	257	268	228	5%
Village of Spencer	54	51	39	48	1%
Village of Waverly	20	20	22	21	0%
<b>Yearly Totals</b>	<b>3,450</b>	<b>5,829</b>	<b>4,530</b>	<b>4,603</b>	<b>100%</b>



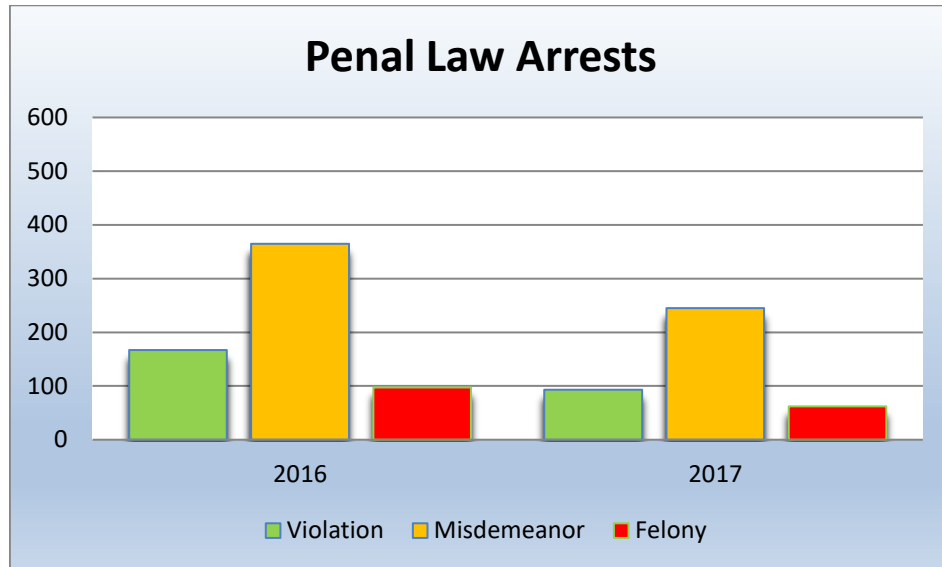
### Enforcement - Suspensions/Revocations



DWI Related Charge	2016	2017
Driving While Intoxicated	67	71
Driving w/More than .08 BAC	26	37
Aggravated DWI - More than .18 BAC	14	13
Driving While Ability Impaired – (Alcohol)	1	0
Driving While Ability Impaired - (Drugs)	5	5
Under 21 Driving after Consumption	0	0
Failure to Submit to Breath Test	18	15
Totals	131	141

# 2017 Road Patrol

## Penal Law Arrests & Calls for Service

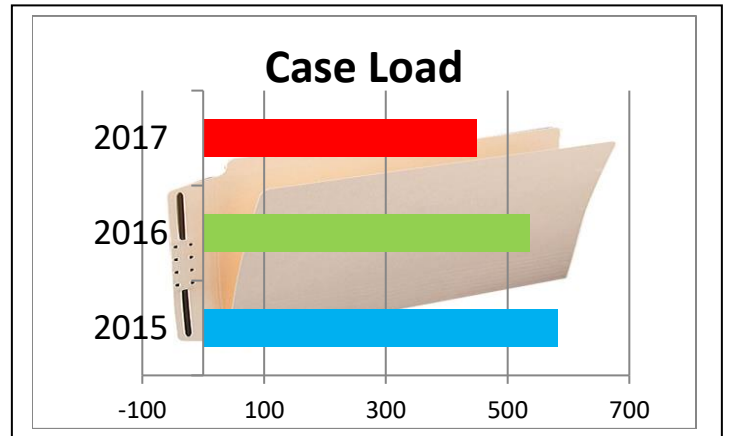
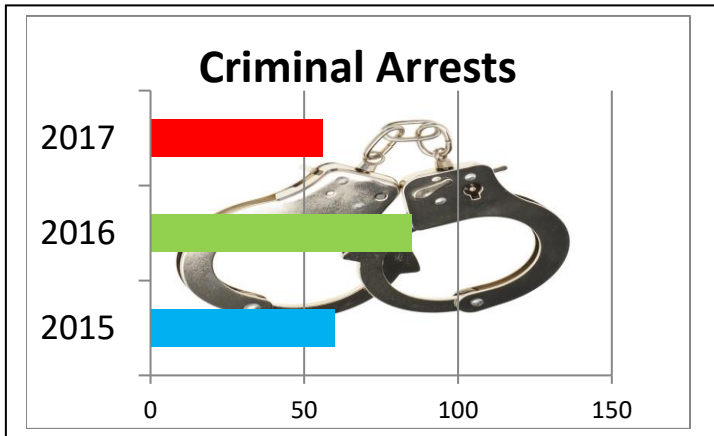


## Calls for Service

Abandoned Vehicle	12	Ignition Interlock Violation	41
ABC Law	10	Illegal Parking	57
Accident Investigation - Industrial	3	Issuing a Bad Check	7
Accidental Shooting	5	Juvenile Transport	9
AED Call	23	Labor Law Investigation	0
Aggravated Harassment	150	Landlord/Tenant Dispute	29
Animal Complaints	392	Larceny	240
Assault	26	Lecture	13
Assist Other Agencies	66	Loud Party-Noise comp.	60
Assist Other Police Agency	223	Making a False Written Ins.	0
Assistance	102	Menacing	5
Attempted Burglary	1	Mental Health Arrest	3
Attempted Suicide	0	Mental Subject	106
Background Investigations	446	Mental Transport	8
Bomb Threats	0	Miscellaneous Complaint	702
Burglary	73	Missing Persons	30
Check 911 Hang up/Open Call	2,444	MVA-Fatal	5
Check Bank Alarm	30	MVA-PI	107
Check Burglary Alarm	452	MVA-PD	816
Check Dangerous Condition	429	Neighborhood Dispute	14
Check Disabled Vehicle	158	Nuisance Weapon Check	27
Custodial Interference	1	Obstructing Gov. Admin	0
Check on Intoxicated Individual	41	Open Door/Window	30
Check Other Alarm	30	Open Fire Investigation	20

Check Welfare	632	Pistol Permit Investigation	214
Child Abuse	2	Pistol Permit Suspended/Revoked	6
Civil Evictions	18	Poss. Of Stolen Property	2
Civil Matters	130	Prisoner Transport	840
Civil Services	517	Property Check	48
Confidential Informant	9	Property Complaint	50
Confidential Investigation	2	Promo Obscene Sex Perf.	0
County Threat Investigation	0	Promo Contraband	7
Criminal Contempt	2	Public Lewdness	0
Criminal Nuisance	0	Rabid/Sick Animal Comp	0
Criminal Impersonation	0	RADAR Trailer	0
Criminal Mischief	119	Railroad Complaints	0
Criminal Trespass	2	Rape	2
CPCS	4	Reckless Endangerment	0
Criminal Possessing a Hypodermic	0	Recovered Stolen Property	3
Criminal Possession of Marijuana	0	Resisting Arrest	0
CPCS-Synthetic Narcotic	0	Runaway Child	43
Criminal Possession of a Weapon	0	Scheme to Defraud	1
CSCS	0	School Threat Investigation	0
CSCS-Marihuana	0	Search Warrant	3
Criminal Sexual Act	0	SORA Registration	202
Disorderly Conduct	0	SORA Violation	19
Disturbance	275	Sex Abuse	49
Disseminating Indecent Material	1	Sexual Misconduct	13
Drug Investigation	11	Stalking	0
Domestic Violence	217	Criminal Obstruction of Breath	0
DWI Investigations	15	Stress Test Evaluation (CVSA)	1
Endangering Welfare of a Child	5	Subpoena Service	50
Environmental Conservation Inv.	20	Suicide	4
Escorts	276	Suspicious Condition	419
Evidence Destruction	1	Theft of Services	9
Falsely Reporting an Incident	1	Traffic Problem	2
Family Court Matter	121	Trespass	68
Filing a False Instrument	0	Unattended Death	28
Fire Investigation	1	Unauthorized Use of MV	17
Forcible Touching	2	Unlawful Imprisonment	0
Forgery	1	Unlawful use of a Credit Card	0
Found/Lost Property	160	Unlawful Dealing with a Child	0
Fraud	72	Unlawful Dealing with Fireworks	22
Fugitive from Justice	14	Unlawful Fleeing Police	3
Grand Larceny	12	Unlawfully Growing Marijuana	1
Gun Shot Investigation	32	Vehicle Traffic Stops	5,048
Harassment	251	Vehicle Fire	11
Identity Theft	12	Violate Order of Protection	33
Ignition Interlock Monitoring	46	Warrants Received	59
Overdose	30	Warrant Arrest	140
Parking Violations	28	Nuisance Weapons Investigation	26
Persons Annoying	24	Welfare Fraud	0

# 2017 - Criminal Investigation Statistics



## 2017 Case Breakdown

Case Type		Case Type	
Administrative Investigation	1	Endangering Welfare	9
Arson	2	Forcible Touch	1
Assault	1	Fraud	1
Assistance	11	Grand Larceny	20
Background Investigation	11	Larceny	18
Bad Checks	6	Meth Lab Investigation	1
Burglary	29	Promoting Prison Contraband	3
Confidential Informant	8	Rape	3
Confidential Investigation	1	Search Warrant	2
Conspiracy	3	Sexual Abuse	45
Crim. Contempt	1	Sexual Misconduct	7
Crim. Mischief	18	SORA	222
Crim. Negligent Homicide	1	Suicide	5
Crim. Poss. Controlled Substance	1	Suspicious Condition	23
Crim. Poss. Stolen Property	1	Unattended Death	8
Crim. Poss. Weapon	1	Unlawfully Growing Marihuana	2
Crim. Sale Controlled Substance	1	Voice Stress Analysis	1
Criminal Sexual Act	1	Warrant Arrest	2





The Sheriff's Law Enforcement Division (Road Patrol and Criminal Investigations) has been awarded re-certification from the NYS Sheriffs' Association – Law Enforcement Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating a Law Enforcement Agency. It provides formal recognition that the law enforcement component meets or exceeds all 132 of the accreditation quality standards. The Law Enforcement Division has been accredited since 1998.

# E911 Emergency Communications Center

**Police**



**The E911 Emergency Communications Center is the sole PSAP (Public Safety Answering Point) for all of Tioga County and serves as the communications hub for all emergency services.**

**The center is staffed with 12-E911 Dispatchers and operates around the clock each day of the year.**

## **Primary Mission**

- E911 PSAP (Primary Answering Point) -
- Public Safety emergency response dispatching -
- Law Enforcement call taking and dispatching -
- Information retrieval from public safety data banks and DMV -
- Law Enforcement database inputs -
- Public Health and Mental Hygiene On-Call notifications -
- Tioga County Fire and EMS Dispatching -

## Center Statistics

Dispatched Police Calls for Service					
Agency	2015	2016	2017	3 Yr Avg	% of Total
Sheriff	28,149	32,596	29,465	30,070	72.2%
Owego PD	4,718	4,552	3,663	4,311	10.4%
Waverly PD	5,146	4,894	4,873	4,971	11.9%
NYSP	1,499	1,874	2,069	1,814	4.4%
Town Police	452	564	279	432	1.0%
EnCon Police	30	29	29	29	0.1%
<b>Total Calls</b>	<b>39,994</b>	<b>44,509</b>	<b>40,378</b>	<b>41,627</b>	<b>100.0%</b>

Dispatched Emergency Calls (Fire/EMS)					
Agency	2015	2016	2017	3 Yr Avg	% of Total
Apalachin Fire	695	864	803	787	10.0%
Berkshire Fire	179	208	122	170	2.2%
Berkshire EMS	460	211	0	224	2.8%
Campville Fire/EMS	866	968	923	919	11.7%
Candor Fire	120	146	104	123	1.6%
Candor EMS	609	595	545	583	7.4%
Halsey Valley Fire/EMS	67	65	57	63	0.8%
Maine EMS	0	215	463	226	2.9%
Newark Valley Fire	136	126	84	115	1.5%
Nichols Fire/EMS	282	311	350	314	4.0%
Owego Fire/EMS	1,891	1,557	1,539	1,662	21.1%
Richford Fire	51	56	52	53	0.7%
Southside Fire/EMS	87	92	78	86	1.1%
Spencer Fire/EMS	256	260	288	268	3.4%
Spencer EMS	254	236	273	254	3.2%
Tioga Center Fire/EMS	505	408	364	426	5.4%
Waverly Fire	146	180	182	169	2.1%
Weltonville Fire/EMS	83	93	74	83	1.1%
Lockwood Fire/EMS	91	77	73	80	1.0%
Greater Valley EMS	1,233	1,202	1,227	1,221	15.5%
S.M.E. Helicopter	8	16	19	14	0.2%
Search & Rescue	4	5	3	4	0.1%
Fire Investigation Team	39	30	28	32	0.4%
HazMat Team	1	1	1	1	0.0%
<b>Total Calls</b>	<b>8,063</b>	<b>7,922</b>	<b>7,652</b>	<b>7,879</b>	<b>100%</b>

Phone Calls Received	<b>140,047</b>
Calls for Service	<b>48,030</b>
E911 Calls	<b>24,188</b>
Radio Transmissions	<b>376,779</b>

### OVERDOSES - TIOGA COUNTY (2017)

Total Number of Reported Overdoses	77
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Number of Overdoses (Opioids)	29
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Number of Overdoses (Other Medications)	48
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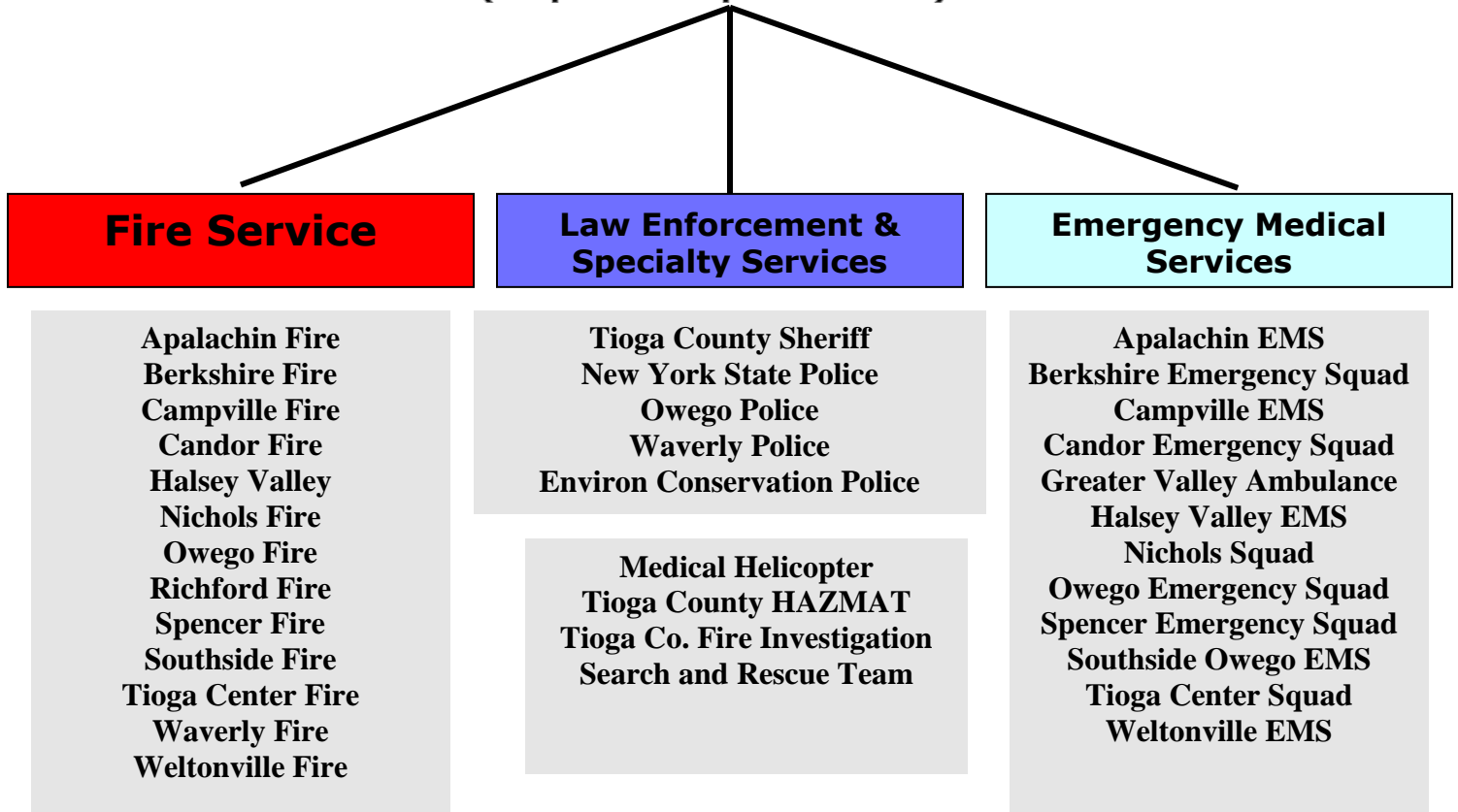
Number of Overdose (Fatalities)	3
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Number of Times NARCAN Administered	13
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### Overdoses by Municipality

Municipality	By Opioid	All Overdoses
Town of Barton	1	1
Town of Candor	3	5
Town of Newark Valley	2	4
Town of Nichols	1	3
Town of Owego	5	19
Village of Owego	7	14
Town of Spencer	2	7
Village of Spencer	0	1
Town of Tioga	3	11
Village of Waverly	5	12
<b>Totals</b>	<b>29</b>	<b>77</b>

# Sheriff's E911 Emergency Communications Center (Dispatch Responsibilities)



The E911 Emergency Communications Center was awarded re-certification from the NYS Sheriffs' Association – Public Safety Answering Point Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating an Emergency Communications Center. It provides formal recognition that an organization meets or exceeds all 71 of these quality standards, which cover four major areas of the organization: Administration, Training, Technology and Operations. The center has been accredited since 2008.

# Corrections Division (Jail)



The Corrections Division is the largest component of the Sheriff's Office, consisting of 45 full time and 15 part time staff members. Operations are continuous throughout the year.

The jail is a maximum security facility authorized to hold 104 inmates. Sentenced and non-sentenced male and female prisoners age 16 or older are permitted to be confined in the facility. In addition to housing local prisoners the Jail is authorized and frequently houses inmates from other counties as well as Federal Inmates, NYS Parole Violators, Military Prisoners, and Civil Confinement prisoners.

The facility operates within the statutory guidelines of the NYS Commission of Corrections and the NYS Corrections Law.

## Primary Mission

- Provide Security for inmates & staff
- Arrest/Inmate Processing
- Provide for everyday needs of inmates
- Coordinate & supervise Weekend Work Program
- Court appearance transports



A total of 592 inmates were processed into the facility in 2017. This represents a 5% increase from 2016.

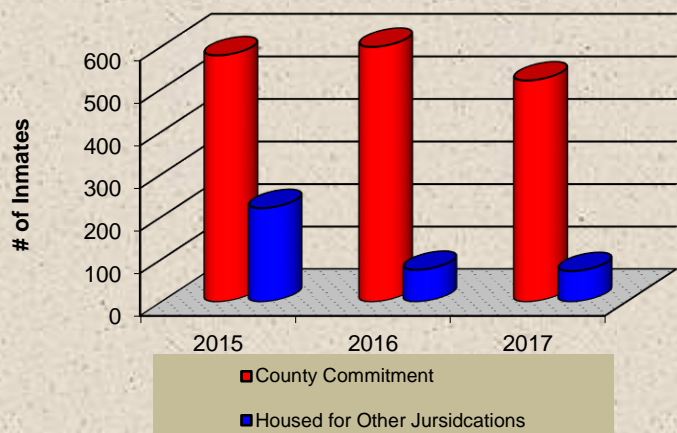
Of the 592 inmates processed, 520 were remanded by courts within Tioga County, accounting for 88% of the jail's population. This represents a 1% increase from 2016.

The average daily jail population was 78 inmates.

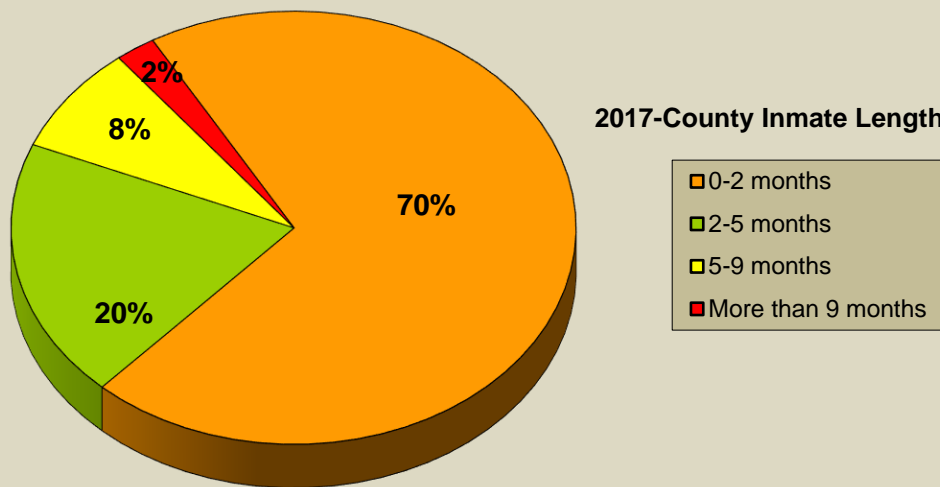
## 2017 Inmate Population – Daily Average

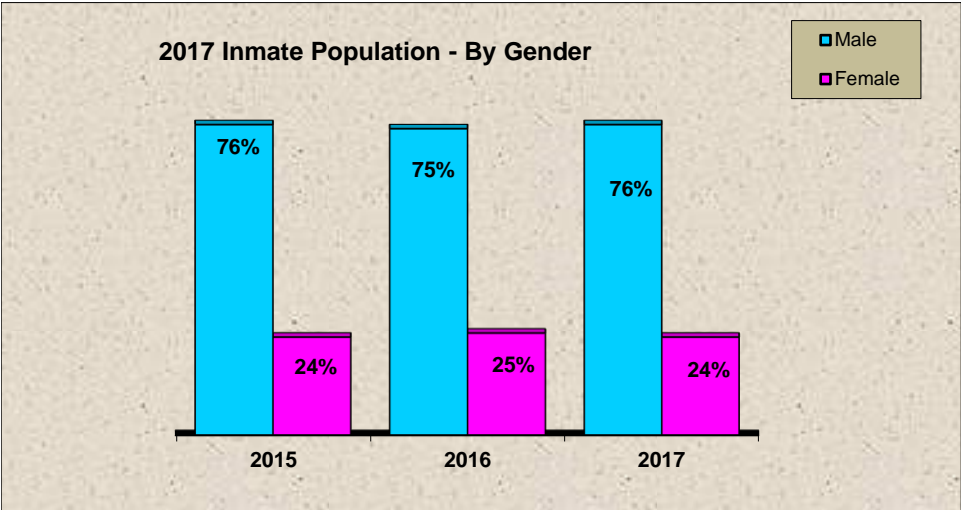
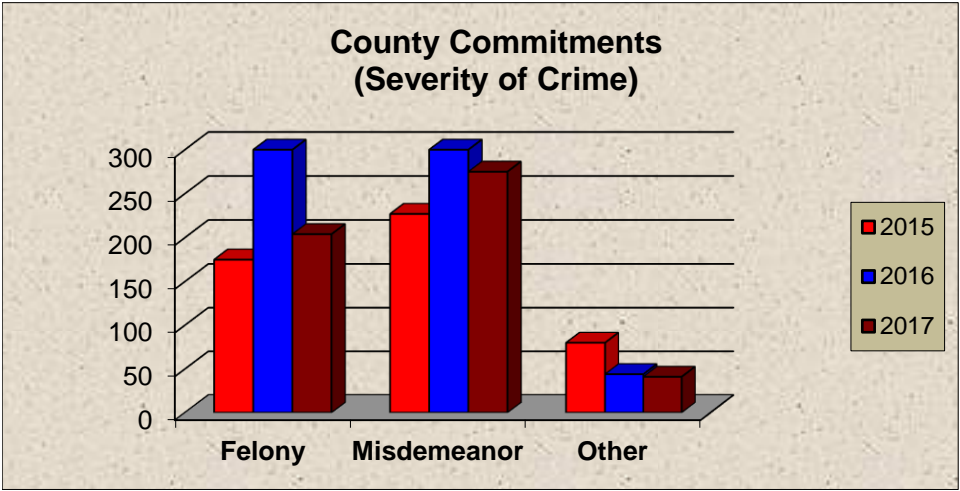
Total Inmates	Federal Inmates	Boarder Inmates	Weekend Inmates	County Inmates
80	1	3	3	75

## Persons Committed to Jail

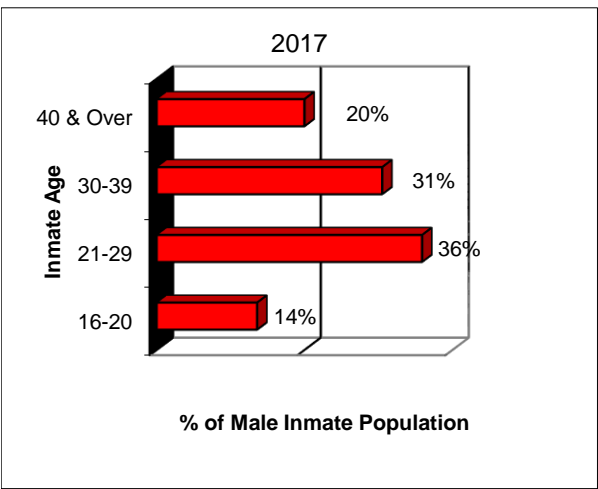
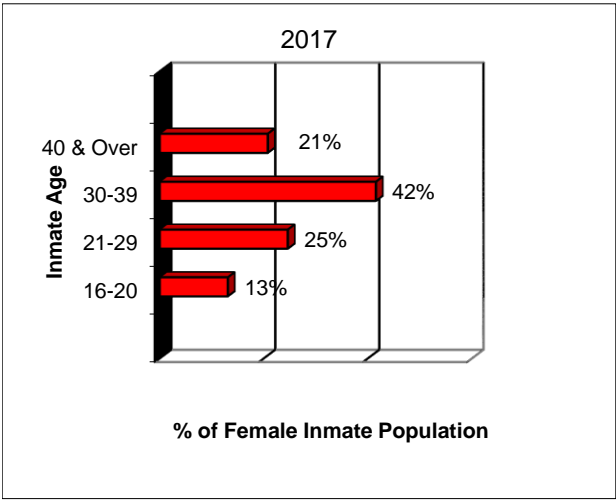


## 2017-County Inmate Length of Stay





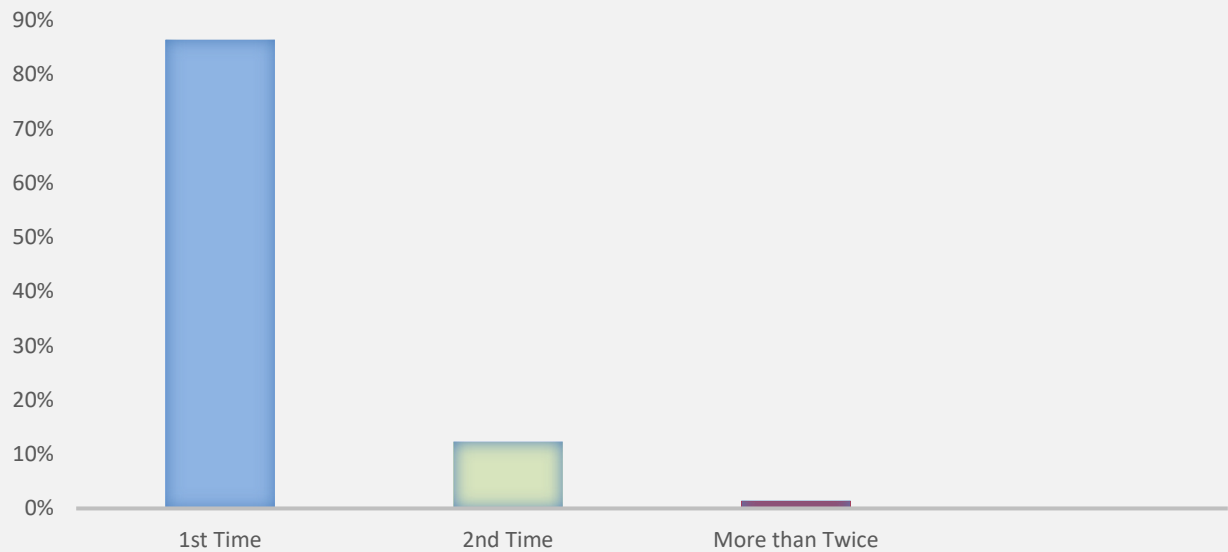
### County Inmate Population Age Comparison



## 2017 - MALE RECIDIVISM



## 2017 - FEMALE RECIDIVISM

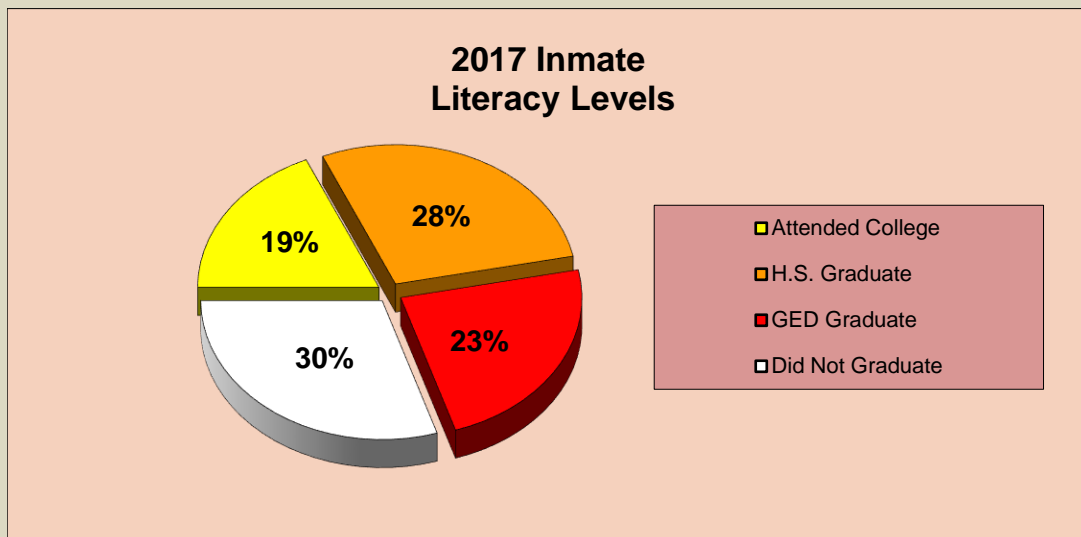


## Inmate Educational Services

In partnership with the Owego-Apalachin Central School District (OACSD), the education program at the Jail continued to provide TASC (Test Assessing Secondary Completion) program instruction for juvenile inmates. The program is directed by Jim Hamlin, of the OACSD and is funded by New York State and Federal Department of Education through the OASD Incarcerated Youth Program.

During 2017, a total of 23 inmates took advantage of the education program offered to them at the Tioga County Jail. Of these inmates, 5 remained in the facility long enough to take the GED exam (26%) with 5 of them passing the exam. This represents an 83% pass rate. Please note that no adults were entered into the program in 2016 as a result of New York State switching from the GED program to the TASC program.

	Total Tested	Total Passing	Total Failing	% Passing
Juveniles	6	5	1	83



## **Inmate Educational Services**



**Mr. Hamlin was successful in obtaining a grant extension from the Finger Lakes Library Association. Over 100 new books have been added to the Jail's library, along with 2 national news magazine subscriptions.**

**In addition to offering TASC instruction, the program routinely provides the following classes to our inmate population:**

- **Life Skills**
- **Healthy Relationships**
- **Christian Counseling**
- **Drug and Alcohol Counseling**
- **Batters Intervention for Females**
- **STD/HIV Awareness**
- **Job Interviews**
- **Media Influences**
- **Teen Parenting**
- **Alcoholics Anonymous**
- **Transition into Society**
- **HEP C**
- **Safer Sex**
- **Birth Control/Family Planning**
- **Parenting**
- **Resume' Building**
- **Trinity Substance Abuse Counseling and Treatment**

**Instruction is provided by a variety of service organizations and the facility medical staff.**

## **Religious Services**

Religious services are provided by a variety of clergy and private citizens who are involved in their respective ministries. Religious preferences vary widely, and if the inmates' preference is a legitimately recognized faith, arrangements are normally made to provide those services.

Local churches and institutional ministries, visit the facility regularly to minister and counsel those inmates who show an interest in attending.

These services and counseling sessions are provided (5) times per week. In 2017 the following ministries provided spiritual counseling and services to the inmate population:

- Gideon's
- St. Patrick's Parish
- 1st Baptist Church-Owego
- South Apalachin Baptist Church
- Women's Chapel
- Jehovah's Witness

## **Inmate Commissary**

Jails and Prisons in New York State are permitted to operate an Inmate Commissary, in which inmates may purchase hygiene products, snack foods, soup, coffee, and candy. Pricing for these items are fixed by the facility and allow for the facility to earn a modest profit. Currently, the Sheriff's Office contracts with Swanson, Inc., a Commissary Company to provide goods and services. Twice a week inmates who have money in their jail account are allowed to order from a list of items. These items are ordered electronically and delivered twice weekly.

In 2017 the program generated \$15,454 in revenue and expended \$9,448. The money spent out of this fund helps to defray operating costs directly related to the inmates such as: recreational equipment; Law Library updates; Education supplies; hygiene products, and; various office expenses.



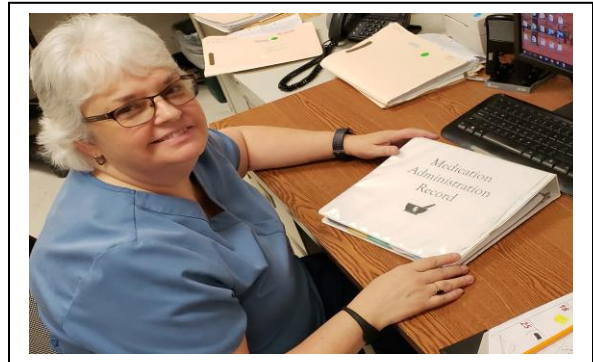


## Inmate Medical

**Inmate medical services are managed by a private contractor. CBH, P.C. provides “In-house” medical care, including dental and mental Health services. These services are provided to inmates by onsite staff. In cooperation with Tioga Opportunities, inmates are screened and may be treated for sexually transmitted and contagious diseases as well as participating in the adult hepatitis vaccination program in order to protect the public upon the inmate's release. Medical staff also coordinates all discharge planning for inmates to have a successful reentry back into the community. This involves collaborating with community agencies to provide educational opportunities such as life skills and self-help to become productive members of society.**

**CBH staff utilize the Jail’s medical examination room, and a full dental suite. A full time certified RN, HSA provides daily sick call and care to the inmate population and a full time Mental Health Counselor is on staff to provide counseling and make treatment referrals. The supervising physician is always on call, and visits the facility twice a week to provide treatment. The facility also provides in-house radiology services.**

**Total operating costs for medical services in 2017 was \$627,641, a 3% increase from 2016.**



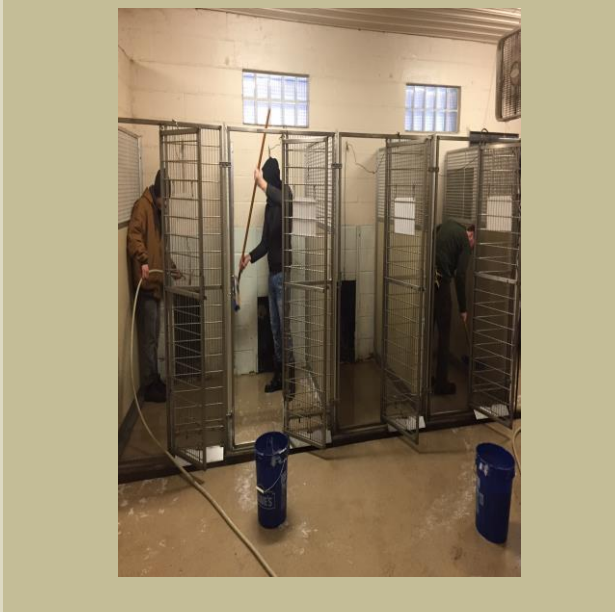
Peggy Crane RN, HSA

<b>2017 Inmate Medical Status</b>	
<b>1 Hospital Admissions</b>	<b>2</b>
a. Number of Days	5
<b>2. Outside Consultations</b>	<b>7</b>
<b>3. Emergency Room Visits</b>	<b>23</b>
<b>4. Off-Site Dialysis Treatments</b>	<b>0</b>
<b>5. Off-Site Radiology</b>	<b>1</b>
<b>6. In-house X-Rays</b>	<b>26</b>
<b>7. In-house EKG's</b>	<b>12</b>
<b>8. Inmates Seen By Physician</b>	<b>249</b>
<b>9. Inmates Seen By Physician Assistant</b>	<b>621</b>
<b>10. Inmates Seen By Dentist</b>	<b>184</b>
a. # of extractions	65
b. # of fillings	19
c. # of refusals	1
d. # of Dental Exams	158
<b>11. Inmates Seen by Psych NP</b>	<b>314</b>
a. Full Evaluations	120
b. Follow-up evaluations	194
<b>12. Inmates Seen by LMSW</b>	<b>670</b>
<b>14. Inmates Attended Classes</b>	<b>204</b>
<b>15. Inmates on Psychotropic Medications</b>	<b>332</b>
<b>16. Inmates on Constant Watches</b>	<b>15</b>
<b>17. Inmate MH Intake Screenings</b>	<b>446</b>
<b>18. Discharge Plans Completed</b>	<b>99</b>
<b>19. Inmates Seen by Staff</b>	<b>0</b>
a. Intake Screenings	473
b. Nurse's Sick Call	1758
<b>20. Number of Positive PPD's</b>	<b>0</b>
a. Number in Treatment	0
b. Number of Active Cases	0
<b>21. Inmates Seen by STD Clinic</b>	<b>39</b>
a. Number of Treated STD's	10
<b>22. Number HIV Tests Performed</b>	<b>29</b>
a. Number of + HIV	1
b. Number Treated	2
<b>23. Pregnancies</b>	<b>4</b>
<b>24. Chronic Care Clinics</b>	<b>50</b>
a. Pulmonary	45
b. Diabetes	14
c. HIV	4
d. Cardiovascular	28
e. General Medicine	36
f. Neurology	26
g. Hep C	60
<b>25. Grievances</b>	<b>2</b>
<b>New Hep C</b>	<b>20</b>

## Weekend Work Detail (ATI)

(Alternatives to Incarceration)

The Alternatives to Incarceration (ATI) Program has been operating in Tioga County since 1986 and provides the criminal courts with a sentencing alternative through the use of community service.



An important part of the ATI is the Weekend Work Program which is administered jointly by the Probation Department and the Sheriff's Office. Eligible offenders are identified by the Probation Department and are recommended to the Courts. The Courts sentence the offender to the program for a predetermined amount of time. Once in the program, the offenders report to the Sheriff's Office each Saturday and Sunday to perform community service work.

Corrections Officer Roy Schriener oversees all work projects and supervises the details. All work performed is for non-profit organizations, local government, and community based volunteer organizations. The work sites and jobs are planned and approved by Sheriff's Office staff.

## 2017 Work Accomplishments

In 2017 the Weekend Work Detail provided 7,288 Man-hours of work to a variety of government and non-profit organizations.

The amount of money saved by utilizing these work crews amount to approximately \$73,791 in labor costs, plus additional cost savings by providing an alternate sentencing option aside from a jail commitment.





The Tioga County Jail is currently accredited through the NYS Sheriffs' Association – Correctional Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating a Correctional facility. It provides formal recognition that the Jail meets or exceeds all 166 of these quality standards, which cover four major areas of the organization: Administration, Training, Technology and Operations.

## Civil Office

Under the NYS Constitution, each Sheriff's Office must operate a Civil Office. The Sheriff is a designated enforcement officer of the Supreme Court of New York and is responsible for enforcing lower court mandates.

The Civil Office is responsible for receiving, docketing, and serving civil processes issued by courts within and outside of New York and executing appropriate proofs of service. Their responsibility includes executing court orders, including warrants of eviction, writs of assistance, civil arrest warrants, and orders of seizure, orders of attachment, and orders directing the conveyance of real property.

The Civil Office enforces judgments through enforcement of Income and Property Executions; directing the garnishment of wages; Delivery of real property and the sale of real property at public Sheriff's sales. The proceeds of these enforcement procedures are collected and disbursed to the judgment creditors on a monthly basis. Sheriff's fees received for the service and enforcement of civil process and mandates are collected pursuant to law and remitted to the County Treasurer.

The office is staffed by a Civil Manager and a Law Clerk and is in operation during the daytime hours, Monday through Friday. One part-time Deputy Sheriff is assigned to provide personal service of processes.

Civil Office – Statistical Comparison			
Year	Processes	Receipts	Revenue
2013	923	\$767,998	\$62,206
2014	1,020	\$816,425	\$68,542
2015	968	\$784,796	\$66,756
2016	1095	\$783,419	\$76,529
2017	824	\$742,079	\$82,604

2017

Civil Division Statistics

**CIVIL**

Service of Process      504

- Warrants	
- Eviction	
Processed	53
Enforced	13
- Arrest	1
- Order of Seizure	0
- Order of Attachment	0

Executions      320

Income Executions	313
Property Executions:	7
Bank (1)	
Demand (3)	
Vehicle Levy (2)	
CPLR §5102 (1)	
Property Sales (0)	

Civil Monies Received      \$742,079.47

Civil Monies Disbursed      \$742,079.47

**BAIL**

Bail Monies Received	\$167,050.00
Bail Monies Disbursed	\$157,050.00

**MISCELLANEOUS**

Bank Fees      \$0.00  
Unclaimed Funds to Treasurer \$151.78

2017

MONTH	AMT. REC'D	REMITTED TO TREAS.	MONEY ON HOLD
January	\$ 52,840.35	\$ 4,844.26	\$ 0.00
February	\$ 65,251.32	\$11,298.74	\$1,200.10
March	\$ 61,974.52	\$ 6,185.20	\$ 0.00
April	\$ 54,643.36	\$ 5,051.10	\$ 0.00
May	\$ 62,157.03	\$ 6,056.19	\$ 0.00
June	\$ 55,618.11	\$ 7,076.71	\$ 595.35 Escrow (J-17-339)
July	\$ 62,079.22	\$ 7,550.18	\$ 0.00
August	\$ 66,380.52	\$ 8,467.95	\$ 0.00
September	\$ 61,046.54	\$ 5,757.33	\$ 0.00
October	\$ 66,708.92	\$ 7,242.86	\$ 0.00
November	\$ 76,283.12	\$ 7,063.28	\$ 0.00
December	\$ 57,096.46	\$ 6,010.63	\$ 0.00
<b>TOTAL</b>	\$742,079.47	\$82,603.43	\$ 0.00
Bails/Fines	\$167,050.00		
<b>TOTAL MONIES RECEIVED</b>	\$909,129.47		

# Civil Division 2017 Unclaimed Funds

THE FOLLOWING FUNDS WERE TURNED OVER TO THE TIOGA COUNTY TREASURER (Account A1510):

<u>Date</u>	<u>Amount</u>	<u>File No.</u>
072817	\$ 81.43	J-15-352
091517	\$ 70.35	J-12-201
	-----	
Total	\$151.78	

THE FOLLOWING FUNDS WERE REISSUED TO THE PAYEE PER THEIR REQUEST:

<u>Date</u>	<u>Amount</u>	<u>File No.</u>	<u>Bank Fee</u>
052517	\$ <u>33.73</u>	J-15-356	\$ <u>0.00</u>
Total	\$ <u>33.73</u>		\$ <u>0.00</u>

See documentation in Civil Office (Outdated Remittance Checks) for details on the above stated disbursements.



In October of 2011, the Sheriff's Civil Office was inspected and approved for Accreditation by the NYS Sheriffs' Association – Civil Office Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating a Civil Office within New York State. It provides formal recognition that the Civil Office component meets or exceeds all 121 of the accreditation quality standards. The NYS Sheriffs' Association formally awarded Accreditation during a ceremony held in January of 2012.



# Records & Pistol Permit Office

The Records office is responsible for managing all legal documents generated by the Sheriff's Law Enforcement and Corrections operations. In addition to the traditional archival duties, this office interacts with the public and a variety of private and government organizations.

Dissemination of records and information are routinely performed for such agencies as: Insurance Companies; Dept. of Social Services; Dept. of Health; U.S. Military; Private Attorneys; local, state and federal courts.

The office is staffed by three civilian employees and operates during regular business hours.

## Pistol Permits

The Sheriff's Office is responsible for processing and managing all Tioga County Pistol Permits, Gun Dealer, and Gun Smith Licenses. The issuing authority for all permits and gun licenses is Tioga County Judge Gerald Keene.

The Sheriff's Office supports Judge Keene by performing all administrative duties and background investigations. The Sheriff has authority to issue an official recommendation for granting or denying a license or a permit. To help defray some of the operating costs in performing these duties, the Sheriff's Office is permitted to charge a predetermined fee for each type of transaction.



## Pistol Permit Program – 2017 Activity Summary

Transaction	2014	2015	2016	2017	Fees Collected in 2017
Pistol Permit Application	231	342	505	214	\$24,610
Permit Amendment	825	935	1544	1290	\$ 3,870
Permit Transfer	37	44	73	93	\$ 975
Duplicate Permit	182	140	151	143	\$ 2,145
Dealer/Gunsmith License	1	-	-	4	\$ 460
Dealer/Gunsmith Renewal	3	6	4	6	\$ 60
Total Transactions	1,279	1,447	2,255	1,750	\$32,120

# Professional Development-Training

## Training

Training is a vital component of the Sheriff's Office mission. With changing trends, expectations and responsibilities, the need to teach new techniques and provide updated information is critical to the safety of the officers as well as the success of the Sheriff's Office.

During the year, Sheriff's personnel attended both "in-house" training such as Police Firearms Qualifications Course, Pepper Spray training and Policy and Procedure reviews, as well as mandated and elective training.

### **Minimum Basic Training (Sworn Officers)**

#### **Road Patrol Deputy (Police Officer Certification)**

- 6 Month Academy
- 8 Weeks OJT

#### **Corrections Officer (Peace Officer Certification)**

- 8 Week Academy
- 6 Weeks OJT



### **2017 Training**

NYS Sheriffs' Conference  
NYS Jail Administration Conference  
NYS Road Supervisor's Conference  
NYS Basic Police Academy  
NYS Basic Corrections Academy  
NYSSA Civil Basic - Refresher Courses  
Vehicle Check Point Training  
Missing Persons Protocol  
Forensic Interviewing  
Active Shooter Response  
Accreditation Manager Course  
Effective Response to Emotional Crisis  
Disability Awareness Training  
Defensive Tactics Refresher  
Police Photography Course  
Intermediate Crash Management  
Corrections Supervisors School  
Use of Force & Legal Updates  
Instructor Development Course  
Glock Armorer School  
Fire Marshal & Inspector Course  
Field Training Officer Course  
Elder Abuse Investigation Course  
Jail Time Calculation Training  
Suicide Prevention Instructor Course  
Search Warrant Training  
OPOID Investigation & Prosecution  
NYSIC Intelligence Conference  
Raising the Bar Training

# Employee Recognition

The annual awards ceremony was held during the second week of May, to recognize the work and achievements of Sheriff's Office employees. Officers and civilian employees are selected by command staff to receive commendation for outstanding work or achievement during the preceding year. The ceremony is normally held during National Police Week which falls during the week of May 15<sup>th</sup> each year.



## 2017 Awards

### Achievement Medal

C.O. Earl Hollenbeck  
C.O. Tyler Plew  
C.O. Steven Wasko  
Deputy Kaden Siang  
Deputy Ryan Bunce  
Deputy Dylan Tiefenthaler

### Life Saving Medal

Inv. Julie Kipling  
Deputy David Schoonover  
Deputy Cliff Little  
Deputy Brian Henry  
Deputy Tom Gallagher

### Sheriffs' Commendation Medal

Deputy John Delmage  
Deputy Josh Delmage

### Sheriffs' Letter of Recognition

Broome County Sheriff's Corrections Division  
Tompkins County Sheriff's Corrections Division





### Unit Citation

- Lt. Randy Kipling
- Sgt. Adam Bessey
- Sgt. Rob Blaasch
- Dep. Alan Bobier
- Dep. Ryan Bunce
- Dep. John Cornwell
- Dep. Tom Gallagher
- Dep. Paul Garlitz
- Dep. Brian Henry
- Dep. Ryan Longo
- Dep. David Schoonover
- Sgt. David Dekay (Waverly Police Dept.)
- Off. Nathan Harvey (Waverly Police Dept.)
- Tactical Medic John Olsen
- Sgt. Buddy Allen
- Sgt. Chad Edwards
- Sgt. John Edwards
- Sgt. Dennis Spangenburg

### Unit Citation

- Sr. Inv. Wayne Moulton
- Inv. Cliff Alexander
- Inv. Richard Hallett
- Inv. Shawn Nalepa
- Inv. Tim Schmidt
- E911 Dispatcher Robert Ervay
- E911 Dispatcher Jerad Hand
- C.O. Logan French
- C.O. Cindy Iannone
- C.O. Heather Krohmalney
- C.O. Tyler Plew
- C.O. Roy Schreiner
- C.O. Kristi Sifen



# Community Out-Reach

## NYS Sheriff's Summer Camp Iroquois

The Summer Camp Program, founded in 1977, was established by NYS Sheriffs to aid and enhance the development of the state's youth. In 2017, 14 children from Tioga County were selected to participate in the program, with all expenses being paid by the NYS Sheriff's Association.

The children are selected with the help and input of area school officials and youth advocates who identify eligible children who they believe will benefit most from the experience.

The program is designed to foster a stronger relationship between the children and law enforcement and to give children, who ordinarily would not have the opportunity, a chance for a summer camp experience.



Located on the shores of Keuka Lake, outdoor learning activities, with professional instruction, are the cornerstone of the camp's recreational program. Team sports are also emphasized as a vehicle to reach comradeship and discipline.

Sheriffs' Offices from across the state volunteer Deputy Sheriffs to supplement the professional staff. The deputies spend a great deal of time with the kids, with many of them conducting demonstrations in the fields of archery, boating, water safety, and police dog exercise, to mention only a few.



Many thanks to Corrections Officer Heather Krohmalney for directing the program, and for volunteering to act as a mentor to the kids while at Camp. Equal credit goes out to Mrs. Gail Hall, the head nurse at the Spencer Van Etten School District. Gail has been instrumental in helping to recruit eligible children and to complete a wide variety of prerequisite tasks in order that the children can attend the camp. Both these individuals have made our participation in the camp a success.

## Corrections Union Co-Sponsors Annual Christmas Dinner

For the twelfth consecutive year the Tioga County Corrections Union sponsored an Annual Christmas Dinner at the Countryside Community Center in Owego.

The event is the brain child of several Corrections Officers who wanted to donate their time and energy to spread Christmas cheer to those who were in need within the community.



Each year the event is co-sponsored by Tioga Opportunities Inc., and is held during the month of December.

Tioga County Corrections Officers donated, prepared, and served holiday meals with all the fixings to over 433 attendees. Santa Claus was also on hand to give out approximately 230 wrapped Christmas gifts to the kids.