

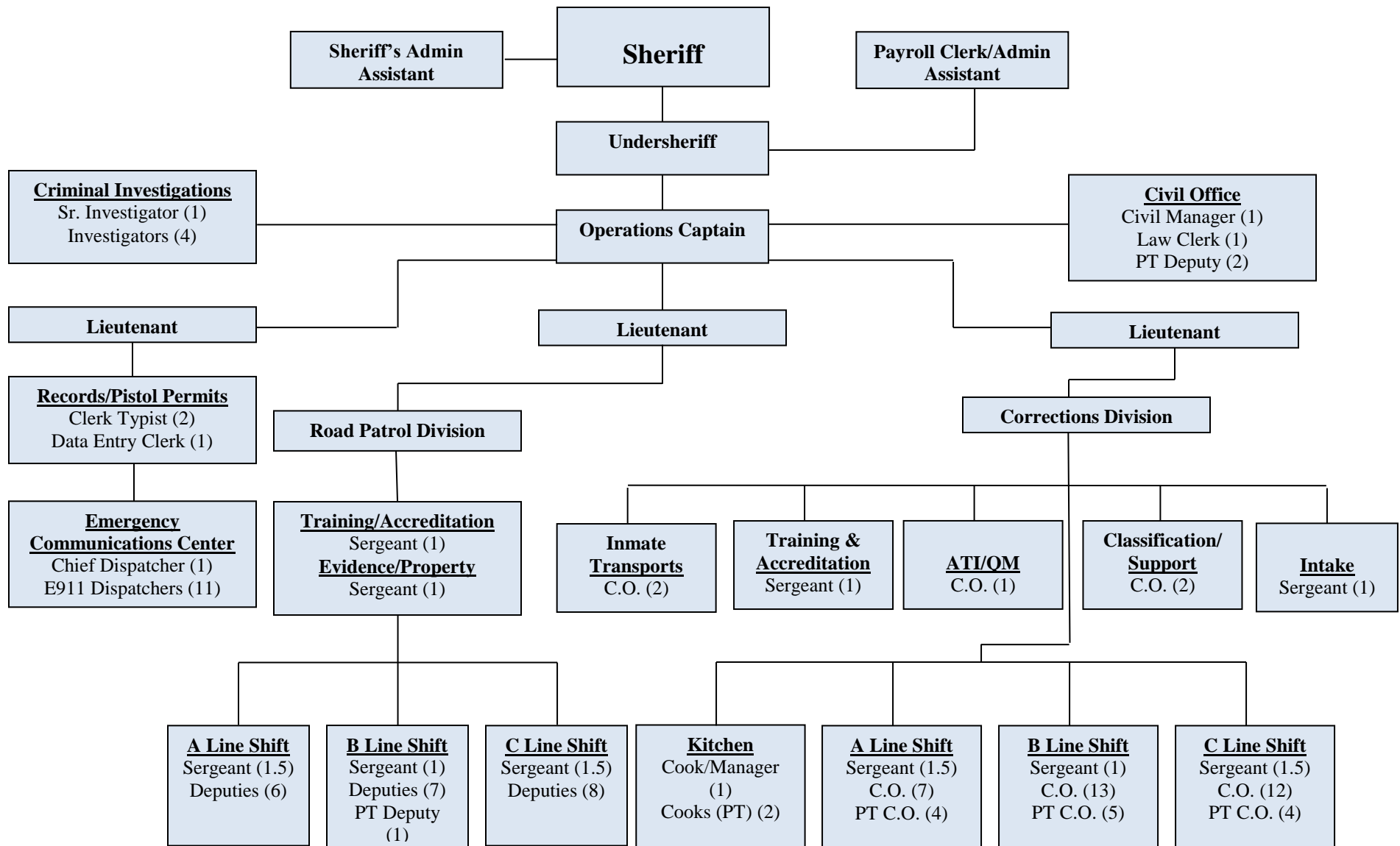


# 2015 Annual Report

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# Tioga County Sheriff's Office



# Remarks

*Sheriff Gary W. Howard*



As you review this report, you'll find a summary of statistics detailing the type and volume of work being performed by each Division of the Sheriff's Office, as well as a glimpse into the special programs created and provided for the public to use.

I hope that you will take notice of the volume of work being performed by my dedicated and professional staff. The trend of increasing workloads and unfunded mandates continue, in spite of shrinking budgets and personnel. But, as I've previously stated, I believe that we are capable and talented enough to meet these challenges.

As always, I want to encourage all citizens to be proactive in crime prevention and in helping to keep our communities safe.

I am proud to serve as your Sheriff, and will continue to work hard in leading a professional and effective Sheriffs' Office.

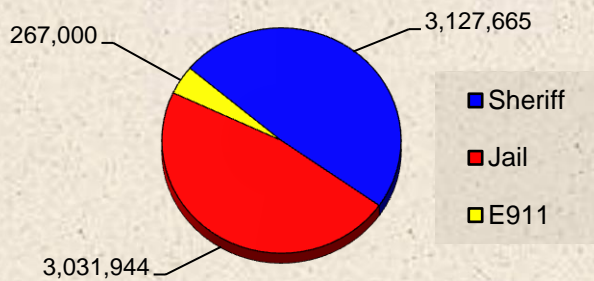
# ADMINISTRATION

## Budget

Three component budgets create the overall Sheriff's Office Operation Budget; Sheriff's Operations, Jail Operations and E911 Operations

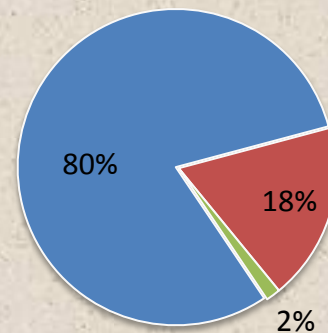
The 2015 budget increased 9.5% from the previous year and Revenue decreased 7.5%.

**2015 Sheriff's Office Budget  
(\$6,426,609)**

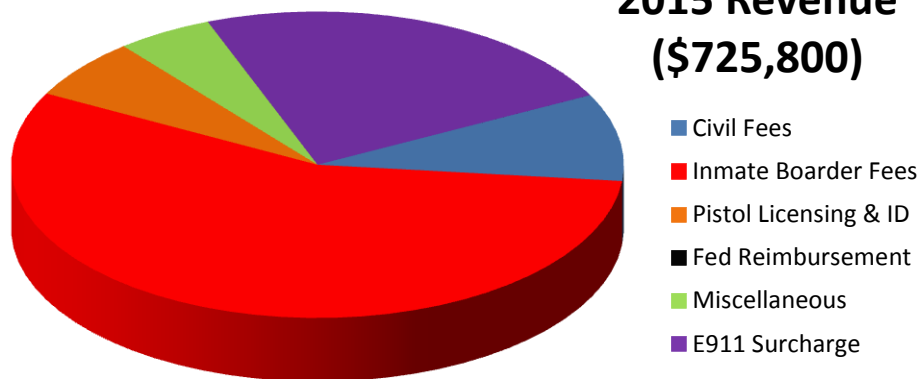


**2015 Sheriff's Budget Breakdown**

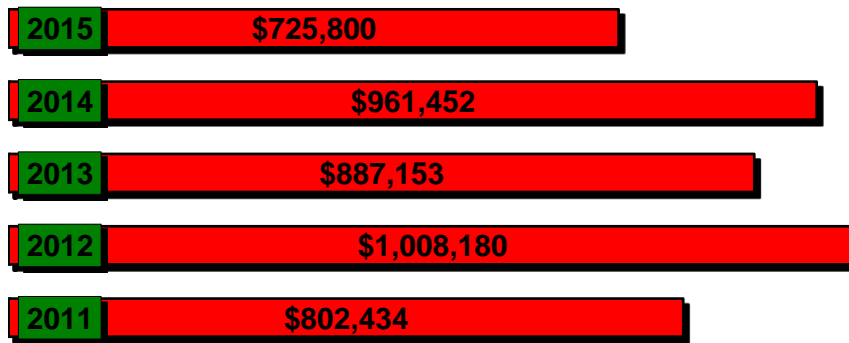
■ Personnel ■ Operational Expenses ■ Capital Expenses



**2015 Revenue  
(\$725,800)**



**Sheriff's Office Revenue**  
(comparison by year)



## Grants

State and Federal grant funding continues to be a priority and is an important objective in meeting our goal of providing cost effective services.

Federal and NYS Homeland Security Grant monies continue to provide for essential equipment and information technology upgrades for emergency services and public safety. STOPDWI Funding provides for Special DWI Patrols, as well as equipment in support of DWI enforcement.



\$17,500



\$30,000



# Public Service Programs



The Sheriff's Office continues to be an active partner with the NYS Child Passenger Safety Program. Tioga County residents can make a reservation to have their child safety seat inspected as well as instructed on the proper method for installing a child safety seat. During these inspections, seats which are deemed unsafe or appear on a factory recall list will be replaced free of charge.

Deputy Shawn Kemmery serves as the Sheriff's Office coordinator for the program. In 2015 Deputy Kemmery inspected 74 seats and installed 19 new seats.



Using equipment that contains the latest digital fingerprinting technology and high resolution photography, the Tioga County Sheriff's Office provides SAFE CHILD cards for parents and guardians. In the event a child is lost or reported missing, these cards would serve as critical identification for law enforcement. The program is staffed by Corrections Officers who travel to schools and special events throughout the county during the year to process these specialized identification cards for children ages 3 through 15 years of age.

In 2015, 237 children were processed at 8 different events for their ID cards.



[Tiogacountysheriff.com](http://Tiogacountysheriff.com)

The official website for the Sheriff's Office provides visitors with an array of information about operations and special programs. Press releases and special advisories are made available to the public, as well as useful links to other public safety related websites and organizations.

A confidential Tip Line has provided hundreds of valuable leads which have resulted in the successful investigation of Drug dealers and other criminal activity.



A free on-line service which provides citizens with the information needed to protect your loved ones. The service allows you to view known registered offenders and predators in your area. Knowing who these people are and what they've done provides you with your best defense to protect your family - awareness. The service also allows for instant e-mail notifications which alert you if a registered sex offender moves within proximity of your home. \*It is anticipated that in 2016 that we will switch to Offender Watch.

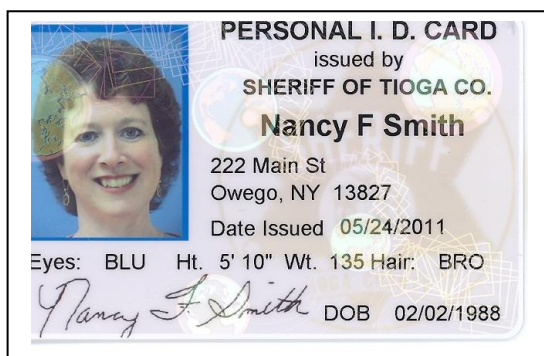


In partnership with Docview.us.com, citizens involved in a motor vehicle accident which was investigated by the Sheriffs' Office can now access the official report on-line. Regardless of where you reside or happen to be, if you have access to the internet you're able to retrieve a copy of your accident report for filing with your insurance company or for your personal records.

A service fee of \$12.00 is charged for accessing the report which is available to customers 24 hours a day 7 days a week.



In partnership with the NYS Sheriffs' Association, citizens can access the NYS VINELink which is an online resource that allows you to search for information regarding an offender incarcerated in State Prison or the 60 County Correctional facilities throughout NYS. This service is provided to assist Victims of Crime who have a right to know about their offender's custody status and when they are being released from incarceration. If you want to be notified of any offender's release, you can register to be notified by phone call or E-mail.



Tioga County residents can obtain a Sheriffs' Personal I.D. Card. Utilizing state of the art digital equipment, Sheriffs' personnel can produce a high grade personal identification card embedded with an embossed hologram. This type of identification card is permitted for use in boarding commercial aircraft as well as other security identification purposes. This service is available during business hours, Monday-Friday, for a fee of \$15 for children and adults. \$10 for Senior Citizens.



# Law Enforcement Operations



## Road Patrol Division

The Road Patrol Division is the primary law enforcement component of the Sheriff's Office. It is staffed by 27 officers.

Their jurisdiction includes all of Tioga County, which covers 524 sq miles with 1,089 miles of highway.

### Primary Mission

- Traffic Enforcement
- Criminal Investigation and Apprehension
- Keeper of the Peace
- Accident Investigation
- Prisoner transports
- Service of Civil Processes

## Criminal Investigation Division

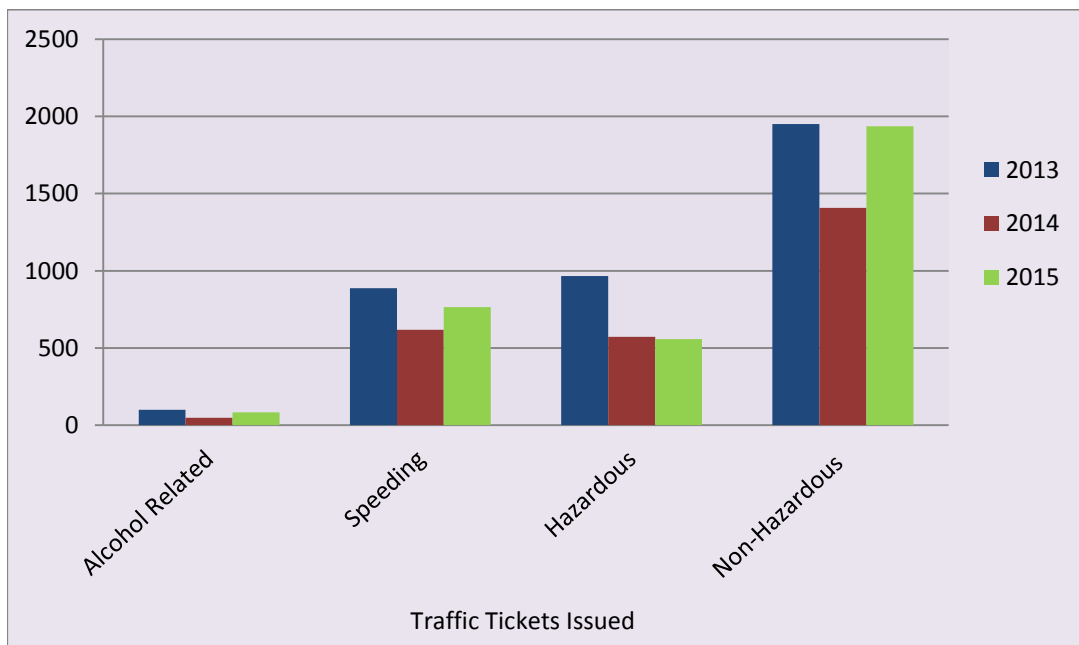
The Criminal Investigation Division (CID) is staffed by 5 Investigators. Each investigator has extensive law enforcement experience and has received specialized training for conducting criminal investigations of serious crimes.

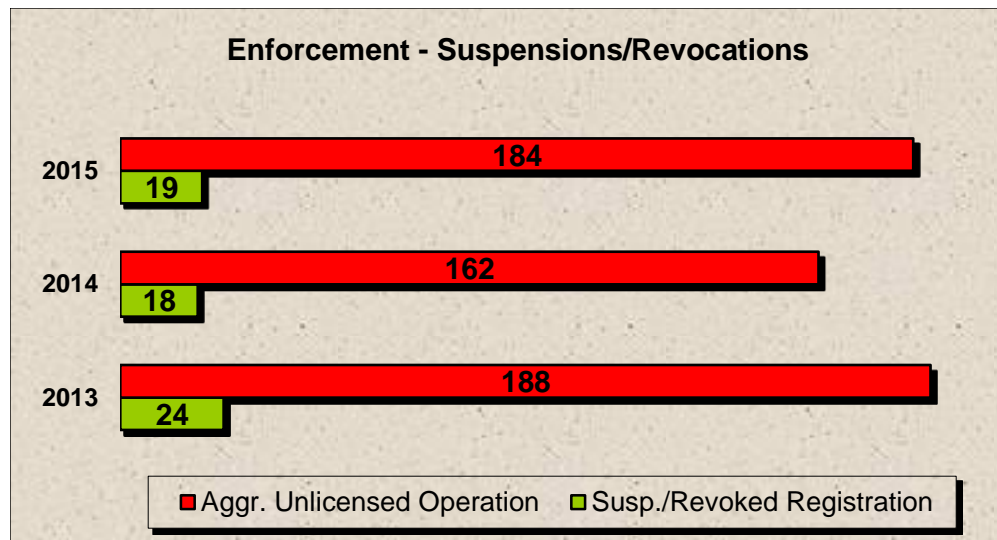
### Primary Mission

- Investigation of all serious crimes and death scenes
- Identification, apprehension, and prosecution of criminals
- Crime scene ID and management
- Evidence and recovered Property management
- Conduct background investigations
- Manage Sex Offender Registration program.

# 2015 Road Patrol Vehicle & Traffic Enforcement Statistics

Vehicle and Traffic Law Arrests					
Court	2013	2014	2015	3 Yr Avg	% of Total
Town of Barton	245	249	308	269	7%
Town of Berkshire	44	34	27	38	1%
Town of Candor	419	290	400	407	11%
Town of Newark Valley	377	229	347	366	10%
Town of Nichols	160	159	173	165	4%
Town of Owego	1550	954	1150	1,401	38%
Town of Richford	116	96	121	110	3%
Town of Spencer	121	53	85	97	3%
Town of Tioga	364	269	385	359	9%
Village of Candor	101	81	222	108	3%
Village of Owego	324	393	158	331	9%
Village of Spencer	25	----	54	28	1%
Village of Waverly	58	22	20	39	1%
<b>Yearly Totals</b>	<b>3,904</b>	<b>2,819</b>	<b>3450</b>	<b>4,352</b>	<b>100%</b>

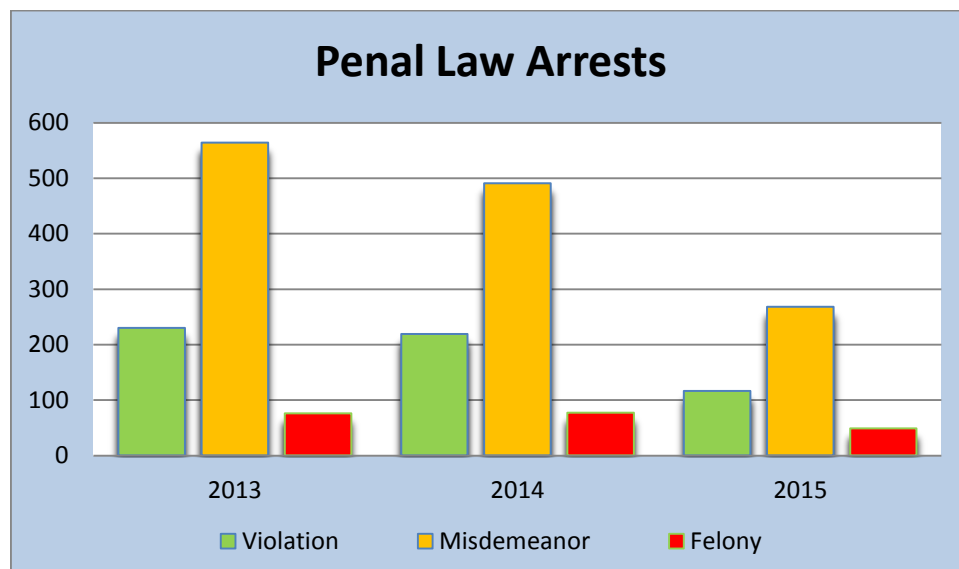




DWI Related Charge	2013	2014	2015
Driving While Intoxicated	45	44	40
Driving w/More than .08 BAC	17	21	27
Aggravated DWI - More than .18 BAC	10	11	7
Driving While Ability Impaired - Alcohol)	0	0	0
Driving While Ability Impaired - (Drugs)	6	4	3
Under 21 Driving after Consumption	0	0	0
Failure to Submit to Breath Test	10	9	6
Totals	88	89	83

# 2015 Road Patrol

## Penal Law Arrests & Calls for Service



## Calls for Service

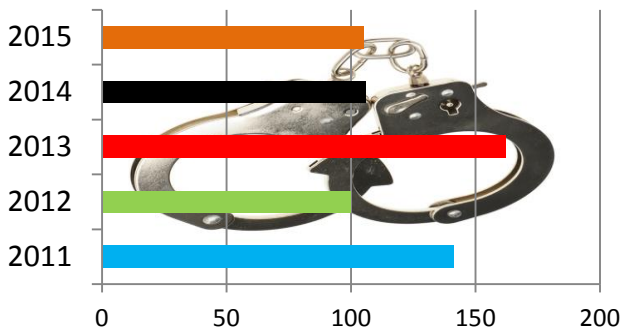
Abandoned Vehicle	12	Ignition Interlock Violation	24
ABC Law	10	Illegal Parking	30
Accident Investigation - Industrial	7	Issuing a Bad Check	6
Accidental Shooting	2	Juvenile Transport	16
AED Call	12	Labor Law Investigation	0
Aggravated Harassment	168	Landlord/Tenant Dispute	15
Animal Complaints	402	Larceny	273
Assault	15	Lecture	9
Assist Other Agencies	237	Loud Party-Noise comp.	57
Assist Other Police Agency	122	Making a False Written Ins.	0
Assistance	1011	Menacing	3
Attempted Burglary	2	Mental Health Arrest	4
Attempted Suicide	0	Mental Subject	124
Background Investigations	286	Mental Transport	6
Bomb Threats	0	Miscellaneous Complaint	762
Burglary	98	Missing Persons	37
Check 911 Hang up/Open Call	2,560	MVA-Fatal	2
Check Bank Alarm	21	MVA-PI	99
Check Burglary Alarm	475	MVA-PD	632
Check Dangerous Condition	357	Neighborhood Dispute	11
Check Disabled Vehicle	148	Nuisance Weapon Check	20
Custodial Interference	0	Obstructing Gov. Admin	9
Check on Intoxicated Individual	24	Open Door/Window	26
Check Other Alarm	43	Open Fire Investigation	29

Check Welfare	559
Child Abuse	12
Civil Evictions	19
Civil Matters	106
Civil Services	490
Confidential Informant	13
Confidential Investigation	3
County Threat Investigation	0
Criminal Contempt	15
Criminal Nuisance	4
Criminal Impersonation	1
Criminal Mischief	104
Criminal Trespass	8
CPCS	17
Criminal Possessing a Hypodermic	0
Criminal Possession of Marijuana	21
CPCS-Synthetic Narcotic	0
Criminal Possession of a Weapon	3
CSCS	7
CSCS-Marihuana	0
Criminal Sexual Act	0
Disorderly Conduct	1
Disturbance	195
Disseminating Indecent Material	0
Drug Investigation	21
Domestic Violence	236
DWI Investigations	43
Endangering Welfare of a Child	54
Environmental Conservation Inv.	16
Escorts	226
Evidence Destruction	2
Falsely Reporting an Incident	4
Family Court Matter	61
Filing a False Instrument	6
Fire Investigation	1
Forcible Touching	0
Forgery	3
Found/Lost Property	103
Fraud	91
Fugitive from Justice	11
Grand Larceny	7
Gun Shot Investigation	26
Harassment	195
Identity Theft	17
Ignition Interlock Monitoring	109
Overdose	28
Parking Violations	37
Persons Annoying	16

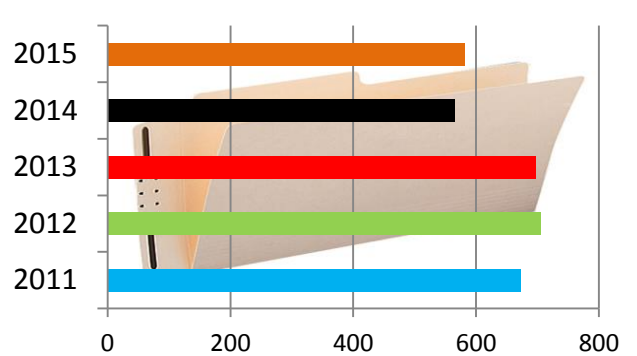
Pistol Permit Investigation	344
Pistol Permit Suspended/Revoked	6
Poss. Of Stolen Property	10
Prisoner Transport	678
Property Check	63
Property Complaint	28
Promo Obscene Sex Perf.	0
Promo Contraband	28
Public Lewdness	0
Rabid/Sick Animal Comp	0
RADAR Trailer	0
Railroad Complaints	0
Rape	9
Reckless Endangerment	2
Recovered Stolen Property	9
Resisting Arrest	8
Runaway Child	31
Scheme to Defraud	1
School Threat Investigation	0
Search Warrant	11
SORA Registration	287
SORA Violation	6
Sex Abuse	30
Sexual Misconduct	5
Stalking	2
Criminal Obstruction of Breath	7
Stress Test Evaluation (CVSA)	7
Subpoena Service	45
Suicide	2
Suspicious Condition	437
Theft of Services	6
Traffic Problem	4
Trespass	59
Unattended Death	30
Unauthorized Use of MV	7
Unlawful Imprisonment	8
Unlawful use of a Credit Card	0
Unlawful Dealing with a Child	3
Unlawful Dealing with Fireworks	0
Unlaw. Fleeing Police	0
Unlawfully Growing Marijuana	2
Vehicle Traffic Stops	3,352
Vehicle Fire	7
Violate Order of Protection	35
Warrants Received	162
Warrant Arrest	124
Nuisance Weapons Investigation	20
Welfare Fraud	2

# 2015 - Criminal Investigation Statistics

## Criminal Arrests



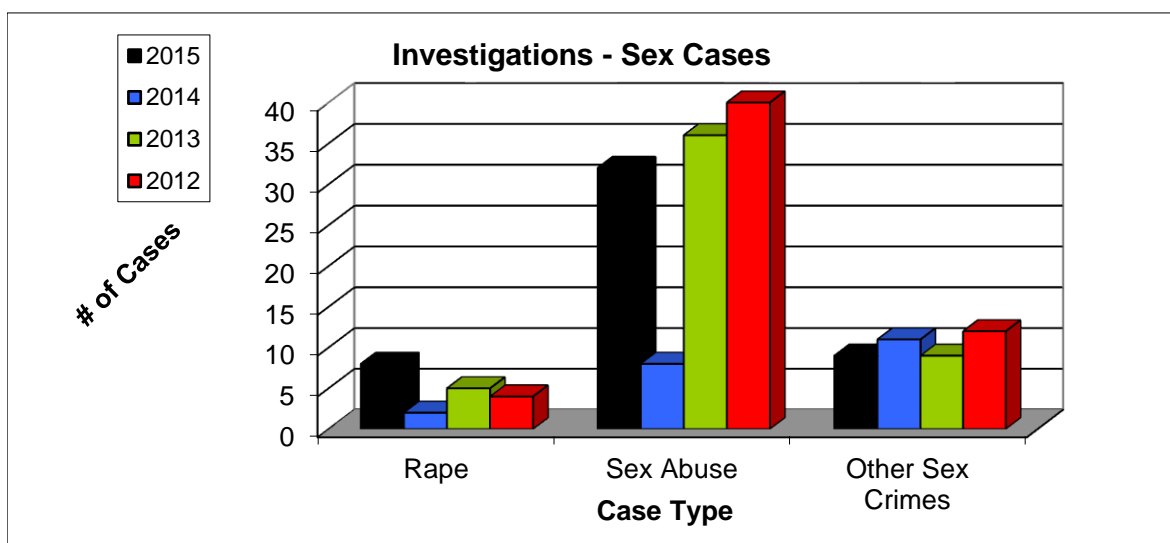
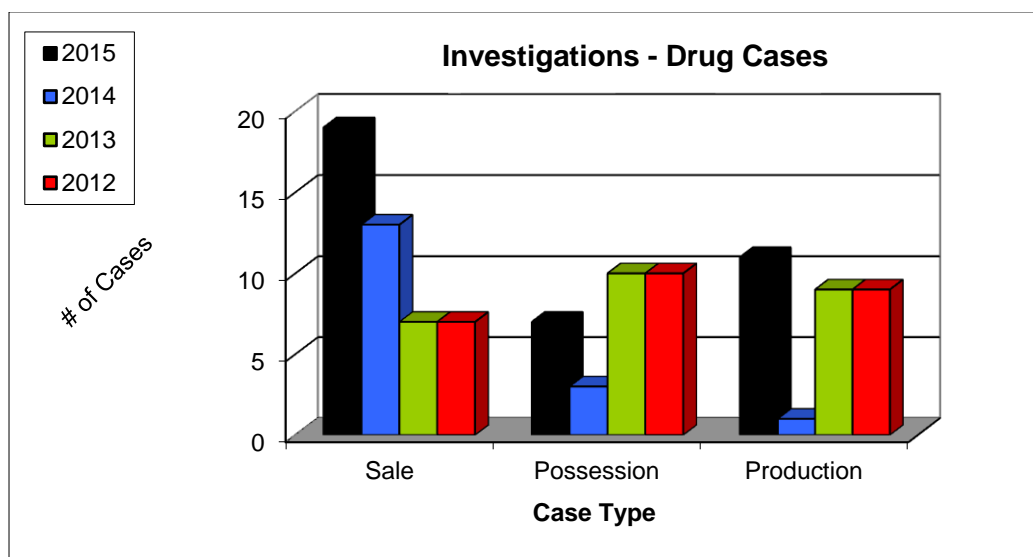
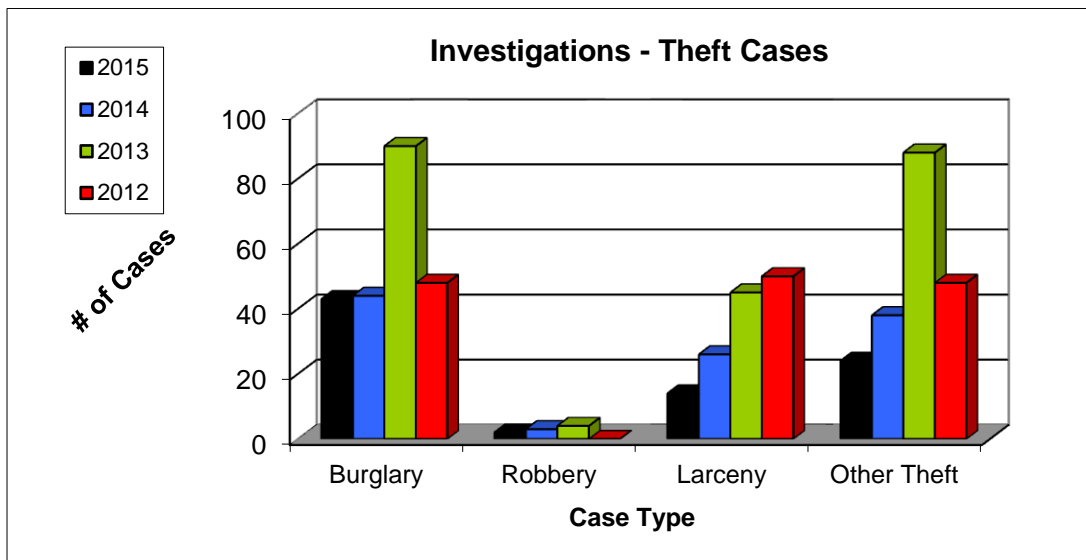
## Case Load



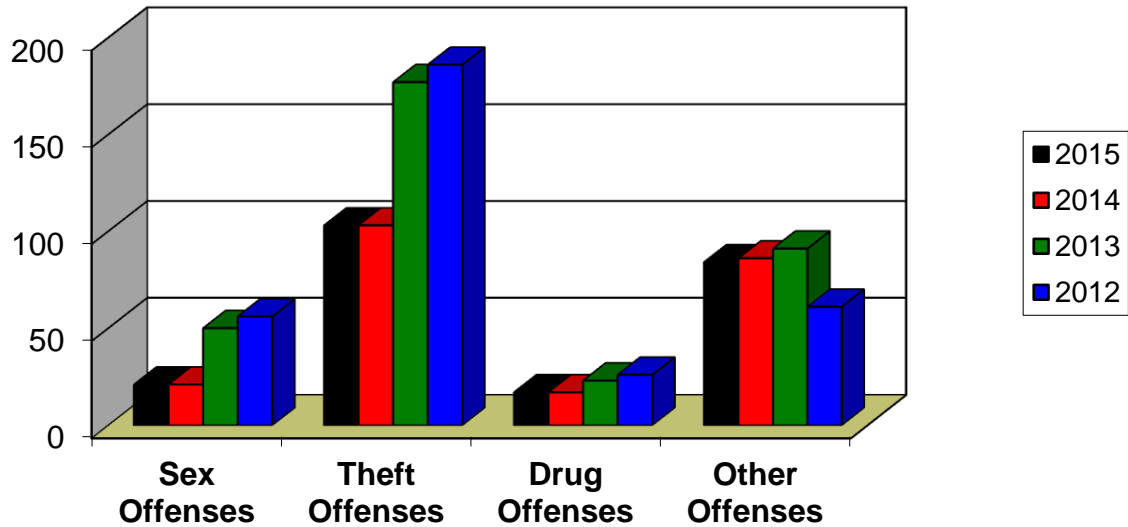
## 2015 Case Breakdown

Case Type		Case Type	
Accidental Shooting	0	Identity Theft	0
Administrative Investigation	3	Larceny	14
Arson	2	Lecture	0
Assault	4	Lost Property	0
Assistance	1	Meth Lab Investigation	9
Attempted Suicide	0	Missing Persons	0
Background Investigation	13	Murder	0
Bad Checks	7	Manslaughter	0
Bomb Threat	0	Nuisance Weapon Investigation	0
Burglary	43	Obstructing Gov't Admin	0
Child Porn	1	Pistol Permit Revocation	0
Computer Fraud	0	Promoting Prison Contraband	0
Confidential Informant	13	Public Lewdness	0
Crim. Contempt	0	Rape	8
Crim. Mischief	4	Reckless Endangerment	1
Crim. Poss. Forged Instrument	0	Rec. Stolen Property	8
Crim. Poss. Controlled Substance	6	Robbery	2
Crim. Poss. Marihuana	1	Scheme to Defraud	0
Crim. Poss. Stolen Property	0	Search Warrant	8
Crim. Poss. Weapon	1	Sexual Abuse	32
Crim. Sale Controlled Substance	18	Sexual Misconduct	7
Crim. Sale Marihuana	1	SORA	284
Endangering Welfare	10	Stalking	0
Evidence Tampering	0	Suicide	2
False Written Statement	0	Suspicious Condition	32
Fire Investigation	1	Unattended Death	6
Forcible Touch	1	Unlawfully Growing Marihuana	2
Forgery	3	Unlawful Poss. Marihuana	0
Fraud	1	Voice Stress Analysis	10
Grand Larceny	12	Warrant Arrest	4





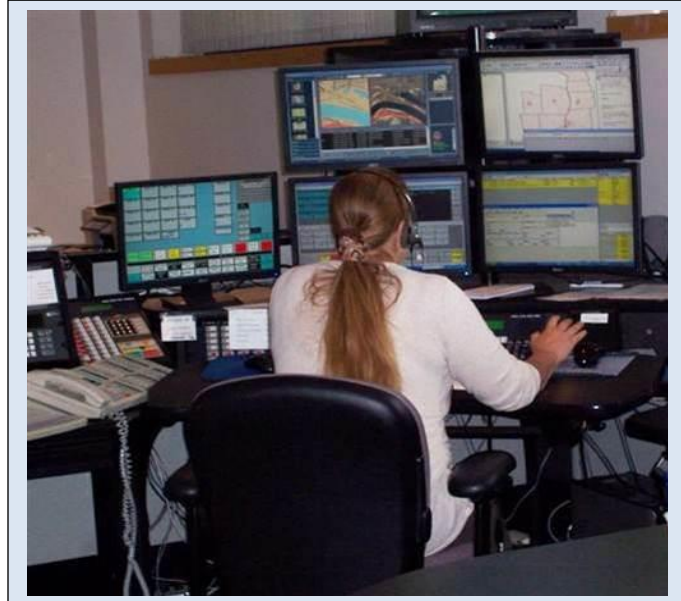
## Criminal Investigations (4-yr Comparison)



The Sheriff's Law Enforcement Division (Road Patrol and Criminal Investigations) has been awarded re-certification from the NYS Sheriffs' Association – Law Enforcement Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating a Law Enforcement Agency. It provides formal recognition that the law enforcement component meets or exceeds all 132 of the accreditation quality standards. The Law Enforcement Division has been accredited since 1998.

# E911 Emergency Communications Center

**Police**



**The E911 Emergency Communications Center is the sole PSAP (Public Safety Answering Point) for all of Tioga County and serves as the communications hub for all emergency services.**

**The center is staffed with 12-E911 Dispatchers and operates around the clock each day of the year.**

## **Primary Mission**

- E911 PSAP (Primary Answering Point) -
- Public Safety emergency response dispatching -
- Law Enforcement call taking and dispatching -
- Information retrieval from public safety data banks and DMV -
  - Law Enforcement database inputs -
- Public Health and Mental Hygiene On-Call notifications -
- Tioga County Fire and EMS Dispatching -

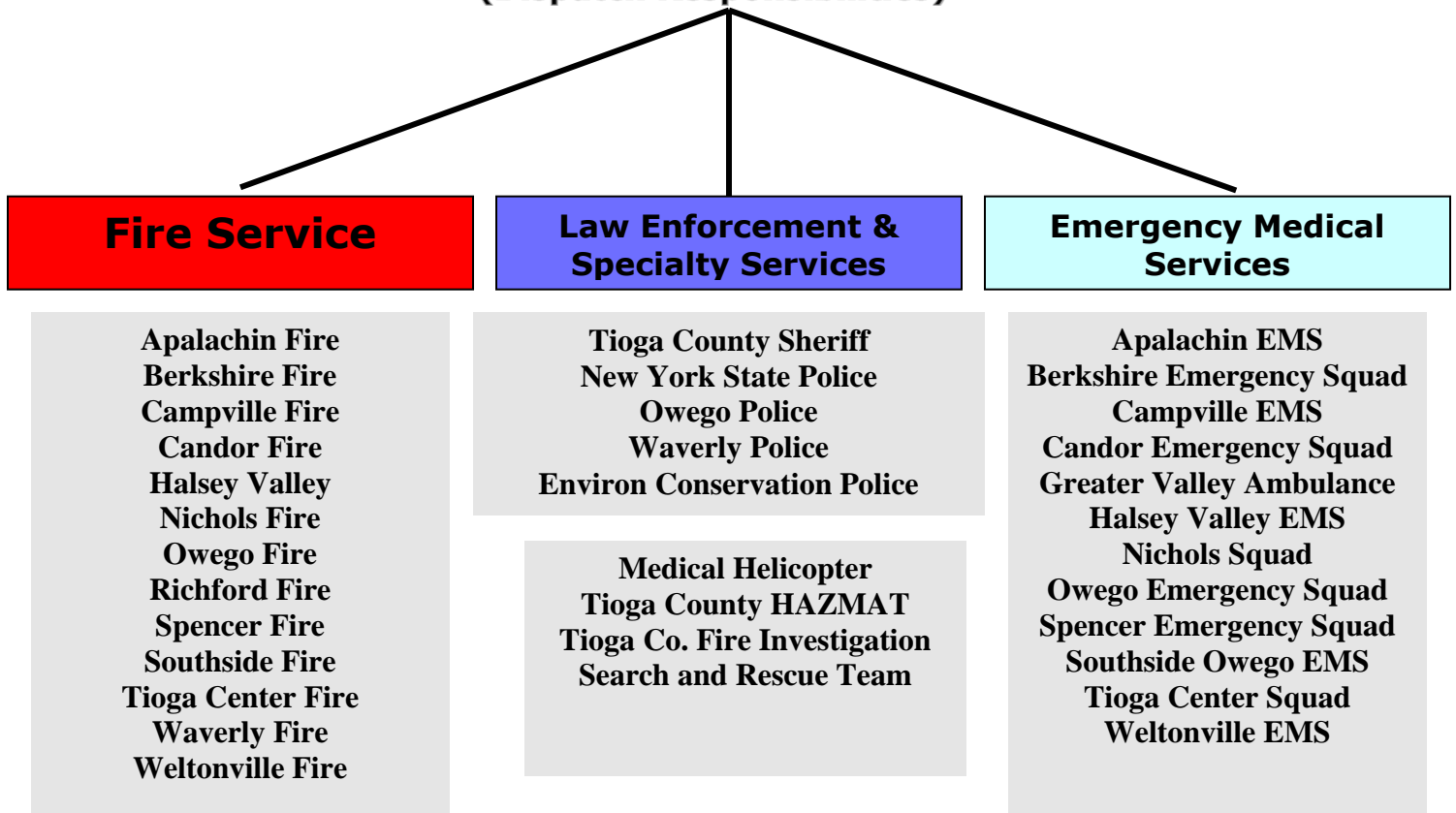
## 2015 Center Statistics

Dispatched Police Calls for Service					
Agency	2013	2014	2015	3 Yr Avg	% of Total
Sheriff	34,040	27,123	28,149	29,770	73.0%
Owego PD	5534	3,883	4,718	4,711	11.5%
Waverly PD	4,140	4,572	5,146	4,619	11.5%
NYSP	1,610	1,337	1,499	1,482	3.7%
Town Police	80	322	452	284	0.3%
EnCon Police	13	15	30	19	0.0%
<b>Total Calls</b>	<b>45,417</b>	<b>37,252</b>	<b>39,994</b>	<b>40,885</b>	<b>100.0%</b>

Dispatched Emergency Calls (Fire/EMS)					
Agency	2013	2014	2015	3 Yr Avg	% of Total
Apalachin Fire	749	753	695	732	9.1%
Berkshire Fire	182	188	179	183	2.2%
Berkshire EMS	548	473	460	493	6.1%
Campville Fire/EMS	697	667	866	743	9.2%
Candor Fire	132	107	120	119	1.5%
Candor EMS	584	562	609	585	7.2%
Halsey Valley Fire/EMS	41	48	67	52	0.6%
Newark Valley Fire	193	117	136	148	1.8%
Nichols Fire/EMS	264	230	282	258	3.2%
Owego Fire/EMS	2,010	1,995	1891	1965	24.3%
Richford Fire	65	41	51	157	1.9%
Southside Fire/EMS	91	85	67	81	0.9%
Spencer Fire/EMS	290	278	256	274	3.4%
Spencer EMS	286	276	254	272	3.4%
Tioga Center Fire/EMS	313	421	505	413	5.2%
Waverly Fire	213	180	146	179	2.2%
Weltonville Fire/EMS	102	92	83	92	1.2%
Lockwood Fire/EMS	84	67	91	80	1.0%
Greater Valley EMS	1,245	1,225	1233	1234	15.2%
S.M.E. Helicopter	11	2	8	7	0.0%
Search & Rescue	3	2	4	3	0.0%
Fire Investigation Team	43	33	39	38	0.4%
HazMat Team	6	1	1	2	0.0%
<b>Total Calls</b>	<b>8,101</b>	<b>7,843</b>	<b>8063</b>	<b>8110</b>	<b>100%</b>

Phone Calls Received	<b>116,389</b>
Calls for Service	<b>48,057</b>
E911 Calls	<b>25,242</b>
Radio Transmissions	<b>308,054</b>

## Sheriff's E911 Emergency Communications Center (Dispatch Responsibilities)



The E911 Emergency Communications Center was awarded re-certification from the NYS Sheriffs' Association – Public Safety Answering Point Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating an Emergency Communications Center. It provides formal recognition that an organization meets or exceeds all 71 of these quality standards, which cover four major areas of the organization: Administration, Training, Technology and Operations. The center has been accredited since 2008.

# Corrections Division (Jail)



**The Corrections Division is the largest component of the Sheriff's Office, consisting of 45 full time and 15 part time staff members. Operations are continuous throughout the year.**

**The jail is a maximum security facility authorized to hold 104 inmates. Sentenced and non-sentenced male and female prisoners age 16 or older are permitted to be confined in the facility. In addition to housing local prisoners the Jail is authorized and frequently houses inmates from other counties as well as Federal Inmates, Illegal Aliens, NYS Parole Violators, Military Prisoners, and Civil Confinement prisoners.**

**The facility operates within the statutory guidelines of the NYS Commission of Corrections and the NYS Corrections Law.**

## **Primary Mission**

- **Provide Security for inmates & staff**
- **Arrest/Inmate Processing**
- **Provide for everyday needs of inmates**
- **Coordinate & supervise Weekend Work Program**
- **Court appearance transports**



A total of 678 inmates were processed into the facility in 2015. This represents a 9% increase from 2014.

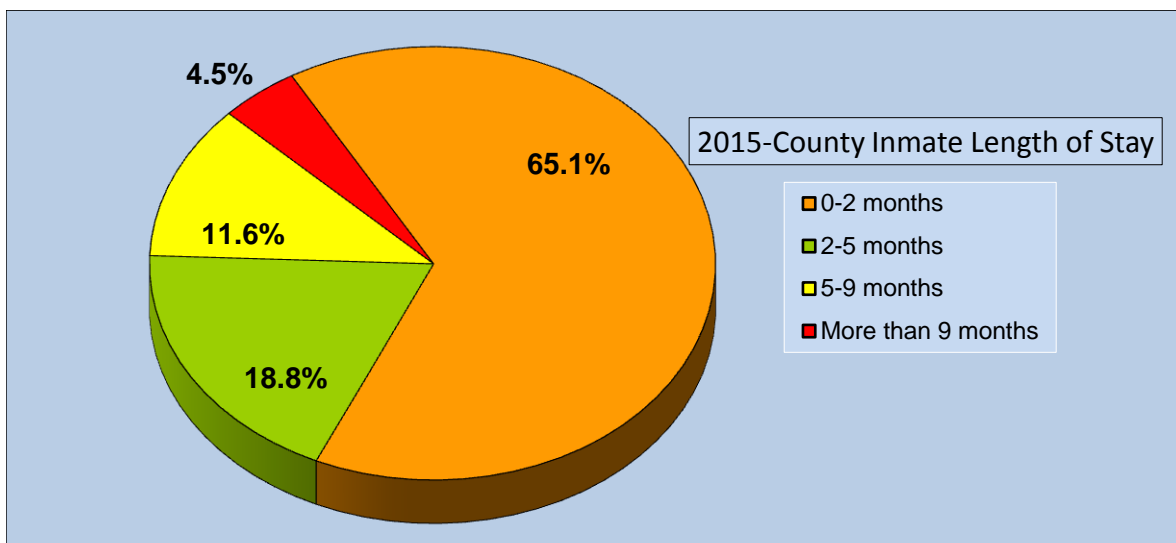
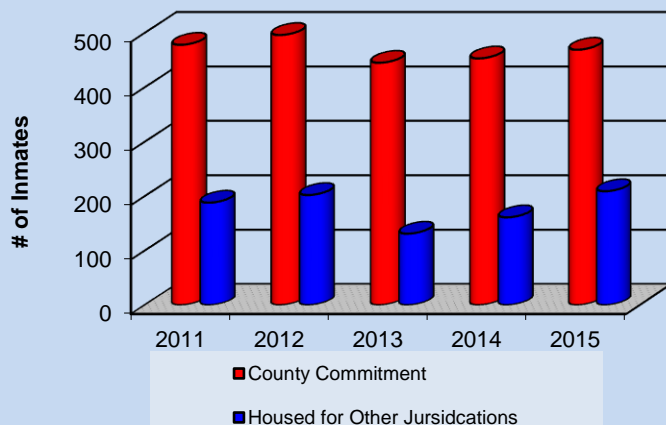
Of the 678 inmates processed, 469 were remanded by courts within Tioga County, accounting for 69% of the jail's population. This represents a 5% decrease from 2014.

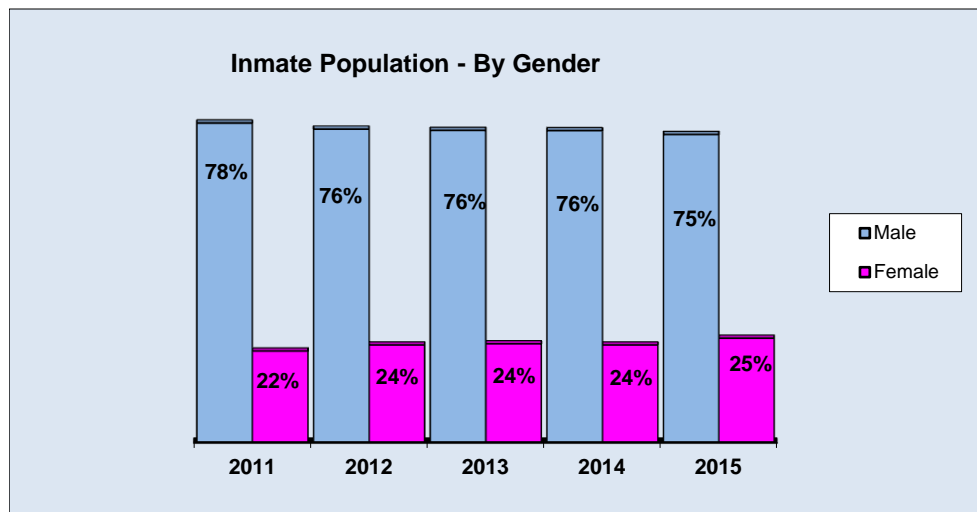
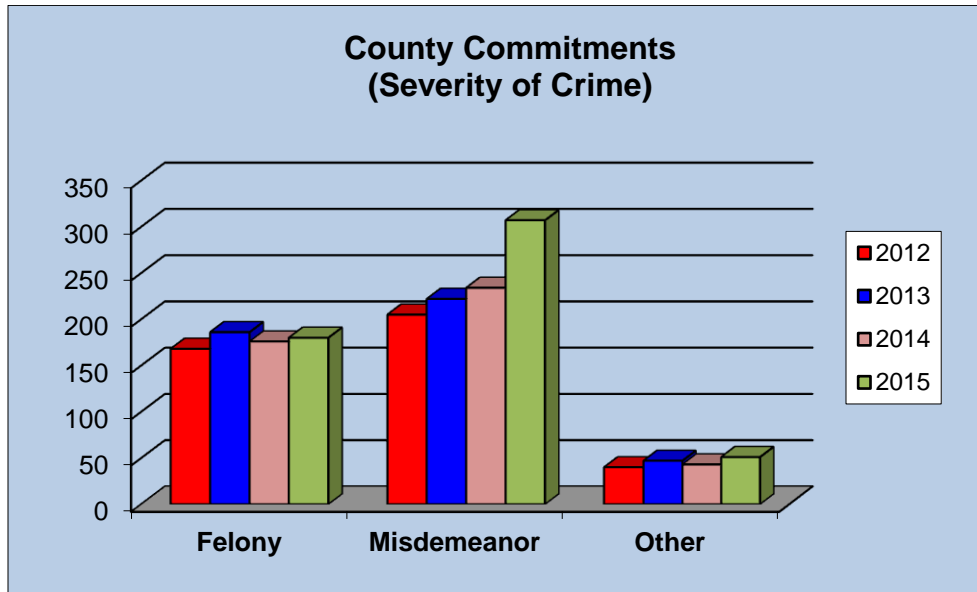
The average daily jail population was 71 inmates.

## 2015 Inmate Population – Daily Average

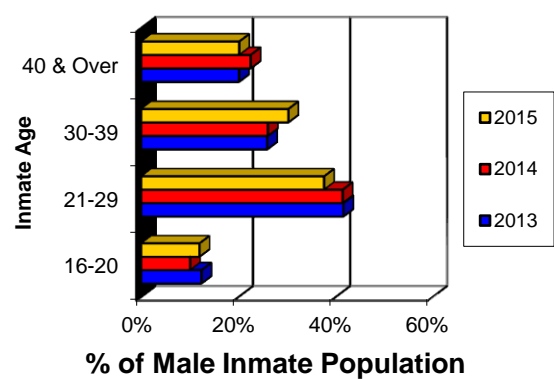
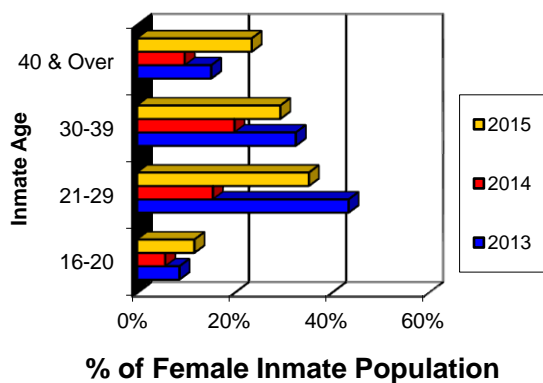
Total Inmates	Federal Inmates	Boarder Inmates	Weekend Inmates	County Inmates
71	3	12	1	55

## Persons Committed to Jail in 2014

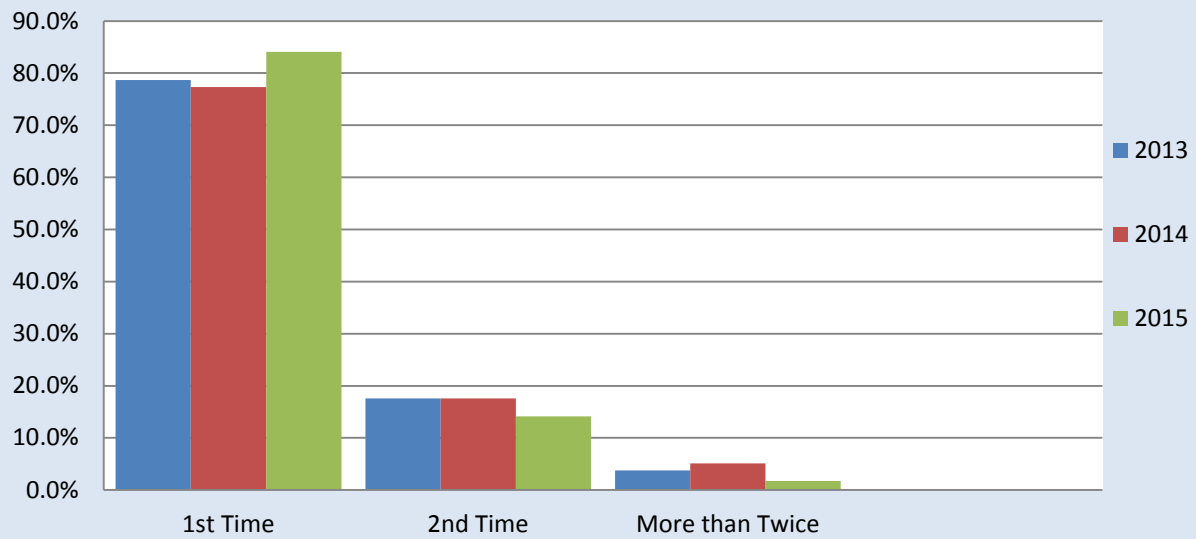




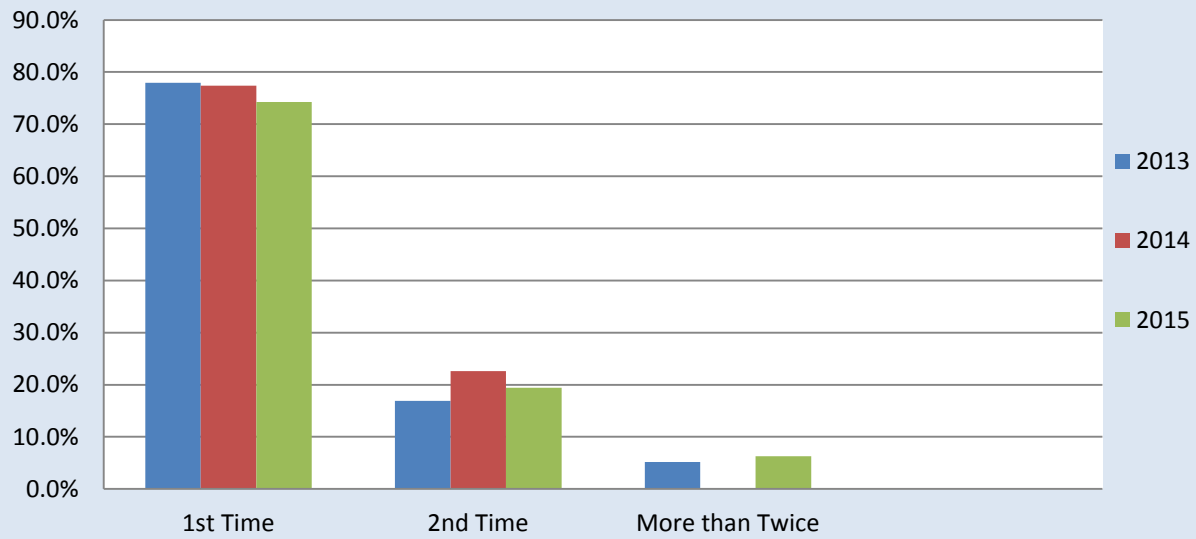
### County Inmate Population Age Comparison



### Male Inmate Recidivism



### Female Inmate Recidivism

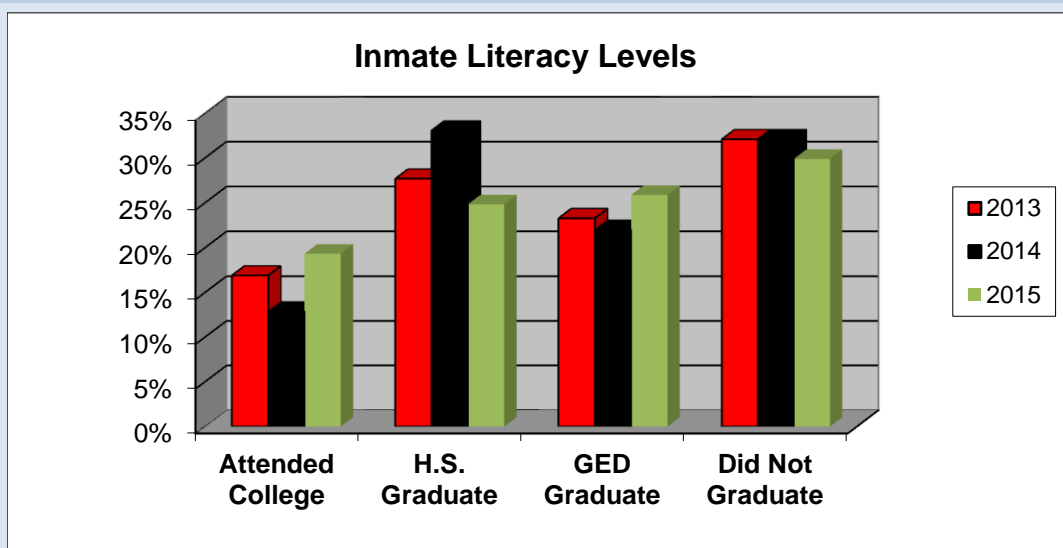


## Inmate Educational Services

In partnership with the Owego-Apalachin Central School District (OACSD), the education program at the Jail continued to provide TASC (Test Assessing Secondary Completion) program instruction for both juveniles and adults. The program is directed by Jim Hamlin, of the OACSD and is funded by New York State and Federal Department of Education through the OASD Incarcerated Youth Program.

During 2015, a total of 25 inmates took advantage of the education program offered to them at the Tioga County Jail. Of these inmates, 7 remained in the facility long enough to actually take the GED exam (28%) with all 7 of them passing the exam. This represents a 100% pass rate, which is 55% greater than the state average. Please note that no adults were entered into the program in 2015 as a result of New York State switching from the GED program to the TASC program.

	Total Tested	Total Passing	Total Failing	% Passing
<b>Overall</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>100</b>
<b>Juveniles</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>100</b>
<b>Adults</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## **Inmate Educational Services (Con't)**

**Work to establish a literacy volunteer program for certain members of the adult jail population was completed this year. Volunteers meet once a week with pre-screened adults in basic reading, writing and math skills as well as practice their TASC skills when appropriate.**

**Mr. Hamlin was successful in obtaining a grant extension from the Finger Lakes Library Association. Over 100 new books have been added to the Jail's library, along with 2 national news magazine subscriptions.**

**In addition to offering TASC instruction, the program routinely provides the following classes to our inmate population:**

- **Life Skills**
- **Healthy Relationships**
- **Christian Counseling**
- **Drug and Alcohol Counseling**
- **Batters Intervention for Females**
- **STD/HIV Awareness**
- **Job Interviews**
- **Media Influences**
- **Teen Parenting**
- **Anger Management**
- **Alcoholics Anonymous**
- **Transition into Society**
- **Nutritional**
- **HEP C**
- **Safer Sex**
- **Birth Control/Family Planning**
- **Parenting**
- **Resume' Building**

**Instruction is provided by a variety of service organizations and the facility medical staff.**



## **Religious Services**

Religious services are provided by a variety of clergy and private citizens who are involved in their respective ministries. Religious preferences vary widely, and if the inmates' preference is a legitimately recognized faith, arrangements are normally made to provide those services.

Local churches and institutional ministries, visit the facility regularly to minister and counsel those inmates who show an interest in attending.

These services and counseling sessions are provided (5) times per week. In 2015 the following ministries provided spiritual counseling and services to the inmate population:

- Gideon's
- St. Patrick's Parish
- 1st Baptist Church-Owego
- South Apalachin Baptist Church
- Women's Chapel
- Jehovah's Witness

## **Inmate Commissary**

Jails and Prisons in New York State are permitted to operate an Inmate Commissary, in which inmates may purchase hygiene products, snack foods, soup, coffee, and candy. Pricing for these items are fixed by the facility and allow for the facility to earn a modest profit. Currently, the Sheriff's Office contracts with Swanson, Inc., a Commissary Company to provide goods and services. Twice a week inmates who have money in their jail account are allowed to order from a list of items. These items are ordered electronically and delivered twice weekly.

In 2015 the program generated \$9,687 in revenue and expended \$13,716. The money spent out of this fund helps to defray operating costs directly related to the inmates such as: recreational equipment; Law Library updates; Education supplies; hygiene products, and; various office expenses.



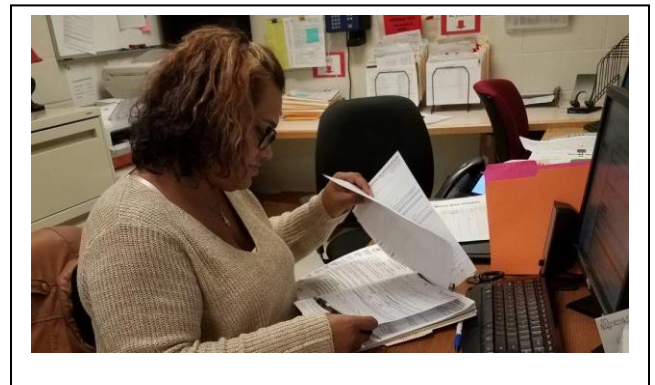


## **Inmate Medical**

**Inmate medical services are managed by a private contractor. CBH, P.C. provides “In-house” medical care, including dental and mental Health services. These services are provided to inmates by onsite staff. In cooperation with Tioga Opportunities, inmates are screened and may be treated for sexually transmitted and contagious diseases as well as participating in the adult hepatitis vaccination program in order to protect the public upon the inmate's release. Medical staff also coordinates all discharge planning for inmates to have a successful reentry back into the community. This involves collaborating with community agencies to provide educational opportunities such as life skills and self-help to become productive members of society.**

**CBH staff utilize the Jail’s medical examination room, and a full dental suite. A full time certified RN, HSA provides daily sick call and care to the inmate population and a full time Mental Health Counselor is on staff to provide counseling and make treatment referrals. The supervising physician is always on call, and visits the facility twice a week to provide treatment. The facility also provides in-house radiology services.**

**Total operating costs for medical services in 2015 was \$437,809, a 9.1% increase from 2014.**



Danielle Majewski RN, HSA

**Year: 2015****Tioga County Jail Medical and Mental Health**

	TOTAL
POPULATION AVERAGE	71
—	
1 Hospital Admissions	10
a. Number of Days	27
2. Outside Consultations	16
3. Emergency Room Visits	21
4. Off-Site Dialysis Treatments	0
5. Off-Site Radiology	0
6. In-house X-Rays	24
7. In-house EKG's	2
8. Inmates Seen By Physician	265
9. Inmates Seen By Physician Assistant	582
10. Inmates Seen By Dentist	326
a. # of extractions	85
b. # of fillings	16
c. # of refusals	12
d. # of Dental Exams	132
11. Inmates Seen by Psychiatrist	218
a. Full Evaluations	105
b. Follow-up evaluations	116
12. Inmates Seen by LMSW	589
13. Inmates Seen by CW	274
14. Inmates Attended Classes	233
15. Inmates on Psychotropic Medications	237
16. Inmates on Constant Watches	24
17. Inmate MH Intake Screenings	471
18. Discharge Plans Completed	113
19. Inmates Seen by Staff	2183
a. Intake Screenings	544
b. Nurse's Sick Call	1558
20. Number of Positive PPD's	1
a. Number in Treatment	0
b. Number of Active Cases	0
21. Inmates Seen by STD Clinic	59
a. Number of Treated STD's	28
22. Number HIV Tests Performed	45
a. Number of + HIV	0
b. Number Treated	3
23. Pregnancies	6
24. Chronic Care Clinics	43
a. Pulmonary	48
b. Diabetes	13
c. HIV	1
d. Cardiovascular	56
e. General Medicine	81
f. Neurology	6
g. Hep C	84
25. Grievances	0

## Weekend Work Detail (ATI)

(Alternatives to Incarceration)

The Alternatives to Incarceration (ATI) Program has been operating in Tioga County since 1986 and provides the criminal courts with a sentencing alternative through the use of community service.



An important part of the ATI is the Weekend Work Program which is administered jointly by the Probation Department and the Sheriff's Office. Eligible offenders are identified by the Probation Department and are recommended to the Courts. The Courts sentence the offender to the program for a predetermined amount of time. Once in the program, the offenders report to the Sheriff's Office each Saturday and Sunday to perform community service work.

Corrections Officer Roy Schriener oversees all work projects and supervises the details. All work performed is for non-profit organizations, local government, and community based volunteer organizations. The work sites and jobs are planned and approved by Sheriff's Office staff.

## 2015 Work Accomplishments

In 2015 the Weekend Work Detail provided 4,268 Man-hours of work to a variety of government and non-profit organizations.

The amount of money saved by utilizing these work crews amount to approximately \$40,986 in labor costs, plus additional cost savings by providing an alternate sentencing option aside from a jail commitment.





The Tioga County Jail is currently Accredited through the NYS Sheriffs' Association – Correctional Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating a Correctional facility. It provides formal recognition that the Jail meets or exceeds all 166 of these quality standards, which cover four major areas of the organization: Administration, Training, Technology and Operations.

# Civil Office

Under the NYS Constitution, each Sheriff's Office must operate a Civil Office. The Sheriff is a designated enforcement officer of the Supreme Court of New York and is responsible for enforcing lower court mandates.

The Civil Office is responsible for receiving, docketing, and serving civil processes issued by courts within and outside of New York and executing appropriate proofs of service. Their responsibility includes executing court orders, including warrants of eviction, writs of assistance, civil arrest warrants, and orders of seizure, orders of attachment, and orders directing the conveyance of real property.

The Civil Office enforces judgments through enforcement of Income and Property Executions; directing the garnishment of wages; Delivery of real property and the sale of real property at public Sheriff's sales. The proceeds of these enforcement procedures are collected and disbursed to the judgment creditors on a monthly basis. Sheriff's fees received for the service and enforcement of civil process and mandates are collected pursuant to law and remitted to the County Treasurer.

The office is staffed by a Civil Manager and a Law Clerk and is in operation during the daytime hours, Monday through Friday. One part-time Deputy Sheriff is assigned to provide personal service of processes.

Civil Office – Statistical Comparison			
Year	Processes	Receipts	Revenue
2011	1,110	\$779,521	\$67,616
2012	1,037	\$772,715	\$61,270
2013	923	\$767,998	\$62,206
2014	1,020	\$816,425	\$68,542
2015	968	\$784,796	\$66,756

# Tioga County Sheriff's Office



GARY W. HOWARD  
Sheriff

103 Corporate Dr., Owego, N.Y. 13827  
(607) 687-1010 – Owego  
(607) 754-2515 – Endicott  
(607) 565-2213 – Waverly  
(607) 687-6755 - Fax  
Website: [www.tiogacountysheriff.com](http://www.tiogacountysheriff.com)

MICHAEL A. JACKSON  
Undersheriff

## 2015 CIVIL DIVISION ANNUAL REPORT

### Summons Papers Received 519

Served	440
Unserved	79

#### Warrants

Eviction	
Processed	88
Enforced	11
Arrest	2
Order of Seizure	2

### Executions Received 449

Income Executions:	
1 <sup>st</sup> Stage	322
2 <sup>nd</sup> Stage	119
Property Executions:	10
(Pinewood discrepancy states 7)	
Bank (0)	
Demand (4)	
Vehicle Levy (2)	
Debt Owed Garnishee (1)	
Real Property (1)	
Cash Register (1)	
Rent (1)	
Property Sales (1)	

Civil Monies Received	\$603,546.71
- Monies on hand from 2014 escrow (J-14-401)	+ 815.00

Total on Hand for Disbursement	\$604,361.71
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Civil Monies Disbursed	\$603,677.71*
- Difference represents monies on hold in escrow from 2015 (J-15-373)	\$ 684.00



# CIVIL DIVISION ANNUAL REPORT

2015

MONTH	AMT. REC'D	REMITTED TO ATTY.	REMITTED TO TREAS.	OVERPAY	REFUNDS	MONEY ON HOLD
January	\$ 61,445.94	\$ 56,224.02	\$ 5,154.15	\$ 432.77	(\$815.00) Escrow refund J- 14-401	\$ 450.00 J-15-09 Escrow
February	\$ 53,867.14	\$ 46,939.83	\$ 6,931.18	\$ 446.13	(\$450.00) Escrow refund J- 15-09	
March	\$ 54,727.62	\$ 49,652.67	\$ 4,808.90	\$ 266.05		
April	\$ 48,705.76	\$ 43,417.83	\$ 5,094.50	\$ 193.43		
May	\$ 48,431.08	\$ 42,929.76	\$ 5,414.20	\$ 87.12		
June	\$ 54,942.93	\$ 48,984.51	\$ 5,179.31	\$ 779.11		
July	\$ 47,845.39	\$ 41,803.46	\$ 5,674.81	\$ 367.12		
August	\$ 44,966.86	\$ 39,603.09	\$ 5,092.34	\$ 271.43		
September	\$ 47,490.94	\$ 41,533.89	\$ 5,693.97	\$ 263.08		
October	\$ 51,059.46	\$ 44,316.71	\$ 5,861.29	\$ 881.46		
November	\$ 43,563.15	\$ 37,073.41	\$ 5,442.56	\$ 447.18		\$ 600.00 J-15-336Escrow
December	\$ 46,500.44	\$ 39,959.82	\$ 6,408.85	\$ 47.77	(\$600.00) Escrow Refund J- 15-336	\$ 684.00 J-15-373
<b>TOTAL</b>	\$603,546.71	\$532,439.00	\$66,756.06	\$4,482.65	(\$1,865.00)	\$1,734.00
Bails/Fines	\$181,250.00					
<b>TOTAL MONIES RECEIVED</b>	<b>\$784,796.71</b>					

## CIVIL DIVISION 2015 UNCLAIMED FUNDS

THE FOLLOWING FUNDS WERE TURNED OVER TO THE TIOGA COUNTY  
TREASURER (Account A1510):

Date	Amount	File No.
07/13/15	\$ 2.59	J-14-204
08/18/15	\$ 3.07	J-13-369
12/10/15	\$65.69	J-14-304

\$71.35

THE FOLLOWING FUNDS WERE REISSUED TO THE PAYEE PER THEIR REQUEST:

Date	Amount	File No.	Bank Fee
05/21/15	\$133.13	J-11-58	\$ 0.00
05/21/15	\$627.46	J-11-58	\$30.00
05/21/15	\$316.05	J-11-58	\$30.00
12/10/15	\$100.00	J-14-241	\$ 0.00

\$60.00

See documentation in Civil Office (Outdated Remittance Checks) for details on the above stated disbursements.

## Statistical Analysis Report

### 01/01/2015 - 12/31/2015

#### Summons Papers Served

Description of Paper Served	Served	Not Served
3 Day Notice to Tenant	15	0
30 Day Notice	2	0
30 Day Notice of Termination of Tenancy	10	0
Amended Notice of Motion	2	0
Amended Order to Show Cause/Order of Seizure (S, — /6-2.404)	1	0
Amended Summons and Amended Complaint	3	0
Amended Summons and Petition/Violation of Support Order	1	0
Citation	23	4
Citation/Last Will and Testament	1	0
Contempt Order	1	0
Execution with Notice to Garnishee	1	0
Information Subpoena	1	0
Judgment of Divorce/Notice of Entry	1	0
Letter	1	0
Motion for Contempt/Subpoena Duces Tecum	1	0
Motion to Adjust Child Support Amount/Memorandum	1	0
Notice	1	0
Notice of Motion	2	1
Notice of Petition/Petition	21	0
Notice of Petition/Petition to Recover Possession of Real Property	1	1
Notice of Proposed Adoption/Order	1	0
Notice to Appear/Petition/Medical Support/Paternity	1	0
Notice to Quit	1	0
Notice Under SORA	1	0
Order	1	0
Order for Writ of Assistance/72 Hour Notice	2	0
Order of Contempt	1	0
Order of Possession/72 Hour Notice	2	0
Order to Show Cause	2	0
Order to Show Cause Pursuant to Mental Hygiene Law 9.60; Petition; Physician's Affirmation	2	0
Order to Show Cause/Affirmation/Affidavit	1	0
Order to Show Cause/Petition for Modification of an Order/Visitation	1	0

## Statistical Analysis Report

### 01/01/2015 - 12/31/2015

#### Summons Papers Served

Description of Paper Served	Served	Not Served
Order to Show Cause/Petition for Modification of Child Support	1	0
Order to Show Cause/Summons and Verified Complaint/Consumer Credit	1	0
Subpoena	3	0
Subpoena Duces Tecum to Take Deposition of Judgment Debtor	3	0
Summons	7	1
Summons - Support	1	0
Summons and Complaint	67	13
Summons and Complaint/Action for Absolute Divorce	1	0
Summons and Complaint/Consumer Credit	17	2
Summons and Complaint/Notice of Commencement	2	1
Summons and Notice/Support	1	0
Summons and Petition/ Dissolution of Marriage	1	0
Summons and Petition/ Violation of Support Order	25	13
Summons and Petition/Custody	1	1
Summons and Petition/Employer Violation of Income Execution for Support/Violation of Support	1	0
Summons and Petition/Modification of Support Order	6	8
Summons and Petition/Neglect	3	0
Summons and Petition/Order to Show Cause/Modification of Visitation	1	0
Summons and Petition/Paternity	7	2
Summons and Petition/Support	28	19
Summons and Petition/Support & Paternity	7	1
Summons and Petition/Support/Medical Support	2	2
Summons and Petition/Support/Violation of Support Order	1	1
Summons and Petition/Violation of Court Order	1	0
Summons and Petition/Violation of Support Order	1	0
Summons and Petition/Violation of Support Order/Enforcement of Order	1	0

## Statistical Analysis Report

### 01/01/2015 - 12/31/2015

#### Summons Papers Served

Description of Paper Served	Served	Not Served
Summons and Petition/Visitation	1	0
Summons and Verified Complaint	38	7
Summons for Dissolution of Marriage	1	0
Summons with Complaint	4	0
Summons with Notice	5	1
Summons with Notice	1	0
Summons with Notice/Affidavit of Defendant/DRL 255(2)/DRL 236/DRL 225(1)	1	0
Summons/Decision and Order/Violation of Support Order	1	0
Supplemental Citation/Notice of Commencement of Proceeding	1	0
Warrant of Arrest	2	0
Warrant of Commitment	1	0
Warrant of Eviction - 30 Day Notice	2	0
Warrant of Eviction - 72 Hour Notice	81	1
Warrant of Eviction - 90 Day Notice	5	0

**Total Papers: 519****Total Served: 440****Total Not Served: 79**

#### Executions Served

Income	Stage 1: 322	Stage 2: 119
Property	8	
Other	0	
<b>Total Served</b>	<b>449</b>	



In October of 2011, the Sheriff's Civil Office was inspected and approved for Accreditation by the NYS Sheriffs' Association – Civil Office Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating a Civil Office within New York State. It provides formal recognition that the Civil Office component meets or exceeds all 121 of the accreditation quality standards. The NYS Sheriffs' Association formally awarded Accreditation during a ceremony held in January of 2012.

# Records & Pistol Permit Office

The Records office is responsible for managing all legal documents generated by the Sheriff's Law Enforcement and Corrections operations. In addition to the traditional archival duties, this office interacts with the public and a variety of private and government organizations.

Dissemination of records and information are routinely performed for such agencies as: Insurance Companies; Dept. of Social Services; Dept. of Health; U.S. Military; Private Attorneys; local, state and federal courts.

The office is staffed by three civilian employees and operates during regular business hours.

## Pistol Permits

The Sheriff's Office is responsible for processing and managing all Tioga County Pistol Permits, Gun Dealer, and Gun Smith Licenses. The issuing authority for all permits and gun licenses is Tioga County Judge Gerald Keene.

The Sheriff's Office supports Judge Keene by performing all administrative duties and background investigations. The Sheriff has authority to issue an official recommendation for granting or denying a license or a permit. To help defray some of the operating costs in performing these duties, the Sheriff's Office is permitted to charge a predetermined fee for each type of transaction.



## Pistol Permit Program – 2015 Activity Summary

Transaction	2012	2013	2014	2015	Fees Collected in 2015
Pistol Permit Application	208	267	231	342	\$39,330
Permit Amendment	384	859	825	935	\$ 2,805
Permit Transfer	38	77	37	44	\$ 460
Duplicate Permit	428	363	182	140	\$ 2,100
Dealer/Gunsmith License	3	4	1	-	\$ 0
Dealer/Gunsmith Renewal	-	4	3	6	\$ 60
Total Transactions	1061	1,574	1,279	1,447	\$44,755



# Professional Development-Training

## Training

Training is a vital component of the Sheriff's Office mission. With changing trends, expectations and responsibilities, the need to teach new techniques and provide updated information is critical to the safety of the officers as well as the success of the Sheriff's Office.

During the year, Sheriff's personnel attended both "in-house" training such as Police Firearms Qualifications Course, Pepper Spray training and Policy and Procedure reviews, as well as mandated and elective training.

### **Minimum Basic Training (Sworn Officers)**

#### **Road Patrol Deputy (Police Officer Certification)**

- 6 Month Academy
- 8 Weeks OJT

#### **Corrections Officer (Peace Officer Certification)**

- 8 Week Academy
- 6 Weeks OJT



### **2015 Training**

NYS Sheriffs' Conference  
NYS Undersheriff's Conference  
NYS Jail Administration Conference  
NYS Road Supervisor's Conference  
NYS Basic Police Academy  
NYS Basic Corrections Academy  
Law Updates  
Police Practices and Lawsuits  
Meth Lab ID Investigation  
Fraudulent Documents Investigation  
Animal Cruelty Investigation  
Social Networking Course  
Understanding Child Abuse Course  
Emergency Vehicle Defensive Driving  
Instructor Development Course  
Evidence Management Course  
Field Training Officer Course  
Interview and Interrogation Course  
High Risk Victims Course  
Close Quarter Defensive Tactics  
Tactical Team Leadership Forum

# Employee Recognition

The annual awards ceremony was held during the second week of May, to recognize the work and achievements of Sheriff's Office employees. Officers and civilian employees are selected by command staff to receive commendation for outstanding work or achievement during the preceding year. The ceremony is normally held during National Police Week which falls during the week of May 15<sup>th</sup> each year.



## 2015 Achievement Awards

<b>Sr. Investigator Wayne Moulton</b>	<b>Gallantry Star</b>
<b>Investigator Rich Hallett</b>	<b>Gallantry Star</b>
<b>Investigator Cliff Alexander</b>	<b>Gallantry Star</b>
<b>Investigator Shawn Nalepa</b>	<b>Gallantry Star</b>
<b>Investigator Timothy Schmidt</b>	<b>Gallantry Star</b>
<b>Patrol Sgt. William White</b>	<b>Gallantry Star</b>
<b>E-911 Disp. Robert Ervay</b>	<b>Stork Award</b>

## 2015 Achievement Awards

<b>Deputy Brian Henry</b>	<b>Medal of Exceptional Service</b>
<b>Deputy Thomas Gallagher</b>	<b>Medal of Exceptional Service</b>
<b>Deputy David Schoonover</b>	<b>Medal of Exceptional Service</b>
<b>Deputy John Cornwell</b>	<b>Medal of Exceptional Service</b>
<b>Deputy Kaden Siang</b>	<b>Medal of Exceptional Service</b>
<b>C.O. Keith Spangenburg</b>	<b>Sheriff's Commendation</b>



2015  
List of Honorees

C.O. Bryan Marsh	5 Yr Service Ribbon
C.O. Dennis Updyke	5 Yr Service Ribbon
C.O. Margaret Hogan	5 Yr Service Ribbon
Deputy Sheriff Thomas Gallagher	5 Yr Service Ribbon
C.O. Kristine Budinger	10 Yr Service Ribbon
C.O. Kenneth Forrest	10 Yr Service Ribbon
C.O. Sean Shollenberger	10 Yr Service Ribbon
C.O. Sgt. John Edwards	10 Yr Service Ribbon
Deputy Sheriff John Delmage	10 Yr Service Ribbon
Patrol Sgt. Adam Bessey	10 Yr Service Ribbon
E911 Dispatcher Robert Ervay	10 Yr Service Ribbon
E911 Dispatcher Elizabeth Struble	10 Yr Service Ribbon
Part Time Cook Judy Kell	15 Yr Service Ribbon
E911 Dispatcher Judith Mallery	15 Yr Service Ribbon
Deputy Sheriff Brian Henry	20 Yr Service Ribbon
Deputy Sheriff Robert Spallone	20 Yr Service Ribbon
Investigator Shawn Nalepa	20 Yr Service Ribbon
Patrol Lt. Casey Rhodes	25 Yr Service Ribbon
C.O. William Spangenburg	25 Yr Service Ribbon
Sr. Investigator Wayne Moulton	25 Yr Service Ribbon



# Community Out Reach

## NYS Sheriff's Summer Camp Iroquois

The Summer Camp Program, founded in 1977, was established by NYS Sheriffs to aid and enhance the development of the state's youth. Each year, as many as 10 children from Tioga County are selected to participate in the program, with all expenses being paid by the NYS Sheriff's Association.

The children are selected with the help and input of area school officials and youth advocates who identify eligible children who they believe will benefit most from the experience.

The program is designed to foster a stronger relationship between the children and law enforcement and to give children, who ordinarily would not have the opportunity, a chance for a summer camp experience.



Located on the shores of Keuka Lake, outdoor learning activities, with professional instruction, are the cornerstone of the camp's recreational program. Team sports are also emphasized as a vehicle to reach comradeship and discipline.

Sheriffs' Offices from across the state volunteer Deputy Sheriffs to supplement the professional staff. The deputies spend a great deal of time with the kids, with many of them conducting demonstrations in the fields of archery, boating, water safety, and police dog exercise, to mention only a few.

Many thanks to Corrections Officer Heather Krohmalney for directing the program, and for volunteering to act as a mentor to the kids while at Camp. Equal credit goes out to Mrs. Gail Hall, the head nurse at the Spencer Van Etten School District. Gail has been instrumental in helping to recruit eligible children and to complete a wide variety of prerequisite tasks in order that the children can attend the camp. Both these individuals have made our participation in the camp a success.



## Corrections Union Co-Sponsors Annual Christmas Dinner

For the tenth consecutive year the Tioga County Corrections Union sponsored an Annual Christmas Dinner at the Countryside Community Center in Owego.

The event is the brain child of several Corrections Officers who wanted to donate their time and energy to spread Christmas cheer to those who were in need within the community.



Each year the event is co-sponsored by Tioga Opportunities Inc., and is held towards the middle of December.

Tioga County Corrections Officers donated, prepared, and served holiday meals with all the fixings to over 300 attendees. Santa Claus was also on hand to give out wrapped Christmas gifts to the kids.

