

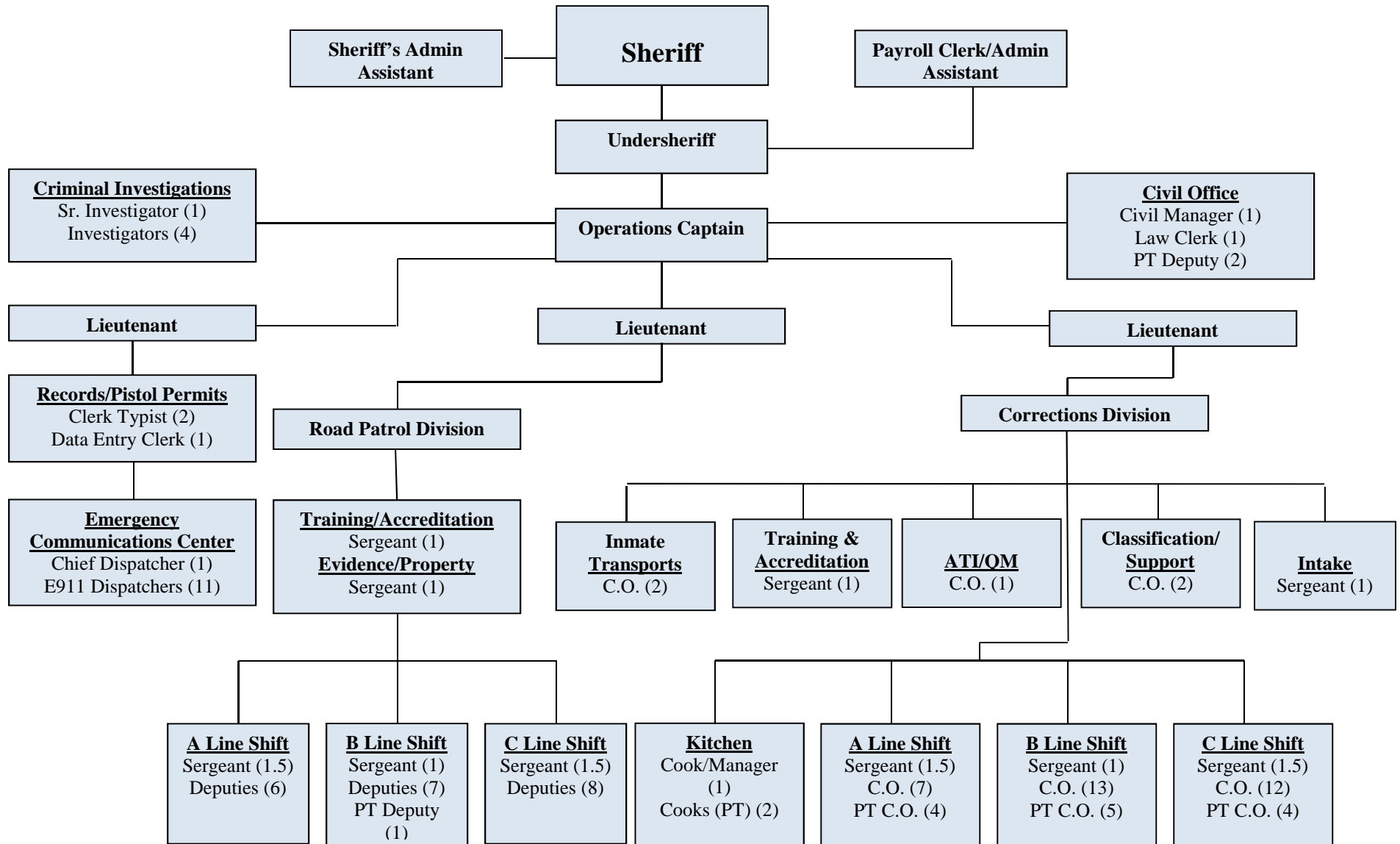


2016 Annual Report

Table of Contents

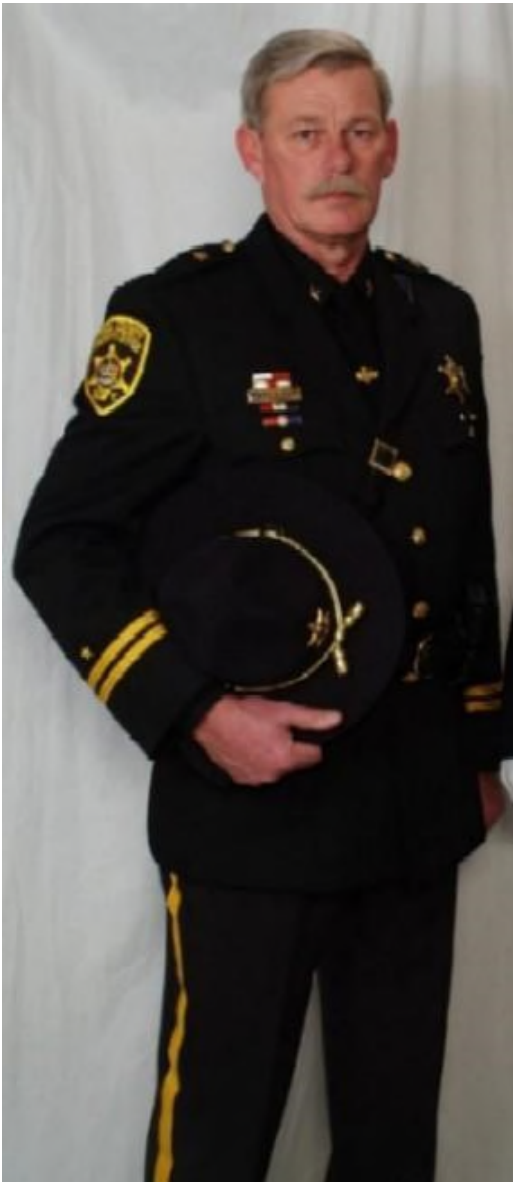
<u>Content</u>	<u>Page</u>
Organization Chart	1
Remarks - Sheriff Howard	2
Administration	3-6
Law Enforcement Operations	7-14
Emergency 911 Communications Center	15-17
Corrections Division	18-28
Civil and Records Office	29-37
Training	38
Employee Recognition	39-40
Community Outreach	41-42

Tioga County Sheriff's Office



Remarks

Sheriff Gary W. Howard



As you review this report, you'll find a summary of statistics detailing the type and volume of work being performed by each Division of the Sheriff's Office, as well as a glimpse into the special programs created and provided for the public to use.

I hope that you will take notice of the volume of work being performed by my dedicated and professional staff. The trend of increasing workloads and unfunded mandates continue, in spite of shrinking budgets and personnel. But, as I've previously stated, I believe that we are capable and talented enough to meet these challenges.

As always, I want to encourage all citizens to be proactive in crime prevention and in helping to keep our communities safe.

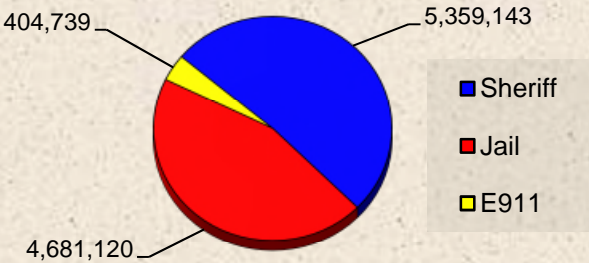
I am proud to serve as your Sheriff, and will continue to work hard in leading a professional and effective Sheriffs' Office.

ADMINISTRATION

Budget

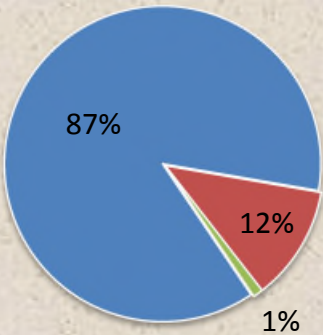
Three component budgets create the overall Sheriff's Office Operation Budget; Sheriff's Operations, Jail Operations and E911 Operations

2016 Sheriff's Office Budget
(\$10,445,002)

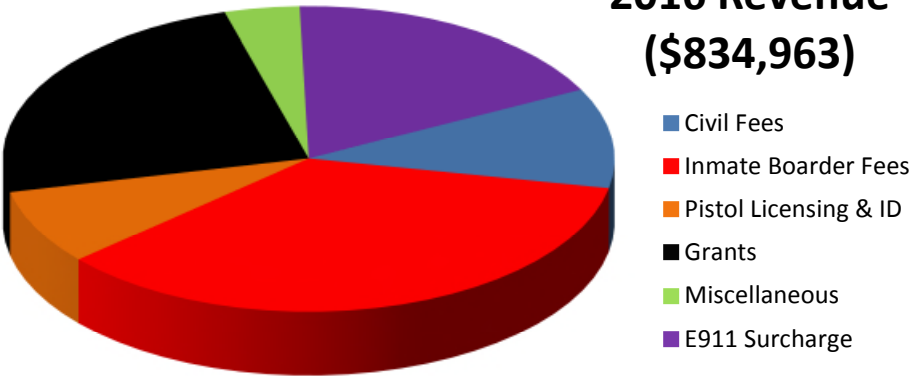


2016 Sheriff's Budget Breakdown

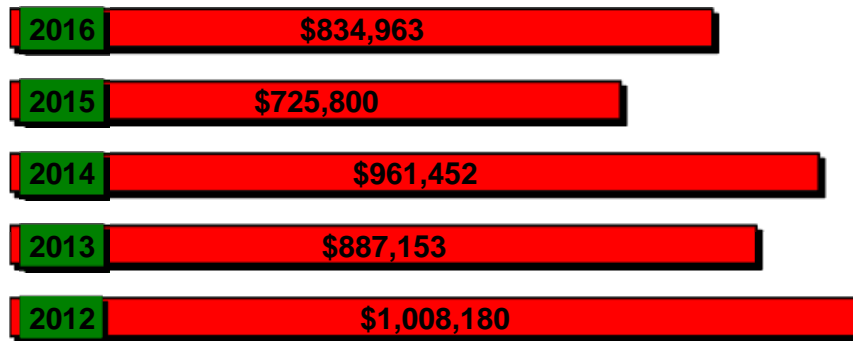
■ Personnel ■ Operational Expenses ■ Capital Expenses



2016 Revenue
(\$834,963)



Sheriff's Office Revenue
(comparison by year)



Grants

State and Federal grant funding continues to be a priority and is an important objective in meeting our goal of providing cost effective services.

Federal and NYS Homeland Security Grant monies continue to provide for essential equipment and information technology upgrades for emergency services and public safety.

In 2016, the NYS Governor Traffic Safety Board provided a grant for \$13,800 for traffic enforcement and NYS Homeland Security and Emergency Services provided \$160,333 in the Public Safety Answering Point Grant.

STOPDWI Funding provides for Special DWI Patrols, as well as equipment in support of DWI enforcement.



\$17,500



\$27,000

Public Service Programs



The Sheriff's Office continues to be an active partner with the NYS Child Passenger Safety Program. Tioga County residents can make a reservation to have their child safety seat inspected as well as instructed on the proper method for installing a child safety seat. During these inspections, seats which are deemed unsafe or appear on a factory recall list will be replaced free of charge.

Deputy Kaden Siang and Deputy Shawn Kemmery served as the Sheriff's Office coordinators for the program. In 2016 Deputies inspected 42 seats and installed 27 new seats.



Using equipment that contains the latest digital fingerprinting technology and high resolution photography, the Tioga County Sheriff's Office provides SAFE CHILD cards for parents and guardians. In the event a child is lost or reported missing, these cards would serve as critical identification for law enforcement. The program is staffed by Corrections Officers who travel to schools and special events throughout the county during the year to process these specialized identification cards for children ages 3 through 15 years of age.

In 2016, 199 children were processed at 7 different events for their ID cards.



Tiogacountysheriff.com

The official website for the Sheriff's Office provides visitors with an array of information about operations and special programs. Press releases and special advisories are made available to the public, as well as useful links to other public safety related websites and organizations.

A confidential Tip Line has provided hundreds of valuable leads which have resulted in the successful investigation of Drug dealers and other criminal activity.

Offender Watch®

Sex Offender Registration and Notification System

A free on-line service which provides citizens with the information needed to protect your loved ones. The service allows you to view known registered offenders and predators in your area. Knowing who these people are and what they've done provides you with your best defense to protect your family - awareness. The service also allows for instant e-mail notifications which alert you if a registered sex offender moves within proximity of your home.



A Product of LexisNexis®

In partnership with CrashLogic, citizens involved in a motor vehicle accident which was investigated by the Sheriffs' Office can now access the official report on-line. Regardless of where you reside or happen to be, if you have access to the internet you're able to retrieve a copy of your accident report for filing with your insurance company or for your personal records.

A service fee of \$12.00 is charged for accessing the report which is available to customers 24 hours a day 7 days a week.

*Promoting victim
rights in the
Empire State*

VINE NY

1-888-VINE-4NY

In partnership with the NYS Sheriffs' Association, citizens can access the NYS VINELink which is an online resource that allows you to search for information regarding an offender incarcerated in State Prison or the 60 County Correctional facilities throughout NYS. This service is provided to assist Victims of Crime who have a right to know about their offender's custody status and when they are being released from incarceration. If you want to be notified of any offender's release, you can register to be notified by phone call or E-mail.



PERSONAL I. D. CARD

issued by

SHERIFF OF TIOGA CO.

Nancy F Smith

222 Main St
Owego, NY 13827

Date Issued 05/24/2011

Eyes: BLU Ht. 5' 10" Wt. 135 Hair: BRO

Nancy F Smith

DOB 02/02/1988

Tioga County residents can obtain a Sheriffs' Personal I.D. Card. Utilizing state of the art digital equipment, Sheriffs' personnel can produce a high grade personal identification card embedded with an embossed hologram. This type of identification card is permitted for use in boarding commercial aircraft as well as other security identification purposes. This service is available during business hours, Monday-Friday, for a fee of \$15 for children and adults. \$10 for Senior Citizens.

Law Enforcement Operations



Road Patrol Division

The Road Patrol Division is the primary law enforcement component of the Sheriff's Office. It is staffed by 27 officers.

Their jurisdiction includes all of Tioga County, which covers 524 sq miles with 1,089 miles of highway.

Primary Mission

- Traffic Enforcement
- Criminal Investigation and Apprehension
- Keeper of the Peace
- Accident Investigation
- Prisoner transports
- Service of Civil Processes

Criminal Investigation Division

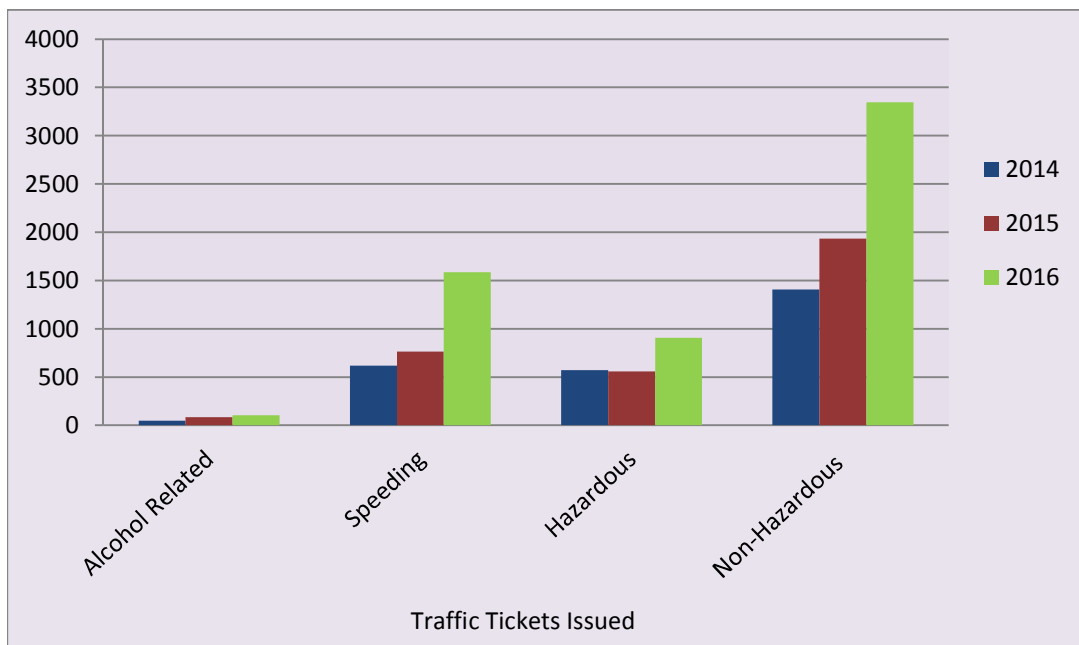
The Criminal Investigation Division (CID) is staffed by 5 Investigators. Each investigator has extensive law enforcement experience and has received specialized training for conducting criminal investigations of serious crimes.

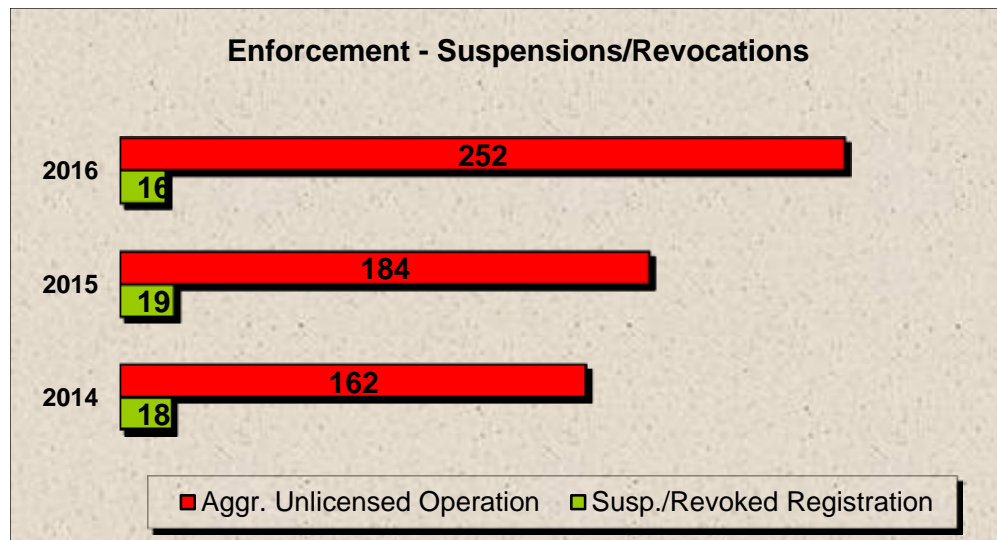
Primary Mission

- Investigation of all serious crimes and death scenes
- Identification, apprehension, and prosecution of criminals
- Crime scene ID and management
- Evidence and recovered Property management
- Conduct background investigations
- Manage Sex Offender Registration program.

2016 Road Patrol Vehicle & Traffic Enforcement Statistics

Vehicle and Traffic Law Arrests					
Court	2014	2015	2016	3 Yr Avg	% of Total
Town of Barton	249	308	333	297	7%
Town of Berkshire	34	27	75	45	1%
Town of Candor	290	400	733	474	12%
Town of Newark Valley	229	347	533	370	9%
Town of Nichols	159	173	321	218	5%
Town of Owego	954	1150	2304	1469	37%
Town of Richford	96	121	236	151	4%
Town of Spencer	53	85	129	89	2%
Town of Tioga	269	385	541	398	10%
Village of Candor	81	222	296	200	5%
Village of Owego	393	158	257	269	7%
Village of Spencer	----	54	---	18	.5%
Village of Waverly	22	20	18	20	.5%
Yearly Totals	2,819	3450	5776	4,018	100%

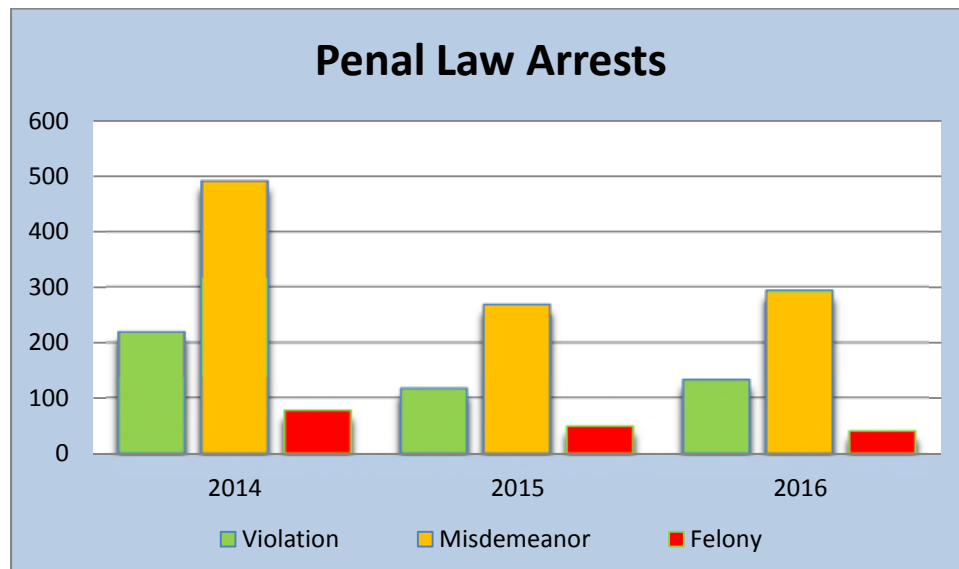




DWI Related Charge	2014	2015	2016
Driving While Intoxicated	44	40	67
Driving w/More than .08 BAC	21	27	26
Aggravated DWI - More than .18 BAC	11	7	14
Driving While Ability Impaired – (Alcohol)	0	0	1
Driving While Ability Impaired - (Drugs)	4	3	5
Under 21 Driving after Consumption	0	0	0
Failure to Submit to Breath Test	9	6	18
Totals	89	83	83

2016 Road Patrol

Penal Law Arrests & Calls for Service



Calls for Service

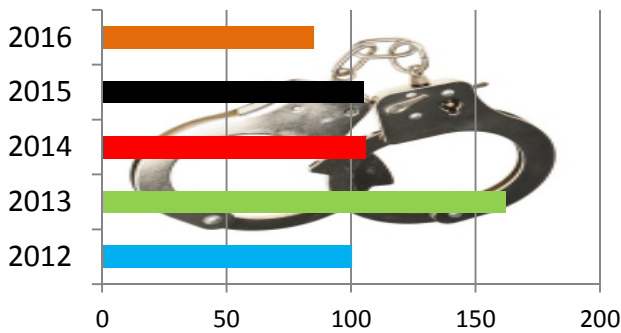
Abandoned Vehicle	12	Ignition Interlock Violation	41
ABC Law	15	Illegal Parking	57
Accident Investigation - Industrial	3	Issuing a Bad Check	7
Accidental Shooting	5	Juvenile Transport	9
AED Call	23	Labor Law Investigation	0
Aggravated Harassment	150	Landlord/Tenant Dispute	29
Animal Complaints	392	Larceny	240
Assault	26	Lecture	13
Assist Other Agencies	66	Loud Party-Noise comp.	60
Assist Other Police Agency	223	Making a False Written Ins.	0
Assistance	102	Menacing	5
Attempted Burglary	1	Mental Health Arrest	3
Attempted Suicide	0	Mental Subject	106
Background Investigations	446	Mental Transport	8
Bomb Threats	0	Miscellaneous Complaint	702
Burglary	73	Missing Persons	30
Check 911 Hang up/Open Call	2,444	MVA-Fatal	5
Check Bank Alarm	30	MVA-PI	107
Check Burglary Alarm	452	MVA-PD	816
Check Dangerous Condition	429	Neighborhood Dispute	14
Check Disabled Vehicle	158	Nuisance Weapon Check	27
Custodial Interference	1	Obstructing Gov. Admin	0
Check on Intoxicated Individual	41	Open Door/Window	30
Check Other Alarm	30	Open Fire Investigation	20

Check Welfare	600
Child Abuse	24
Civil Evictions	15
Civil Matters	114
Civil Services	534
Confidential Informant	6
Confidential Investigation	3
County Threat Investigation	0
Criminal Contempt	2
Criminal Nuisance	3
Criminal Impersonation	0
Criminal Mischief	126
Criminal Trespass	3
CPCS	4
Criminal Possessing a Hypodermic	0
Criminal Possession of Marijuana	3
CPCS-Synthetic Narcotic	0
Criminal Possession of a Weapon	0
CSCS	1
CSCS-Marihuana	1
Criminal Sexual Act	0
Disorderly Conduct	1
Disturbance	267
Disseminating Indecent Material	0
Drug Investigation	16
Domestic Violence	246
DWI Investigations	56
Endangering Welfare of a Child	50
Environmental Conservation Inv.	30
Escorts	267
Evidence Destruction	1
Falsely Reporting an Incident	3
Family Court Matter	84
Filing a False Instrument	0
Fire Investigation	0
Forcible Touching	0
Forgery	1
Found/Lost Property	143
Fraud	105
Fugitive from Justice	9
Grand Larceny	12
Gun Shot Investigation	32
Harassment	246
Identity Theft	10
Ignition Interlock Monitoring	109
Overdose	34
Parking Violations	57
Persons Annoying	22

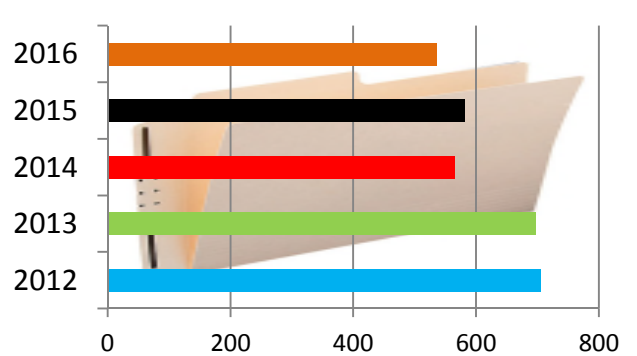
Pistol Permit Investigation	546
Pistol Permit Suspended/Revoked	6
Poss. Of Stolen Property	12
Prisoner Transport	787
Property Check	55
Property Complaint	46
Promo Obscene Sex Perf.	0
Promo Contraband	3
Public Lewdness	0
Rabid/Sick Animal Comp	0
RADAR Trailer	0
Railroad Complaints	0
Rape	5
Reckless Endangerment	1
Recovered Stolen Property	1
Resisting Arrest	3
Runaway Child	40
Scheme to Defraud	0
School Threat Investigation	0
Search Warrant	5
SORA Registration	254
SORA Violation	2
Sex Abuse	38
Sexual Misconduct	3
Stalking	0
Criminal Obstruction of Breath	11
Stress Test Evaluation (CVSA)	7
Subpoena Service	46
Suicide	3
Suspicious Condition	448
Theft of Services	5
Traffic Problem	1
Trespass	68
Unattended Death	34
Unauthorized Use of MV	20
Unlawful Imprisonment	0
Unlawful use of a Credit Card	0
Unlawful Dealing with a Child	3
Unlawful Dealing with Fireworks	0
Unlaw. Fleeing Police	1
Unlawfully Growing Marijuana	2
Vehicle Traffic Stops	6,249
Vehicle Fire	14
Violate Order of Protection	17
Warrants Received	40
Warrant Arrest	145
Nuisance Weapons Investigation	27
Welfare Fraud	0

2016 - Criminal Investigation Statistics

Criminal Arrests

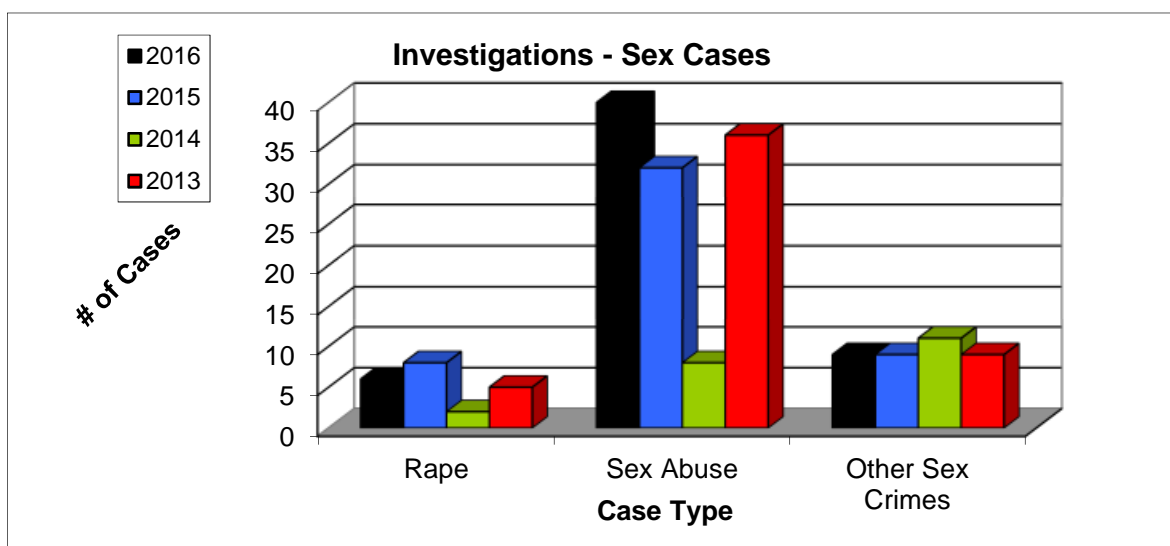
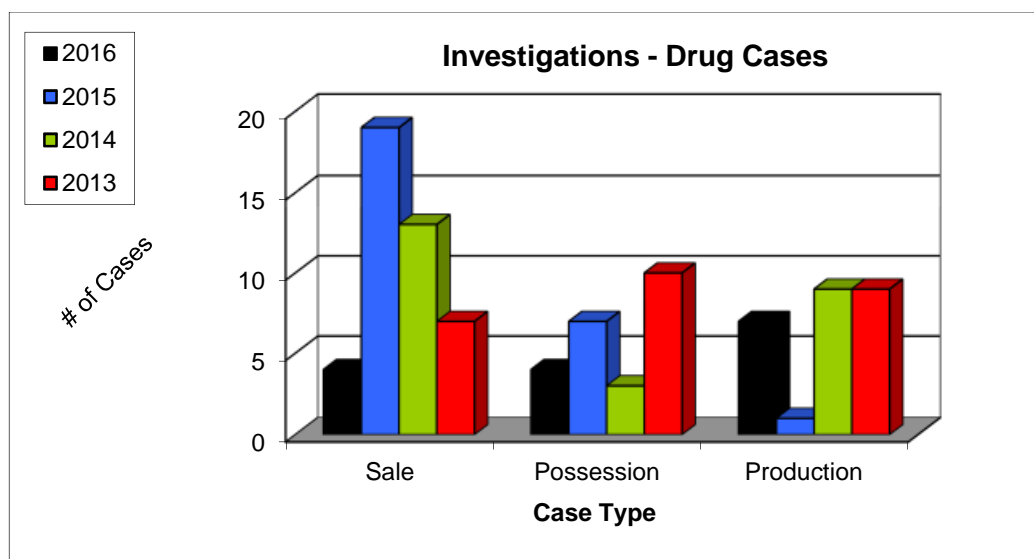
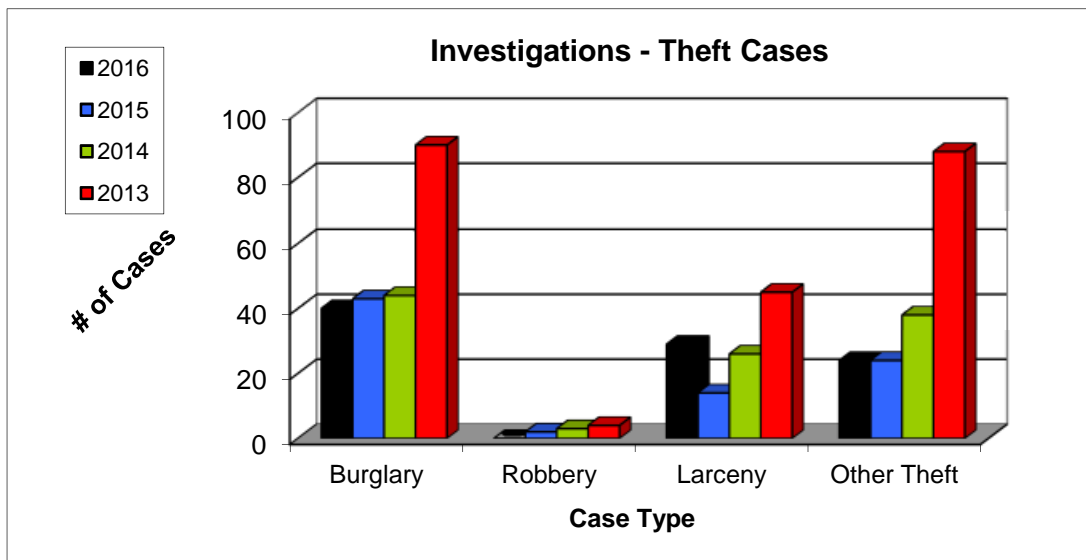


Case Load

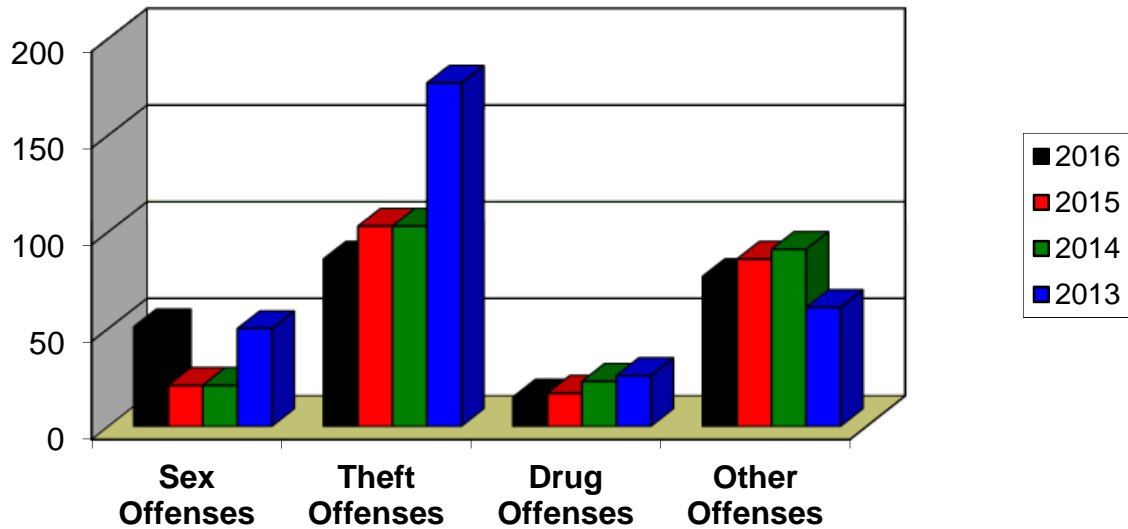


2016 Case Breakdown

Case Type		Case Type	
Accidental Shooting	1	Identity Theft	2
Administrative Investigation	2	Larceny	9
Arson	3	Lecture	0
Assault	5	Lost Property	1
Assistance	5	Meth Lab Investigation	6
Attempted Suicide	0	Missing Persons	2
Background Investigation	26	Murder	2
Bad Checks	5	Manslaughter	0
Bomb Threat	0	Nuisance Weapon Investigation	0
Burglary	40	Obstructing Gov't Admin	0
Child Porn	1	Pistol Permit Revocation	0
Computer Fraud	0	Promoting Prison Contraband	1
Confidential Informant	6	Public Lewdness	0
Crim. Contempt	5	Rape	6
Crim. Mischief	7	Reckless Endangerment	0
Crim. Poss. Forged Instrument	1	Rec. Stolen Property	5
Crim. Poss. Controlled Substance	3	Robbery	0
Crim. Poss. Marihuana	1	Scheme to Defraud	0
Crim. Poss. Stolen Property	1	Search Warrant	2
Crim. Poss. Weapon	1	Sexual Abuse	40
Crim. Sale Controlled Substance	3	Sexual Misconduct	3
Crim. Sale Marihuana	1	SORA	253
Endangering Welfare	7	Stalking	0
Evidence Tampering	0	Suicide	3
False Written Statement	1	Suspicious Condition	16
Fire Investigation	0	Unattended Death	8
Forcible Touch	1	Unlawfully Growing Marihuana	1
Forgery	3	Unlawful Poss. Marihuana	0
Fraud	1	Voice Stress Analysis	7
Grand Larceny	20	Warrant Arrest	4

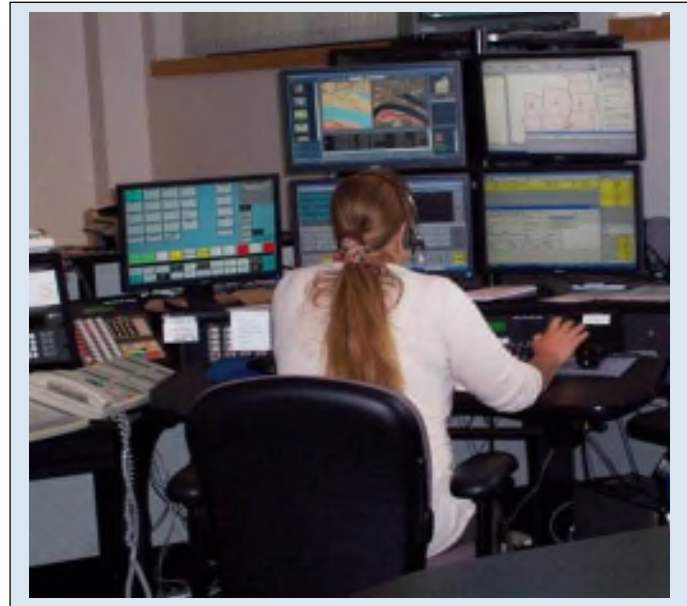


Criminal Investigations (4-yr Comparison)



The Sheriff's Law Enforcement Division (Road Patrol and Criminal Investigations) has been awarded re-certification from the NYS Sheriffs' Association – Law Enforcement Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating a Law Enforcement Agency. It provides formal recognition that the law enforcement component meets or exceeds all 132 of the accreditation quality standards. The Law Enforcement Division has been accredited since 1998.

E911 Emergency Communications Center



The E911 Emergency Communications Center is the sole PSAP (Public Safety Answering Point) for all of Tioga County and serves as the communications hub for all emergency services.

The center is staffed with 12-E911 Dispatchers and operates around the clock each day of the year.

Primary Mission

- E911 PSAP (Primary Answering Point) -
- Public Safety emergency response dispatching -
- Law Enforcement call taking and dispatching -
- Information retrieval from public safety data banks and DMV -
 - Law Enforcement database inputs -
- Public Health and Mental Hygiene On-Call notifications -
- Tioga County Fire and EMS Dispatching -

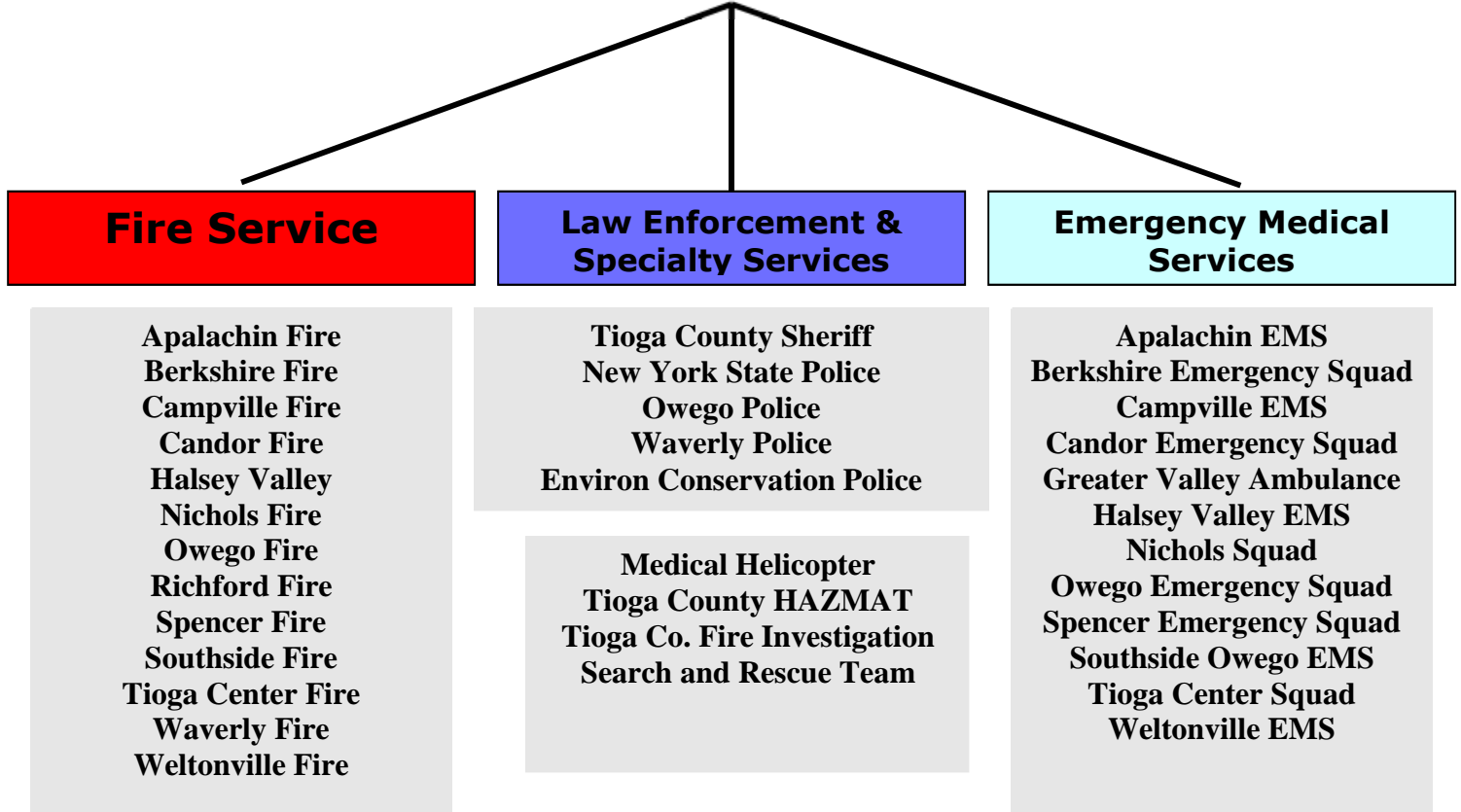
2016 Center Statistics

Dispatched Police Calls for Service					
Agency	2014	2015	2016	3 Yr Avg	% of Total
Sheriff	27,123	28,149	32,596	29,289	72.0%
Owego PD	3,883	4,718	4,552	4,384	11%
Waverly PD	4,572	5,146	4,894	4,871	12%
NYSP	1,337	1,499	1,874	1,570	4%
Town Police	322	452	564	446	1%
EnCon Police	15	30	29	25	0.0%
Total Calls	37,252	39,994	44,509	40,585	100.0%

Dispatched Emergency Calls (Fire/EMS)					
Agency	2014	2015	2016	3 Yr Avg	% of Total
Apalachin Fire	753	695	864	771	10%
Berkshire Fire	188	179	208	192	2.4%
Berkshire EMS	473	460	211	381	5.0%
Campville Fire/EMS	667	866	968	834	10.6%
Candor Fire	107	120	146	124	1.6%
Candor EMS	562	609	595	589	7.4%
Halsey Valley Fire/EMS	48	67	65	60	0.6%
Newark Valley Fire	117	136	126	126	1.6%
Nichols Fire/EMS	230	282	311	274	3.4%
Owego Fire/EMS	1,995	1,891	1,557	1,814	23%
Richford Fire	41	51	56	49	0.6%
Southside Fire/EMS	85	67	92	81	1.0%
Spencer Fire/EMS	278	256	260	265	3.4%
Spencer EMS	276	254	236	255	3.2%
Tioga Center Fire/EMS	421	505	408	445	5.8%
Waverly Fire	180	146	180	169	2.0%
Weltonville Fire/EMS	92	83	93	89	1.0%
Lockwood Fire/EMS	67	91	77	78	1.0%
Greater Valley EMS	1,225	1,233	1,202	1,220	16%
S.M.E. Helicopter	2	8	16	9	0.0%
Search & Rescue	2	4	5	4	0.0%
Fire Investigation Team	33	39	30	34	0.4%
HazMat Team	1	1	1	1	0.0%
Total Calls	7,843	8,063	7,707	7,864	100%

Phone Calls Received	124,354
Calls for Service	52,479
E911 Calls	26,446
Radio Transmissions	363,338

Sheriff's E911 Emergency Communications Center (Dispatch Responsibilities)



The E911 Emergency Communications Center was awarded re-certification from the NYS Sheriffs' Association – Public Safety Answering Point Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating an Emergency Communications Center. It provides formal recognition that an organization meets or exceeds all 71 of these quality standards, which cover four major areas of the organization: Administration, Training, Technology and Operations. The center has been accredited since 2008.

Corrections Division (Jail)



The Corrections Division is the largest component of the Sheriff's Office, consisting of 45 full time and 15 part time staff members. Operations are continuous throughout the year.

The jail is a maximum security facility authorized to hold 104 inmates. Sentenced and non-sentenced male and female prisoners age 16 or older are permitted to be confined in the facility. In addition to housing local prisoners the Jail is authorized and frequently houses inmates from other counties as well as Federal Inmates, NYS Parole Violators, Military Prisoners, and Civil Confinement prisoners.

The facility operates within the statutory guidelines of the NYS Commission of Corrections and the NYS Corrections Law.

Primary Mission

- **Provide Security for inmates & staff**
- **Arrest/Inmate Processing**
- **Provide for everyday needs of inmates**
- **Coordinate & supervise Weekend Work Program**
- **Court appearance transports**

A total of 564 inmates were processed into the facility in 2016. This represents an 8% decrease from 2015.

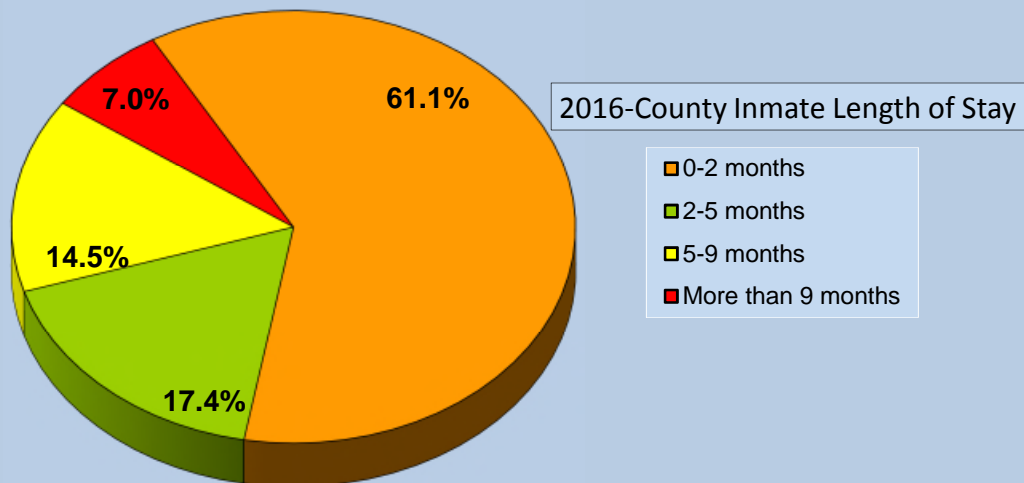
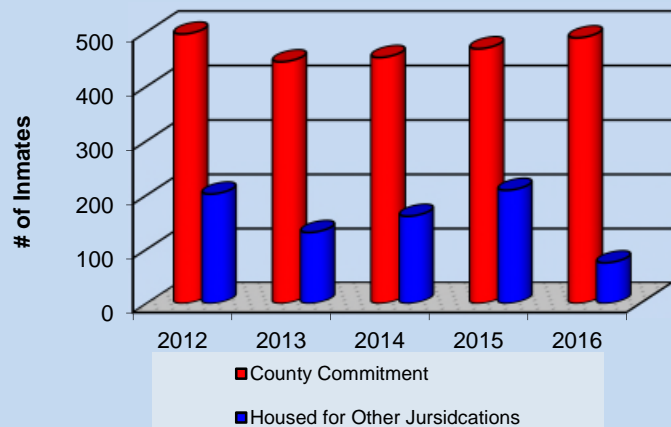
Of the 564 inmates processed, 489 were remanded by courts within Tioga County, accounting for 87% of the jail's population. This represents an 18% increase from 2015.

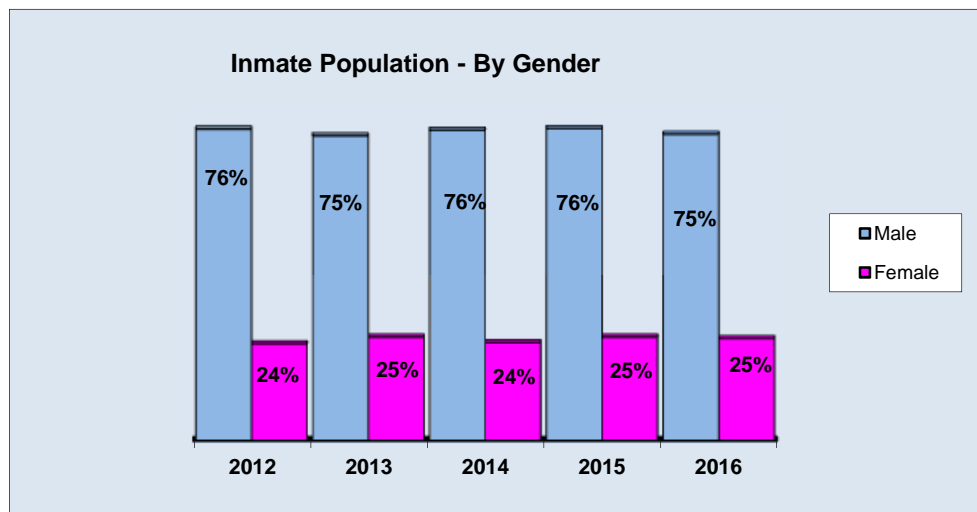
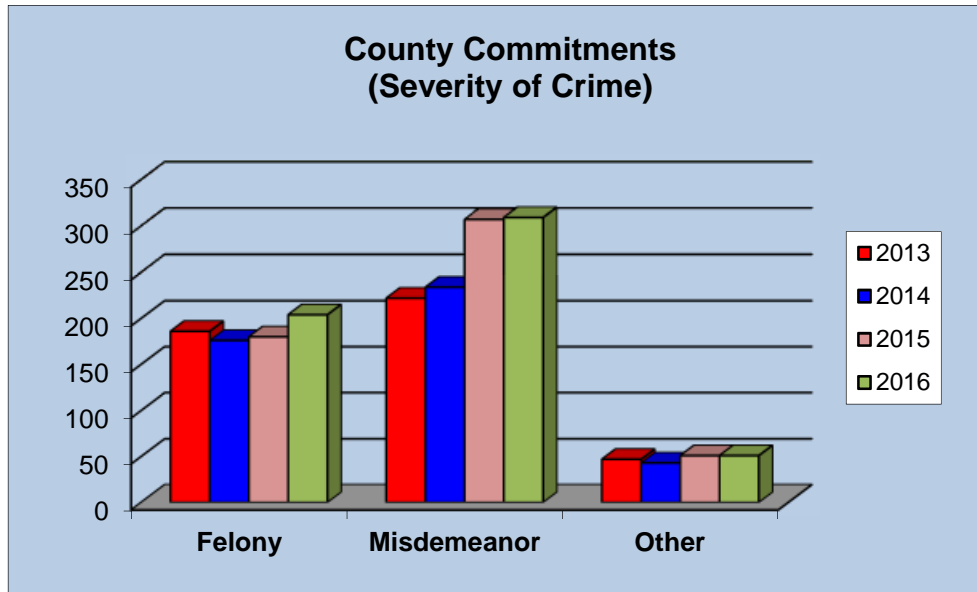
The average daily jail population was 78 inmates.

2016 Inmate Population – Daily Average

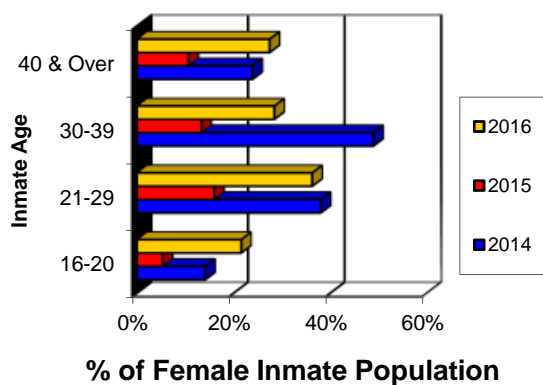
Total Inmates	Federal Inmates	Boarder Inmates	Weekend Inmates	County Inmates
78	8	2	0	68

Persons Committed to Jail in 2016

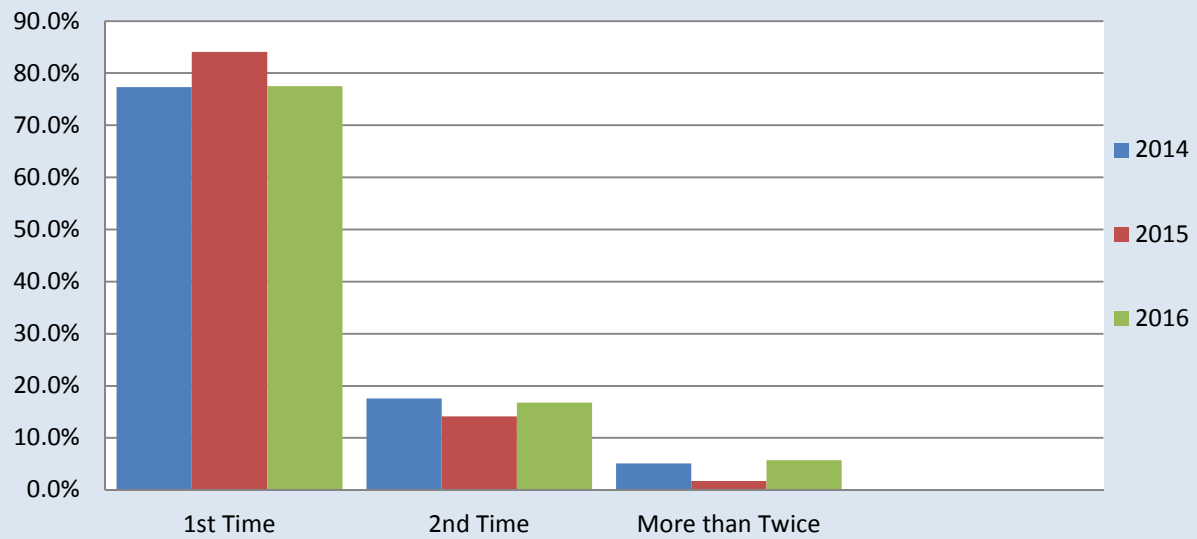




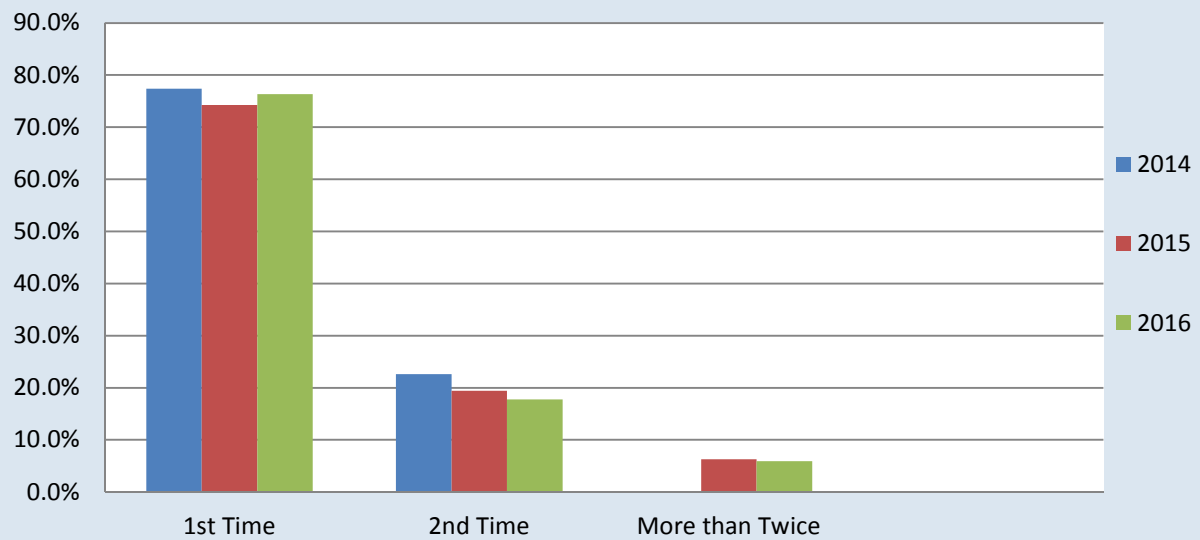
County Inmate Population Age Comparison



Male Inmate Recidivism



Female Inmate Recidivism

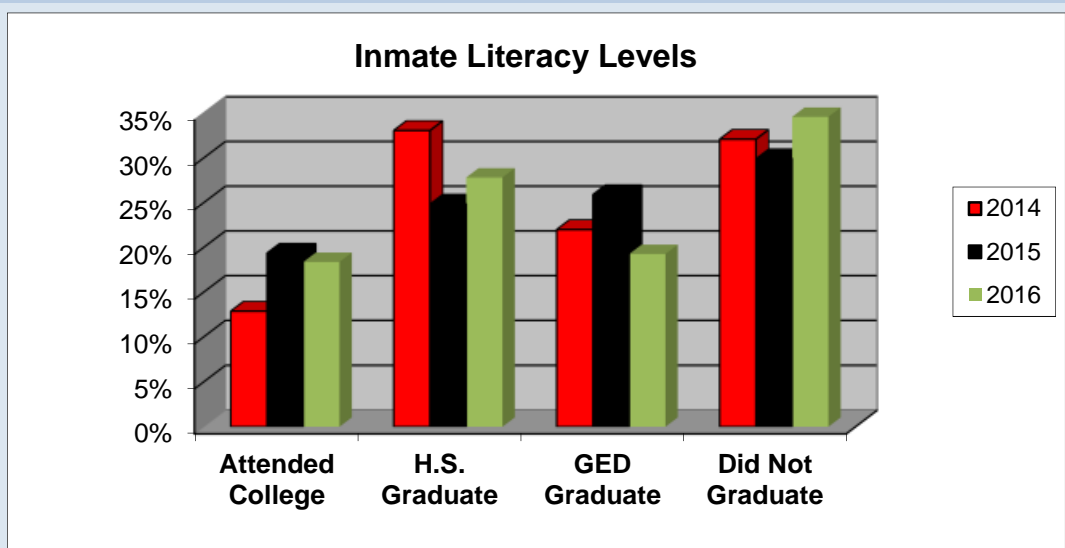


Inmate Educational Services

In partnership with the Owego-Apalachin Central School District (OACSD), the education program at the Jail continued to provide TASC (Test Assessing Secondary Completion) program instruction for both juveniles and adults. The program is directed by Jim Hamlin, of the OACSD and is funded by New York State and Federal Department of Education through the OASD Incarcerated Youth Program.

During 2016, a total of 34 inmates took advantage of the education program offered to them at the Tioga County Jail. Of these inmates, 3 remained in the facility long enough to actually take the GED exam (9%) with 2 of them passing the exam. This represents a 66% pass rate. Please note that no adults were entered into the program in 2016 as a result of New York State switching from the GED program to the TASC program.

	Total Tested	Total Passing	Total Failing	% Passing
Overall	3	2	1	66
Juveniles	3	2	1	66
Adults	0	0	0	0



Inmate Educational Services (Con't)

Work to establish a literacy volunteer program for certain members of the adult jail population was completed last year. Volunteers meet once a week with pre-screened adults in basic reading, writing and math skills as well as practice their TASC skills when appropriate.

Mr. Hamlin was successful in obtaining a grant extension from the Finger Lakes Library Association. Over 100 new books have been added to the Jail's library, along with 2 national news magazine subscriptions.

In addition to offering TASC instruction, the program routinely provides the following classes to our inmate population:

- **Life Skills**
- **Healthy Relationships**
- **Christian Counseling**
- **Drug and Alcohol Counseling**
- **Batters Intervention for Females**
- **STD/HIV Awareness**
- **Job Interviews**
- **Media Influences**
- **Teen Parenting**
- **Alcoholics Anonymous**
- **Transition into Society**
- **Nutritional**
- **HEP C**
- **Safer Sex**
- **Birth Control/Family Planning**
- **Parenting**
- **Resume' Building**

Instruction is provided by a variety of service organizations and the facility medical staff.



Religious Services

Religious services are provided by a variety of clergy and private citizens who are involved in their respective ministries. Religious preferences vary widely, and if the inmates' preference is a legitimately recognized faith, arrangements are normally made to provide those services.

Local churches and institutional ministries, visit the facility regularly to minister and counsel those inmates who show an interest in attending.

These services and counseling sessions are provided (5) times per week. In 2016 the following ministries provided spiritual counseling and services to the inmate population:

- Gideon's
- St. Patrick's Parish
- 1st Baptist Church-Owego
- South Apalachin Baptist Church
- Women's Chapel
- Jehovah's Witness

Inmate Commissary

Jails and Prisons in New York State are permitted to operate an Inmate Commissary, in which inmates may purchase hygiene products, snack foods, soup, coffee, and candy. Pricing for these items are fixed by the facility and allow for the facility to earn a modest profit. Currently, the Sheriff's Office contracts with Swanson, Inc., a Commissary Company to provide goods and services. Twice a week inmates who have money in their jail account are allowed to order from a list of items. These items are ordered electronically and delivered twice weekly.

In 2016 the program generated \$13,236 in revenue and expended \$11,485. The money spent out of this fund helps to defray operating costs directly related to the inmates such as: recreational equipment; Law Library updates; Education supplies; hygiene products, and; various office expenses.

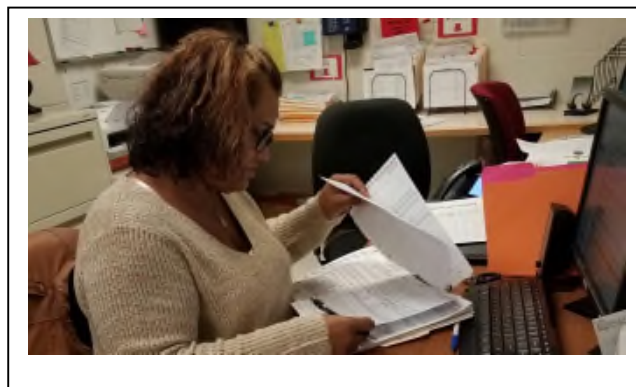


Inmate Medical

Inmate medical services are managed by a private contractor. CBH, P.C. provides “In-house” medical care, including dental and mental Health services. These services are provided to inmates by onsite staff. In cooperation with Tioga Opportunities, inmates are screened and may be treated for sexually transmitted and contagious diseases as well as participating in the adult hepatitis vaccination program in order to protect the public upon the inmate's release. Medical staff also coordinates all discharge planning for inmates to have a successful reentry back into the community. This involves collaborating with community agencies to provide educational opportunities such as life skills and self-help to become productive members of society.

CBH staff utilize the Jail’s medical examination room, and a full dental suite. A full time certified RN, HSA provides daily sick call and care to the inmate population and a full time Mental Health Counselor is on staff to provide counseling and make treatment referrals. The supervising physician is always on call, and visits the facility twice a week to provide treatment. The facility also provides in-house radiology services.

Total operating costs for medical services in 2016 was \$609,289, a 7.2% increase from 2015.



Danielle Majewski RN, HSA

Year: 2016

Tioga County Jail Medical and Mental Health

	TOTAL
POPULATION AVERAGE	78
—	
1 Hospital Admissions	8
a. Number of Days	14
2. Outside Consultations	14
3. Emergency Room Visits	29
4. Off-Site Dialysis Treatments	0
5. Off-Site Radiology	6
6. In-house X-Rays	27
7. In-house EKG's	15
8. Inmates Seen By Physician	225
9. Inmates Seen By Physician Assistant	502
10. Inmates Seen By Dentist	152
a. # of extractions	50
b. # of fillings	22
c. # of refusals	3
d. # of Dental Exams	153
11. Inmates Seen by Psychiatrist	311
a. Full Evaluations	117
b. Follow-up evaluations	212
12. Inmates Seen by LMSW	628
13. Inmates Seen by CW	274
14. Inmates Attended Classes	187
15. Inmates on Psychotropic Medications	328
16. Inmates on Constant Watches	18
17. Inmate MH Intake Screenings	434
18. Discharge Plans Completed	56
19. Inmates Seen by Staff	2095
a. Intake Screenings	454
b. Nurse's Sick Call	1641
20. Number of Positive PPD's	1
a. Number in Treatment	0
b. Number of Active Cases	0
21. Inmates Seen by STD Clinic	39
a. Number of Treated STD's	17
22. Number HIV Tests Performed	16
a. Number of + HIV	0
b. Number Treated	0
23. Pregnancies	3
24. Chronic Care Clinics	48
a. Pulmonary	38
b. Diabetes	11
c. HIV	0
d. Cardiovascular	24
e. General Medicine	36
f. Neurology	16
g. Hep C	49
25. Grievances	3

Weekend Work Detail (ATI)

(Alternatives to Incarceration)

The Alternatives to Incarceration (ATI) Program has been operating in Tioga County since 1986 and provides the criminal courts with a sentencing alternative through the use of community service.



An important part of the ATI is the Weekend Work Program which is administered jointly by the Probation Department and the Sheriff's Office. Eligible offenders are identified by the Probation Department and are recommended to the Courts. The Courts sentence the offender to the program for a predetermined amount of time. Once in the program, the offenders report to the Sheriff's Office each Saturday and Sunday to perform community service work.

Corrections Officer Roy Schriener oversees all work projects and supervises the details. All work performed is for non-profit organizations, local government, and community based volunteer organizations. The work sites and jobs are planned and approved by Sheriff's Office staff.

2016 Work Accomplishments

In 2016 the Weekend Work Detail provided 5,654 Man-hours of work to a variety of government and non-profit organizations.

The amount of money saved by utilizing these work crews amount to approximately \$67,878 in labor costs, plus additional cost savings by providing an alternate sentencing option aside from a jail commitment.





The Tioga County Jail is currently Accredited through the NYS Sheriffs' Association – Correctional Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating a Correctional facility. It provides formal recognition that the Jail meets or exceeds all 166 of these quality standards, which cover four major areas of the organization: Administration, Training, Technology and Operations.

Civil Office

Under the NYS Constitution, each Sheriff's Office must operate a Civil Office. The Sheriff is a designated enforcement officer of the Supreme Court of New York and is responsible for enforcing lower court mandates.

The Civil Office is responsible for receiving, docketing, and serving civil processes issued by courts within and outside of New York and executing appropriate proofs of service. Their responsibility includes executing court orders, including warrants of eviction, writs of assistance, civil arrest warrants, and orders of seizure, orders of attachment, and orders directing the conveyance of real property.

The Civil Office enforces judgments through enforcement of Income and Property Executions; directing the garnishment of wages; Delivery of real property and the sale of real property at public Sheriff's sales. The proceeds of these enforcement procedures are collected and disbursed to the judgment creditors on a monthly basis. Sheriff's fees received for the service and enforcement of civil process and mandates are collected pursuant to law and remitted to the County Treasurer.

The office is staffed by a Civil Manager and a Law Clerk and is in operation during the daytime hours, Monday through Friday. One part-time Deputy Sheriff is assigned to provide personal service of processes.

Civil Office – Statistical Comparison			
Year	Processes	Receipts	Revenue
2012	1,037	\$772,715	\$61,270
2013	923	\$767,998	\$62,206
2014	1,020	\$816,425	\$68,542
2015	968	\$784,796	\$66,756
2016	1095	\$783,419	\$76,529

Tioga County Sheriff's Office



GARY W. HOWARD
Sheriff

103 Corporate Dr., Owego, N.Y. 13827
(607) 687-1010 – Owego
(607) 754-2515 – Endicott
(607) 565-2213 – Waverly
(607) 687-6755 - Fax
Website: www.tiogacountysheriff.com

MICHAEL A. JACKSON
Undersheriff

2016 CIVIL DIVISION ANNUAL REPORT

CIVIL

Service of Process 681

- Warrants	
- Eviction	
Processed	90
Enforced	15
- Arrest	0
- Order of Seizure	0
- Order of Attachment	0

Executions 414

Income Executions	400
Property Executions:	14
Bank (1)	
Demand (3)	
Vehicle Levy (1)	
Rent (9)	
Property Sales (1)	

Civil Monies Received	\$628,369.93
- Monies on hand from 2016 escrow (J-15-373)	+ 684.00

Total on Hand for Disbursement	\$629,053.93
--------------------------------	--------------

Civil Monies Disbursed	\$629,053.93
------------------------	--------------

BAIL

Bail Monies Received	\$155,050.00
Bail Monies Disbursed	\$155,050.00

MISCELLANEOUS

Bank Fees \$30.00
Unclaimed Funds to Treasurer \$111.08

CIVIL DIVISION ANNUAL REPORT

2016

MONTH	AMT. REC'D		REMITTED TO TREAS.			MONEY ON HOLD
January	\$ 44,900.48		\$ 5,541.47			\$ 684.00
February	\$ 42,296.55		\$ 5,543.75			\$ 684.00
March	\$ 52,700.44		\$ 7,802.47			\$ 419.60
April	\$ 52,912.99		\$ 6,622.65			\$ 419.60
May	\$ 50,933.31		\$ 5,711.78			\$ 419.60
June	\$ 52,986.97		\$ 6,923.78			\$ 500.24
July	\$ 51,907.94		\$ 6,779.02			\$ 80.64
August	\$ 59,440.12		\$ 6,836.41			\$ 0.00
September	\$ 53,903.86		\$ 6,482.14			\$ 0.00
October	\$ 57,945.05		\$ 6,749.99			\$ 0.00
November	\$ 55,806.07		\$ 5,239.84			\$0.00
December	\$ 52,636.15		\$ 6,296.05			\$ 0.00
TOTAL	\$628,369.93		\$76,529.35			
Bails/Fines	\$155,050.00					
TOTAL MONIES RECEIVED	\$783,419.93					

CIVIL DIVISION 2016 UNCLAIMED FUNDS

THE FOLLOWING FUNDS WERE TURNED OVER TO THE TIOGA COUNTY
TREASURER (Account A1510):

<u>Date</u>	<u>Amount</u>	<u>File No.</u>
06/23/16	\$ 103.31	J-15-179
10/12/16	\$ 7.77	J-14-14

\$111.08

THE FOLLOWING FUNDS WERE REISSUED TO THE PAYEE PER THEIR REQUEST:

<u>Date</u>	<u>Amount</u>	<u>File No.</u>	<u>Bank Fee</u>
12/21/16	\$358.54	J-16-305	\$ 30.00

See documentation in Civil Office (Outdated Remittance Checks) for details on the above stated disbursements.

Statistical Analysis Report

01/01/016 - 03/31/2016

Summons Papers Served

Description of Paper Served	Served	Not Served
3 Day Notice to Tenant	7	0
30 Day Notice	3	0
30 Day Notice of Termination of Tenancy	2	0
Affidavit of Defendant in Action for Divorce	1	0
Citation	1	0
Notice of Motion for Default Judgment	2	0
Notice of Motion/Summary Judgment/Summons/Order	1	0
Notice of Petition/Petition	6	0
Notice of Petition/Petition to Recover Possession of Real Property	6	0
Notice to Quit	1	0
Order of Possession/72 Hour Notice	2	0
Order to Show Cause / Petition	3	0
Promissory Note/Notice of Action	1	0
Subpoena Duces Tecum to Take Deposition of Judgment Debtor	5	2
Summons	17	3
Summons and Complaint	22	3
Summons and Complaint/Consumer Credit	7	0
Summons and Petition/ Violation of Support Order	13	5
Summons and Petition/Custody	1	0
Summons and Petition/Custody/Order to Show Cause	1	0
Summons and Petition/Modification of Support Order	2	0
Summons and Petition/Support	11	5
Summons and Petition/Support & Paternity	1	0
Summons and Verified Complaint	9	0
Summons and Verified Complaint/Consumer Credit	1	0
Summons with Notice	4	0
Summons with Notice/Affidavit of Defendant/DRL 255(2)/DRL 236/DRL 225(1)	1	0
Summons with Notice/Complaint	1	0
Warrant of Eviction - 72 Hour Notice	14	0
Warrant of Eviction/Judgment of Possession/72 Hour Notice	3	0

Total Papers: 167

Total Served: 149

Total Not Served: 18

Statistical Analysis Report
01/01/2016 - 03/31/2016

Summons Papers Served

Description of Paper Served	Served	Not Served
-----------------------------	--------	------------

Executions Served

	Stage 1: 78	Stage 2: 55
Income		
Property	1	
Other	0	
Total Served	134	

Tioga County Civil Division

Service Activity Summary

By Action Type for period 03/01/2016 through 12/31/2016

	Beginning Balance	Entered for Service	Completed Service	Served Still Open	Service Attempts	Returned Unserved
10 Day Notice to Quit	0	30	23	0	117	6
3 Day Notice to Tenant	0	15	15	0	14	0
30 Day Notice Termination of Tenan	0	10	10	0	65	0
Citation	0	9	9	0	16	0
Income Execution	0	267	937	348	34	1
Information Subpoena	0	3	3	0	6	0
Motion	0	1	1	0	0	0
Notice	0	12	6	1	29	4
Notice of Petition and Petition	0	36	32	0	94	1
Order	0	12	9	0	8	2
Order to Show Cause	0	4	4	0	4	0
Property Execution - Bank Account	0	1	1	0	0	0
Property Execution - Demand	0	2	1	1	1	0
Property Execution - Rent	0	9	4	1	6	1
Property Execution - Vehicle	0	1	0	0	0	0
Subpoena	0	12	8	0	28	3
Summons	0	210	173	0	415	24
Summons and Petition	0	87	64	1	171	17
Warrant of Eviction	0	73	65	8	227	0
Total Service	0	514	1,365	360	1,235	59
			(less Executions)			

Executions – 414

Income – 1st and 2nd Stage

- Pinewood 133
- Softcode 267 (manual count from list)

Property

- Pinewood 1
- Softcode 13

Service of Process – 681

- Pinewood 167
- Softcode 514 (Total of 1472 – 958 [1X + PX])

TOTAL:	
Executions	414
Service of Process	681
	1,095

**Please note that the Civil Division switched from Pinewood software to Softcode software in March of 2016 resulting in separate Statistical Analysis Reports.*



In October of 2011, the Sheriff's Civil Office was inspected and approved for Accreditation by the NYS Sheriffs' Association – Civil Office Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating a Civil Office within New York State. It provides formal recognition that the Civil Office component meets or exceeds all 121 of the accreditation quality standards. The NYS Sheriffs' Association formally awarded Accreditation during a ceremony held in January of 2012.

Records & Pistol Permit Office

The Records office is responsible for managing all legal documents generated by the Sheriff's Law Enforcement and Corrections operations. In addition to the traditional archival duties, this office interacts with the public and a variety of private and government organizations.

Dissemination of records and information are routinely performed for such agencies as: Insurance Companies; Dept. of Social Services; Dept. of Health; U.S. Military; Private Attorneys; local, state and federal courts.

The office is staffed by three civilian employees and operates during regular business hours.

Pistol Permits

The Sheriff's Office is responsible for processing and managing all Tioga County Pistol Permits, Gun Dealer, and Gun Smith Licenses. The issuing authority for all permits and gun licenses is Tioga County Judge Gerald Keene.

The Sheriff's Office supports Judge Keene by performing all administrative duties and background investigations. The Sheriff has authority to issue an official recommendation for granting or denying a license or a permit. To help defray some of the operating costs in performing these duties, the Sheriff's Office is permitted to charge a predetermined fee for each type of transaction.



Pistol Permit Program – 2016 Activity Summary

Transaction	2013	2014	2015	2016	Fees Collected in 2016
Pistol Permit Application	267	231	342	505	\$58,075
Permit Amendment	859	825	935	1544	\$ 4,632
Permit Transfer	77	37	44	73	\$ 875
Duplicate Permit	363	182	140	151	\$ 2,265
Dealer/Gunsmith License	4	1	-	-	\$ 0
Dealer/Gunsmith Renewal	4	3	6	4	\$ 40
Total Transactions	1,574	1,279	1,447	2,255	\$65,887

Professional Development-Training

Training

Training is a vital component of the Sheriff's Office mission. With changing trends, expectations and responsibilities, the need to teach new techniques and provide updated information is critical to the safety of the officers as well as the success of the Sheriff's Office.

During the year, Sheriff's personnel attended both "in-house" training such as Police Firearms Qualifications Course, Pepper Spray training and Policy and Procedure reviews, as well as mandated and elective training.

Minimum Basic Training (Sworn Officers)

Road Patrol Deputy (Police Officer Certification)

- 6 Month Academy
- 8 Weeks OJT

Corrections Officer (Peace Officer Certification)

- 8 Week Academy
- 6 Weeks OJT



2016 Training

NYS Sheriffs' Conference
NYS Undersheriff's Conference
NYS Jail Administration Conference
NYS Road Supervisor's Conference
NYS Basic Police Academy
NYS Basic Corrections Academy
Missing Persons Protocol
Forensic Interviewing
Woodland Tactics
Property Room Management
Patrol Drug Interdiction
Emergency Vehicle Operation
Instructor
Emergency Vehicle Defensive Driving
Motorcycle Enforcement
Fire and Arson Investigation
Field Training Officer Course
Interview and Interrogation Course
Homicide Seminar
Close Quarter Defensive Tactics
Police Sniper School
Patrol Officer Survival

Employee Recognition

The annual awards ceremony was held during the second week of May, to recognize the work and achievements of Sheriff's Office employees. Officers and civilian employees are selected by command staff to receive commendation for outstanding work or achievement during the preceding year. The ceremony is normally held during National Police Week which falls during the week of May 15th each year.



2016 Achievement Awards

Sr. Investigator Wayne Moulton	Unit Citation
Investigator Rich Hallett	Unit Citation
Investigator Cliff Alexander	Unit Citation
Investigator Shawn Nalepa	Unit Citation
Investigator Timothy Schmidt	Unit Citation
Patrol Sgt. Adam Bessey	Unit Citation
Deputy Josh Delmage	Sheriff Commendation

2016 Achievement Awards

E911 Sgt. Steven DuVarney	Unit Citation
E911 Dispatcher Marietta Ayers	Unit Citation
E911 Dispatcher Stephanie Cole	Unit Citation
E911 Dispatcher Rob Ervay	Unit Citation
E911 Dispatcher Judy Mallery	Unit Citation
E911 Dispatcher Elizabeth Stuble	Unit Citation



2016
List of Honorees

C.O. Christina Cole	5 Yr Service Ribbon
C.O. Kristi Sifen	10 Yr Service Ribbon
C.O Sgt. Chad Edwards	10 Yr Service Ribbon
Accounting Assoc. I Kara Chiarello	10 Yr Service Ribbon
Deputy Paul Garlitz	15 Yr Service Ribbon
E911 Dispatcher Stephanie Cole	15 Yr Service Ribbon
C.O. Earl Hollenbeck	15 Yr Service Ribbon
C.O. Heather Kromalney	15 Yr Service Ribbon
C.O. Greg Rice	15 Yr Service Ribbon
Deputy Shawn Kemmery	20 Yr Service Ribbon
Patrol Sgt. Frank Lavore	20 Yr Service Ribbon
C.O. Lt. Nate Marsh	20 Yr Service Ribbon
C.O. Sgt. Jessica Williams	20 Yr Service Ribbon
Patrol Sgt. Rob Blaasch	25 Yr Service Ribbon
C.O. Rob Vaught	25 Yr Service Ribbon
E911 Sgt. Steve DuVarney	30 Yr Service Ribbon
Undersheriff Mike Jackson	35 Yr Service Ribbon
Sheriff Gary Howard	40 Yr Service Ribbon
Deputy Lenny Jackson	40 Yr Service Ribbon

Community Out Reach

NYS Sheriff's Summer Camp Iroquois

The Summer Camp Program, founded in 1977, was established by NYS Sheriffs to aid and enhance the development of the state's youth. In 2016, 14 children from Tioga County were selected to participate in the program, with all expenses being paid by the NYS Sheriff's Association.

The children are selected with the help and input of area school officials and youth advocates who identify eligible children who they believe will benefit most from the experience.

The program is designed to foster a stronger relationship between the children and law enforcement and to give children, who ordinarily would not have the opportunity, a chance for a summer camp experience.



Located on the shores of Keuka Lake, outdoor learning activities, with professional instruction, are the cornerstone of the camp's recreational program. Team sports are also emphasized as a vehicle to reach comradeship and discipline.

Sheriffs' Offices from across the state volunteer Deputy Sheriffs to supplement the professional staff. The deputies spend a great deal of time with the kids, with many of them conducting demonstrations in the fields of archery, boating, water safety, and police dog exercise, to mention only a few.



Many thanks to Corrections Officer Heather Krohmalney for directing the program, and for volunteering to act as a mentor to the kids while at Camp. Equal credit goes out to Mrs. Gail Hall, the head nurse at the Spencer Van Etten School District. Gail has been instrumental in helping to recruit eligible children and to complete a wide variety of prerequisite tasks in order that the children can attend the camp. Both these individuals have made our participation in the camp a success.

Corrections Union Co-Sponsors Annual Christmas Dinner

For the twelfth consecutive year the Tioga County Corrections Union sponsored an Annual Christmas Dinner at the Countryside Community Center in Owego.

The event is the brain child of several Corrections Officers who wanted to donate their time and energy to spread Christmas cheer to those who were in need within the community.



Each year the event is co-sponsored by Tioga Opportunities Inc., and is held towards the middle of December.

Tioga County Corrections Officers donated, prepared, and served holiday meals with all the fixings to over 300 attendees. Santa Claus was also on hand to give out approximately 200 wrapped Christmas gifts to the kids.

