

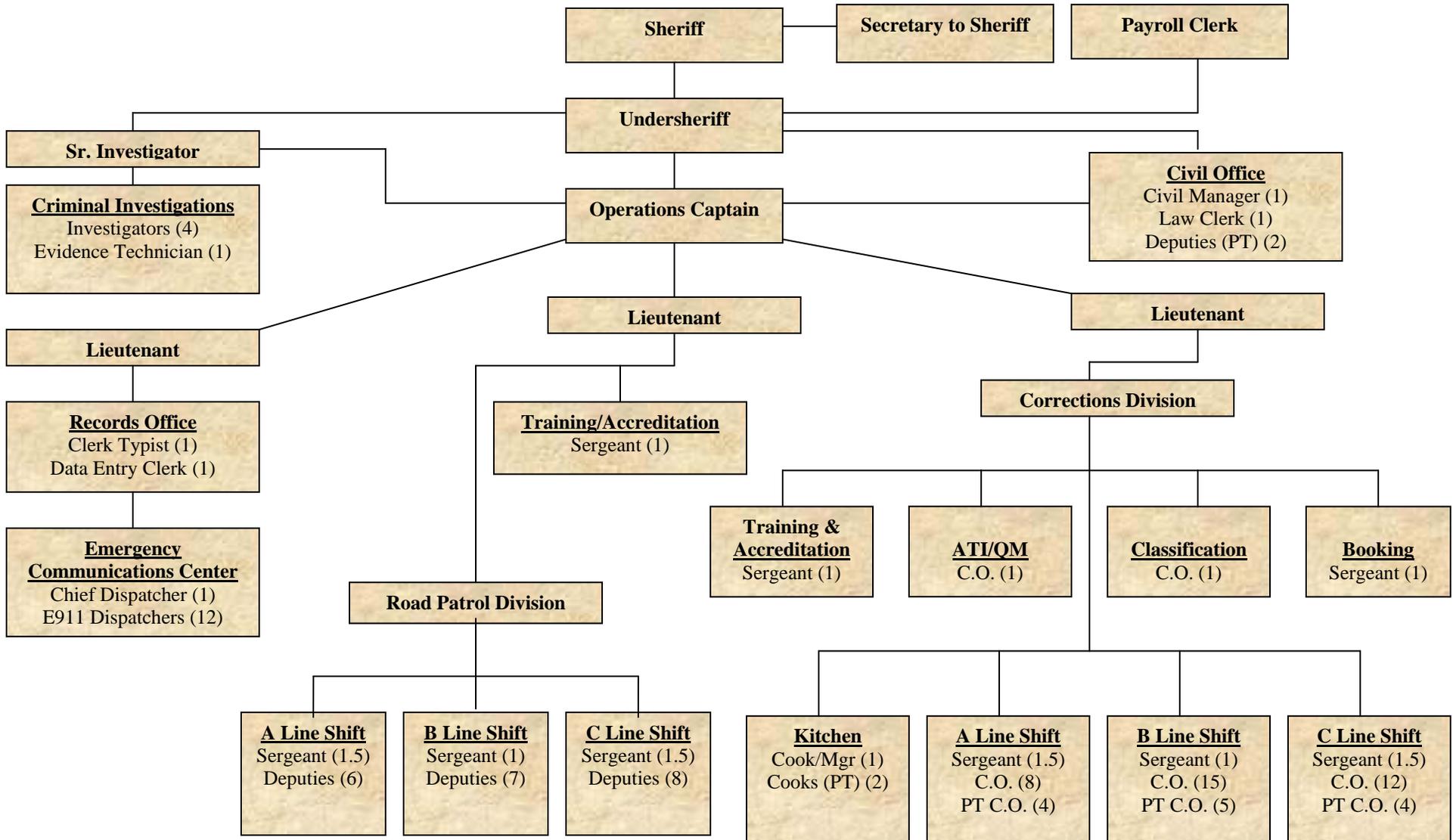


2010
Annual Report

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Tioga County Sheriffs' Office Organization Chart





Remarks

Sheriff Gary W. Howard



I am pleased to present our 2010 Annual Report. As you read through the pages, you will find an assortment of information relating to our operations for the year.

As your Sheriff, I have always believed that my office should be open to the public and as transparent as possible. I think it is important that the public have the utmost confidence in their law enforcement agency, and to that end they should be provided with as much information and facts so that they may have a better understanding of the quality and quantity of work being done, and at what cost to the taxpayer.

As you complete your review of this report, I hope that you will take notice of the volume of work being performed by my dedicated and professional staff. The trend of increasing work loads and unfunded mandates continues, in spite of shrinking budgets and personnel. But, I believe that your Sheriff's Office is capable and talented enough to overcome the many challenges which we are certain to face.

As always, I want to encourage all citizens to be proactive in crime prevention and in helping to keep our communities safe.

I am proud to serve as your Sheriff, and will continue to work hard in leading a professional and effective Sheriff's Office.

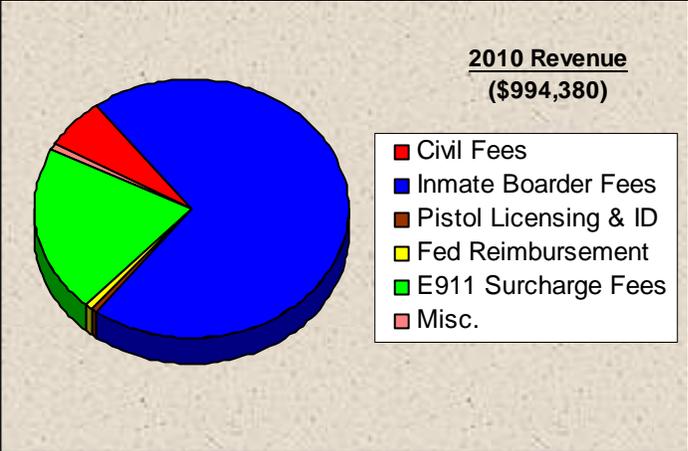
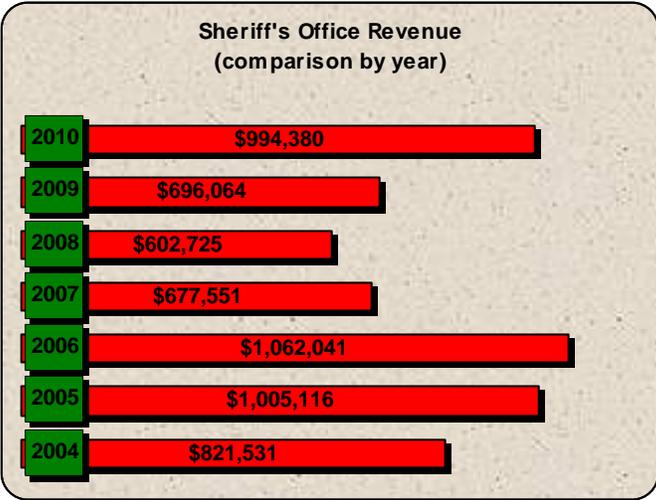
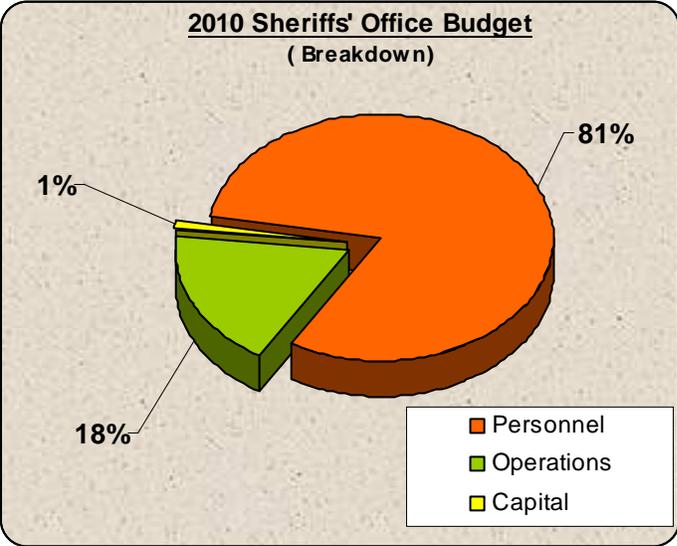
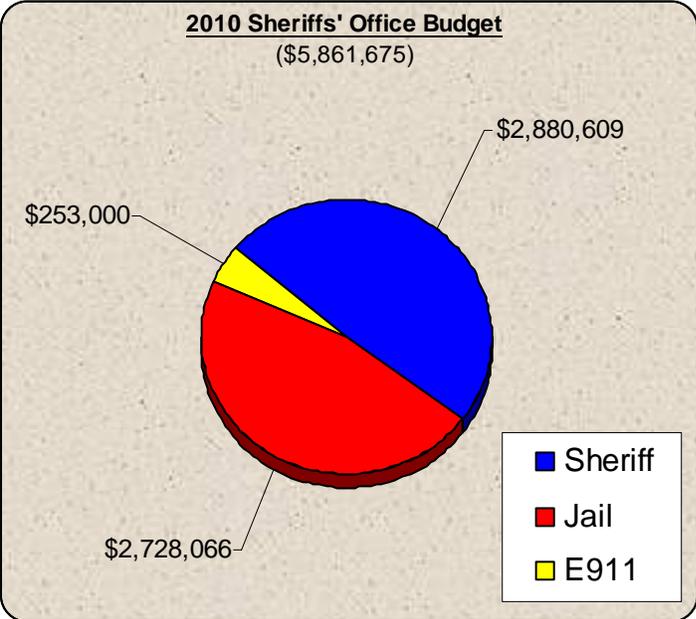
Administration

Budget

The Sheriffs' Office overall budget is made up of three component budgets which relate to specific operations within the agency: Sheriff Operations; Jail Operations; E911 Operations

The 2010 budget decreased 3.1% from the previous year. Revenue earned in 2010 reduced the Sheriff's office budget burden on the county tax payer by nearly 17%. Sheriff Revenue streams have totaled 5.9 million dollars since 2004.

- *Civil Poundage and Fees
- *Inmate Boarding
- *Pistol Permit fees
- *Photo Identification Fees
- *Child Nutrition Reimbursement
- *Inmate Commissary Fees
- *Social Security Alert Fees
- *US Marshal Inmate Transport Fees
- *Miscellaneous Fees



Grants

State and Federal grant funding continues to be a priority and is an important objective in meeting our goal of providing cost effective services.

Federal Homeland Security Grant monies continue to provide for essential equipment and information technology upgrades for emergency services and public safety. Grants awarded by NYS paid for personnel costs for conducting special traffic enforcement activities such as DWI patrols and aggressive driving details.

Since 2004, the Sheriffs' Office has successfully applied and been awarded more than 1.9 million dollars in grant funding.

Governor's Traffic Safety Committee

Selective Traffic Enforcement Program Grant \$24,960

This grant provides funding to support the deployment of extra patrols to enforce laws which target aggressive driving and, to develop enforcement countermeasures to reduce crashes, injuries and fatalities.



Child Passenger Safety Seat \$4,050

BUNY Grant \$4,368

The "Buckle Up NY" grant provides funding to support the deployment of extra patrols to enforce the wearing of seat belts. The Child Passenger Safety Seat grant provides funding in support of teaching proper installation of child safety seats and purchasing replacement seats for outdated or faulty seats turned in during the program.



Homeland Security Grant \$34,608

Awarded by the NYS Dept of Homeland Security, this grant will fund continued efforts to upgrade and enhance Tioga County's public safety communications infrastructure.



STOP DWI Funding \$31,300

Tioga County STOP DWI program awards funding in support of special enforcement efforts to combat drunk driving. The funding pays for personnel overtime utilized for DWI patrols and partially funds the purchase of 2 patrol vehicles

Public Service Programs



The Sheriff's Office continues to be an active partner with the NYS Child Passenger Safety Program. Tioga County residents can make a reservation to have their child safety seat inspected as well as instructed on the proper method for installing a child safety seat. During these inspections, seats which are deemed unsafe or appear on a factory recall list will be replaced free of charge.

Deputy Adam Bessey serves as the Sheriff's Office coordinator for the program. In 2010 Deputy Bessey inspected 36 safety seats, and replaced and installed 20 new seats.



Using equipment that contains the latest digital fingerprinting technology and high resolution photography, the Tioga County Sheriff's Office provides SAFE CHILD cards for parents and guardians. In the event a child is lost or reported missing, these cards would serve as critical identification for law enforcement. The program is staffed by Corrections Officers who travel to schools and special events throughout the county during the year to process these specialized identification cards for children ages 3 through 15 years of age.

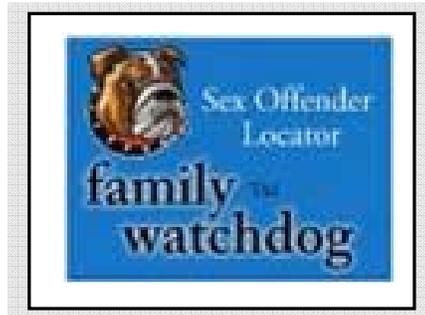
In 2010, 518 children were processed at 19 different events for their ID cards.



Tiogacountysheriff.com

The official website for the Sheriff's Office provides visitors with an array of information about operations and special programs. Press releases and special advisories are made available to the public, as well as useful links to other public safety related websites and organizations.

A confidential Tip Line has provided hundreds of valuable leads which have resulted in the successful investigation of Drug dealers and other criminal activity.



A free on-line service which provides citizens with the information needed to protect your loved ones. The service allows you to view known registered offenders and predators in your area. Knowing who these people are and what they've done provides you with your best defense to protect your family - awareness. The service also allows for instant e-mail notifications which alert you if a registered sex offender moves within proximity of your home.

Online Accident Reports

In partnership with PoliceReports.us, citizens involved in a motor vehicle accident w which was investigated by the Sheriffs' Office can now access the official report on-line. Regardless of where you reside or happen to be, if you have access to the internet you're able to retrieve a copy of your accident report for filing with your insurance company or for your personal records.

A service fee of \$5.00 is charged for accessing the report which is available to customers 24 hours a day 7 days a week.

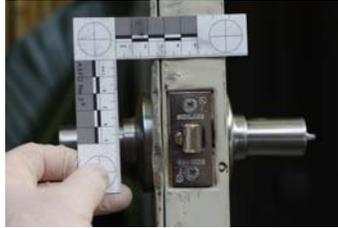


In partnership with the NYS Sheriffs' Association, citizens can access the NYS VINELink which is an online resource that allows you to search for information regarding an offender incarcerated in State Prison or the 60 County Correctional facilities throughout NYS. This service is provided to assist Victims of Crime who have a right to know about their offender's custody status and when they are being released from incarceration. If you want to be notified of any offender's release, you can register to be notified by phone call or E-mail.



Tioga County residents can obtain a Sheriffs' Personal I.D. Card. Utilizing state of the art digital equipment, Sheriffs' personnel can produce a high grade personal identification card, embedded with an embossed hologram. This type of identification card is permitted for use in boarding commercial aircraft as well as other security identification purposes. This service is available Monday through Friday, during business hours. A fee of \$15 for children and adults. \$10 for Senior Citizens.

Law Enforcement Operations



Road Patrol Division

The Road Patrol Division is the primary law enforcement component of the Sheriff's Office. It is staffed by 27 officers.

Their jurisdiction includes all of Tioga County, which covers 524 sq miles with 1,089 miles of highway.

Primary Mission

- Traffic Enforcement
- Criminal Investigation and Apprehension
- Keeper of the Peace
- Accident Investigation
- Prisoner transports
- Service of Civil Processes

Criminal Investigation Division

The Criminal Investigation Division (CID) is staffed by 6 Investigators. Each investigator has extensive law enforcement experience and has received specialized training for conducting criminal investigations of serious crimes.

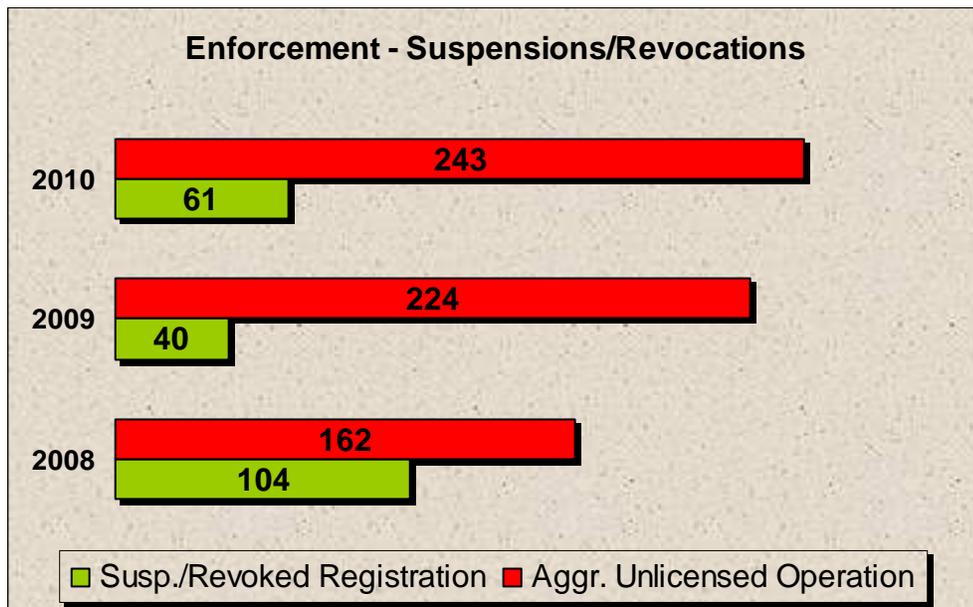
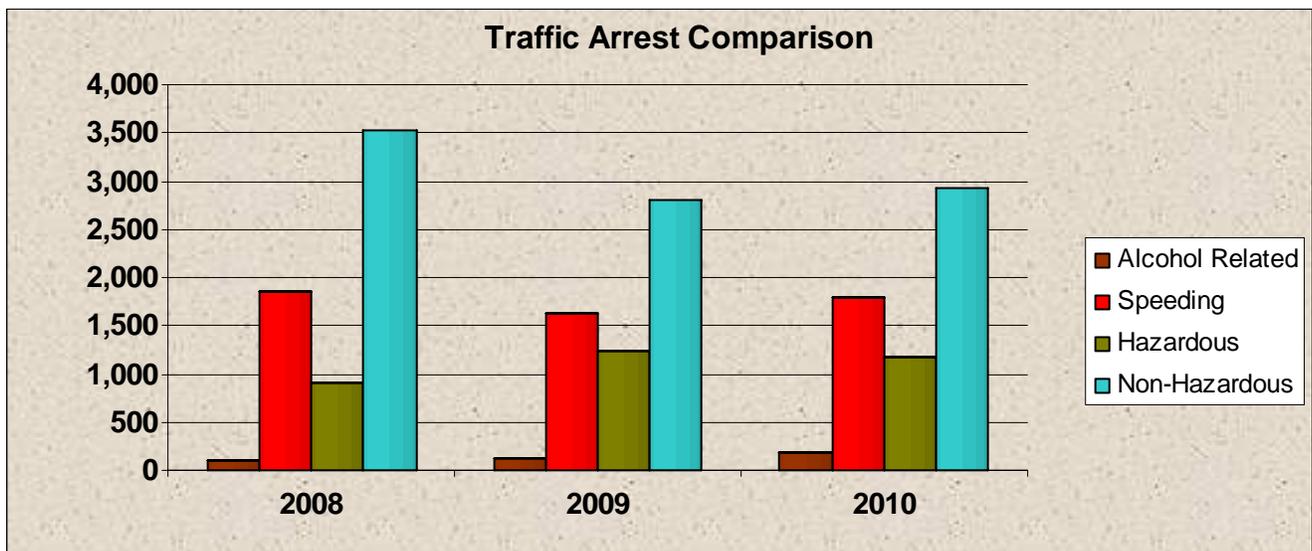
Primary Mission

- Investigation of all serious crimes and death scenes
- Identification, apprehension, and prosecution of criminals
- Crime scene ID and management
- Evidence and recovered Property management
- Conduct background investigations
- Manage Sex Offender Registration program.

2010 Law Enforcement Statistics (Road Patrol)

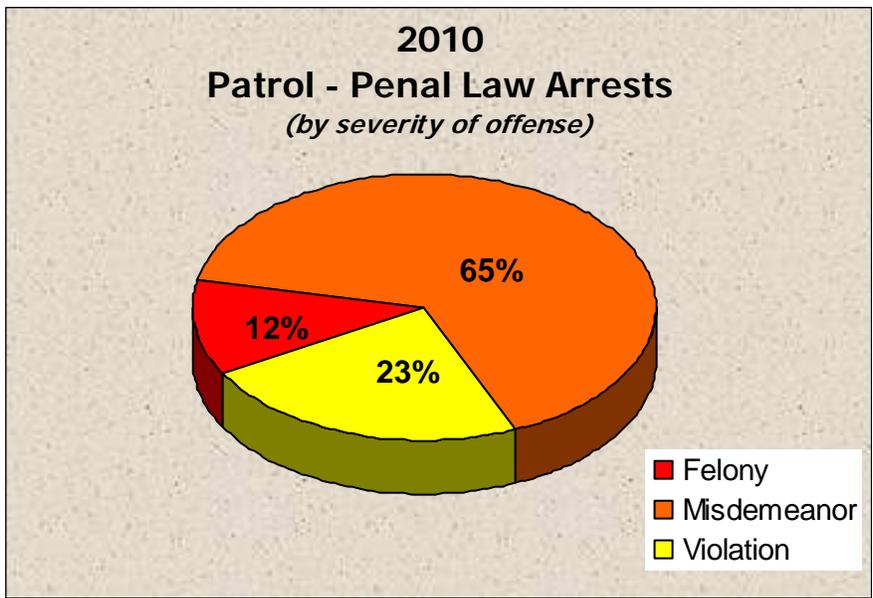
Vehicle and Traffic Law Arrests					
Court	2008	2009	2010	3 Yr Avg	% of Total
Town of Barton	364	375	343	361	6%
Town of Berkshire	32	46	70	49	1%
Town of Candor	857	680	821	786	13%
Town of Newark Valley	696	481	611	596	10%
Town of Nichols	300	305	304	303	5%
Town of Owego	2,683	2,351	2,406	2,480	41%
Town of Richford	81	112	113	102	2%
Town of Spencer	113	89	145	116	2%
Town of Tioga	718	597	559	625	10%
Village of Candor	177	128	170	158	3%
Village of Owego	306	435	388	376	6%
Village of Spencer	21	18	68	36	1%
Village of Waverly	39	165	96	100	2%
Yearly Totals	5,782	5,782	6,094	5,886	

Calls for Service					
Municipality	2008	2009	2010	3 Yr Avg	% of Total
Town of Barton	2,128	1,511	1,547	1,729	8%
Town of Berkshire	283	261	314	286	1%
Town of Candor	2,272	1,089	1,497	1,619	8%
Town of Newark Valley	1,579	918	951	1,149	6%
Town of Nichols	1,876	1,638	1,538	1,684	8%
Town of Owego	8,285	8,086	7,842	8,071	39%
Town of Richford	668	525	638	610	3%
Town of Spencer	780	216	526	507	2%
Town of Tioga	2,549	1,380	1,443	1,791	9%
Village of Candor	351	256	274	294	1%
Village of Newark Valley	325	262	341	309	1%
Village of Nichols	126	100	115	114	1%
Village of Owego	2,419	1,600	1,509	1,843	9%
Village of Spencer	241	209	327	259	1%
Village of Waverly	627	549	430	535	3%
Yearly Totals	18,600	18,600	19,292	18,831	



DWI Related Charge	2009	2010
Driving While Intoxicated	63	79
Driving w/More than .08 BAC	28	39
Aggravated DWI - More than .18 BAC	24	14
Driving While Ability Impaired - (Alcohol)	1	1
Driving While Ability Impaired - (Drugs)	2	3
Under 21 Driving after Consumption	0	0
Failure to Submit to Breath Test	9	15
Totals	86	87





Penal Law Arrests
(Yearly comparison by offense severity)

Type	2009	2010	% (+ -)
Felony	75	93	24%
Misdemeanor	494	520	5%
Violation	226	184	-19%

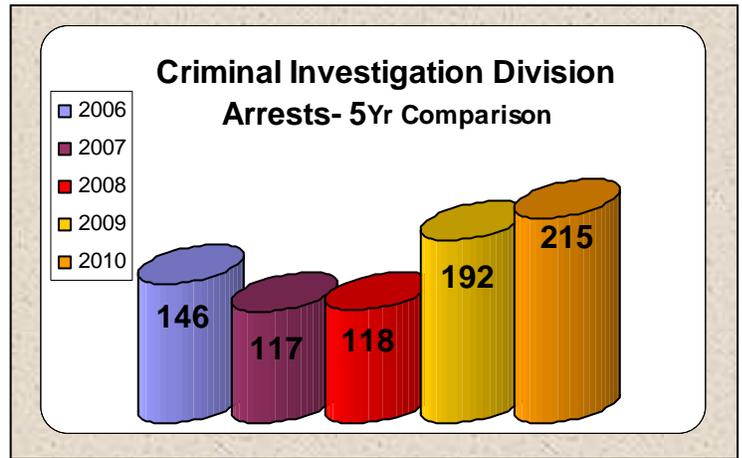
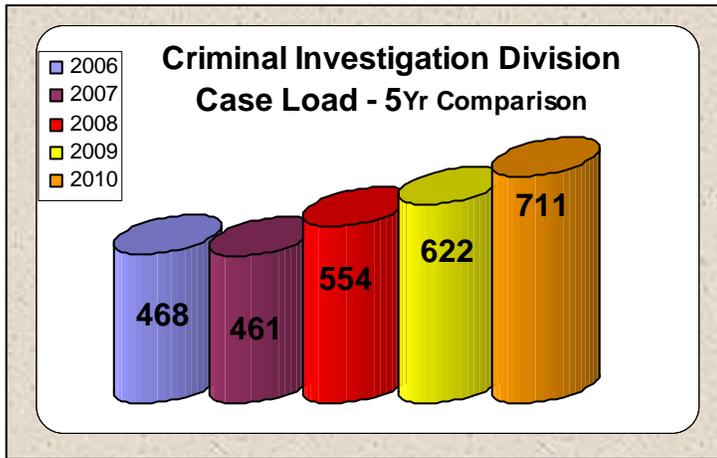
2010 Service Activity

Abandoned Vehicle	9	Grand Larceny	14
ABC Law	24	Gun Shot Investigation	45
Accident Investigation - Industrial	5	Harassment	155
Accident Investigation - Miscellaneous	24	Identity Theft	19
Accidental Shooting	2	Indecent Exposure	2
Administrative Investigation	5	Ignition Interlock Monitoring	28
AED Call	9	Illegal Parking	20
Aggravated Harassment	258	Incest Investigation	2
Aggravated Sexual Abuse	1	Issuing a Bad Check	24
Animal complaints	438	Juvenile Transport	4
Arson Investigation	1	K9 Call	25
Assault	32	K9 Demonstration	11
Assist other Agencies	201	Landlord/Tenant Dispute	12
Assist other Police Agency	272	Larceny Investigations	239
Assist the Public	699	Lecture	18
Attempted Burglary	1	Loud Party-Noise Complaint	96
Attempted Larceny	3	Making a False Written Instrument	3
Attempted Rape	1	Menacing	11
Attempted Robbery	1	Mental Health Arrest	17
Attempted Suicide	2	Mental Subject	106
Background Investigations	296	Mental Transport	19
Bomb Threat	1	Miscellaneous Complaint	2,326
Burglary	80	Missing Child Investigations	18
Burn Report	1	Missing Persons Investigations	24

Check 911 Hang-up/Open Call	2,055	Motor Vehicle Accident (Hit and Run)	62
Check Bank Alarm	16	Motor Vehicle Accident (Fatal) Investigation	3
Check Burglary Alarm	467	Motor Vehicle Accident (Personal Injury)	118
Check Dangerous Condition	387	Motor Vehicle Accident (Property Damage)	740
Check Disabled Vehicle	202	Parking Violations	21
Check on Intoxicated Individuals	27	Persons Annoying	43
Check Other Alarm	52	Pistol Permit Investigation	117
Check Welfare	520	Pistol Permit Revocation	5
Child Abuse	1	Possession of Stolen Property	7
Child Pornography	1	Prisoner Transport	998
Child Safety Seat Installations	36	Property/House Check	67
Civil Evictions	12	Property Complaint	23
Civil Matters	176	Promoting Obscene Sex Performance	1
Civil Services	733	Promoting Prison Contraband	5
Computer Tampering/Trespass	2	Prowler	1
Confidential Informant	4	PSE Test	9
Confidential Investigation	3	Public Lewdness	3
Conspiracy	2	RADAR Trailer Deployment	2
Counterfeit Investigation	2	Railroad complaints	13
Creating a Hazard	1	Rape	9
Criminal Contempt	5	Reckless Endangerment	2
Criminal Impersonation	4	Recovered Stolen Property	14
Criminal Mischief	242	Report of a Traffic Violation	312
Criminally Negligent Homicide	1	Resisting Arrest	1
Criminal Possession of a Controlled Substance	21	Robbery	4
Criminal Possession of Marihuana	49	Runaway Child	58
Criminal Possession of Hypodermic Needle	1	Scheme to Defraud	3
Criminal Possession of Synthetic Narcotic	3	Search Warrant	16
Criminal Possession of a Weapon	15	Sex Offender Registration	213
Criminal Sale Controlled Substance	5	Sex Offender Registration Act Violation	15
Criminal Sale Marihuana	1	Sexual Abuse	32
Criminal Sale Synthetic Drug	1	Sexual Misconduct	20
Criminal Sexual Act	8	Sodomy	1
Criminal Tampering	2	Subpoena Service	40
Criminal Trespass	15	Suicide	4
Destruction of Evidence/Weapons	2	Summons Service	2
Disorderly Conduct	8	Suspicious Person/Condition Investigation	647
Disturbance	211	Tampering with physical evidence	2
DMV Revocations and Suspensions	287	Theft of Services	3
Drug Investigation	14	Traffic Problem	6
Domestic Violence	258	Trespass	61
DWI Investigations	87	Unattended Death Investigation	26
Endangering the Welfare of a Child	64	Unauthorized Use of a Motor Vehicle	8
Environmental Conservation Investigation	34	Unlawfully manufacturing drugs	2
Escorts	418	Unlawful Imprisonment	3
Falsely Reporting an Incident	2	Unlawfully Dealing with a Child	8
Family Court Matter	118	Unlawfully Dealing with Fireworks	22
Family Court Paper Service	219	Unlawfully Fleeing Police	1
Farm Accident	5	Unlawfully Growing Marihuana	18
Fire Investigation	5	Use of a Child in a Sexual Act	2
Forcible Touching	6	Vehicle and Traffic Stops	6,473
Forgery	2	Vehicle Fire	6
Forged Instrument	33	Violation of an Order of Protection	27
Found/Lost Property	70	Warrant Arrest	128
Fraud	39	Weapons Storage	1
Fugitive from Justice	5		

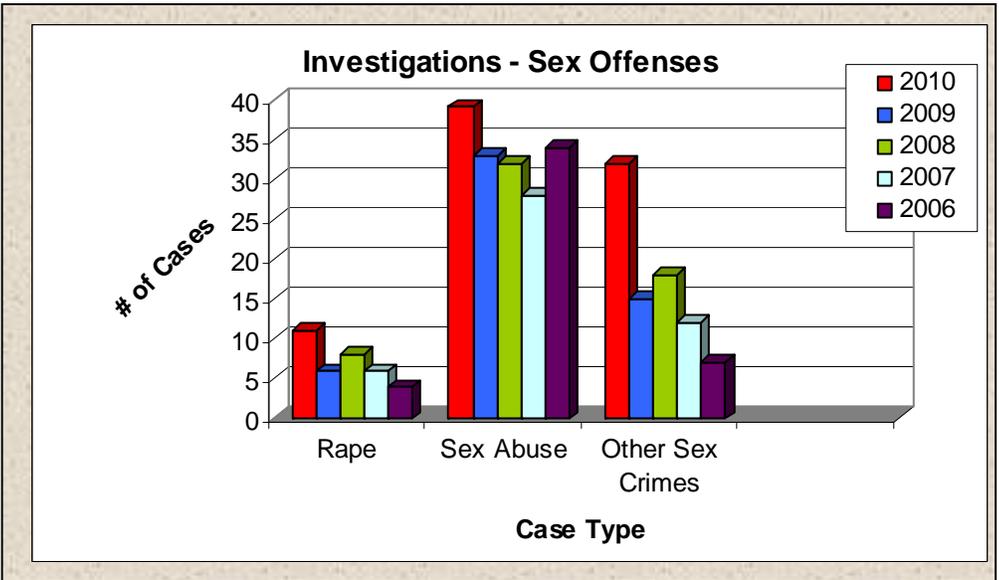
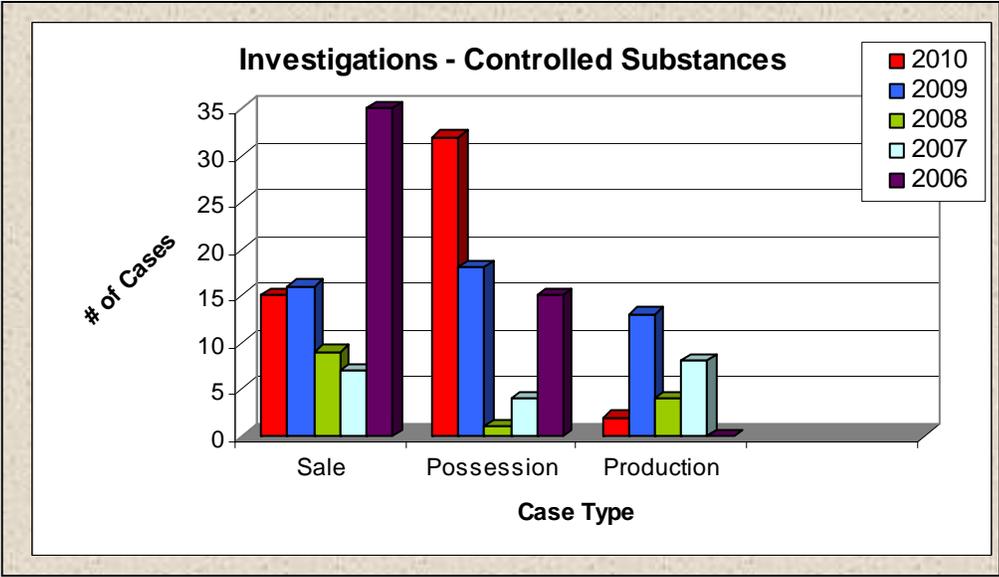
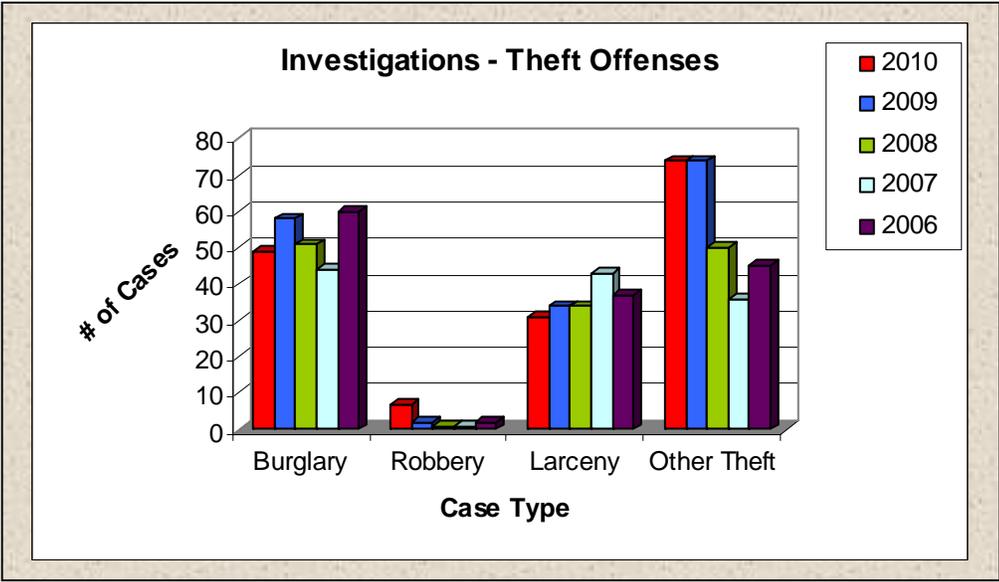
2010 Law Enforcement Statistics

(Criminal Investigation Division)



2010 Criminal Case Breakdown

Case Type		Case Type	
Administrative Investigation	3	Forcible Touching	5
Aggravated Harassment	2	Forgery	1
Assault	6	Fugitive from Justice	1
Assistance	18	Grand Larceny	25
Attempted Suicide	1	Identity Theft	4
Background Investigation	11	Larceny	6
Bad Checks	25	Lectures	2
Burglary	49	Menacing	1
Child Pornography	5	Missing Persons	6
Computer Fraud	4	Nuisance Weapon Investigation	24
Confidential Informant	4	Pistol Permit Revocation	4
Confidential Investigation	3	Promoting Prison Contraband	3
Conspiracy	2	Rape	11
Criminal Contempt	1	Recovered Stolen Property	11
Criminal Mischief	5	Robbery	7
Criminally Negligent Homicide	1	Scheme to Defraud	1
Criminal Possession Forged Instrument	28	Search Warrant	17
Criminal Possession Controlled Substance	12	Sex Abuse	39
Criminal Possession of Marihuana	2	Sexual Misconduct	12
Criminal Possession of a Weapon	12	SORA Investigations	224
Criminal Sale Controlled Substance	13	Suicide	3
Criminal Sale of Marihuana	2	Suspicious Condition	9
Criminal Sexual Act	9	Unattended Death	3
Disseminating Indecent Material to a Minor	1	Unlawfully Growing Marihuana	17
Endangering the Welfare of a Minor	26	Unlawfully Manufacturing Drugs	2
Evidence Tampering	2	Unlawful Possession of Marihuana	1
Falsely Reporting an Incident	1	Warrant Arrests	4
False Written Statement	4	Voice Stress Analysis	10
Fire Investigation	6		



E911 Emergency Communications Center



Police



The E911 Emergency Communications Center is the sole PSAP (Public Safety Answering Point) for all of Tioga County and serves as the communications hub for all emergency services.

The center is staffed with 13-E911 Dispatchers and operates around the clock each day of the year.

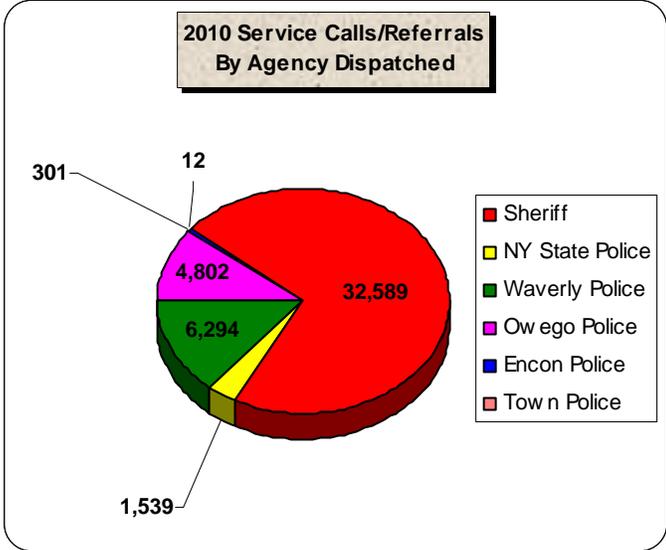
Primary Mission

- E911 PSAP (Primary Answering Point)
- Public Safety emergency response dispatching
- Law Enforcement call taking and dispatching
- Information retrieval from public safety data banks and DMV
- Law Enforcement database inputs
- Public Health and Mental Hygiene On-Call notifications
- Tioga County Fire and EMS Dispatching



2010 E911 Center Statistics

Dispatched Emergency Calls (Fire/EMS)					
Agency	2008	2009	2010	3 Yr Avg	% of Total
Apalachin Fire	689	677	652	673	8.4%
Berkshire Fire	125	151	180	152	1.9%
Berkshire EMS	612	604	625	614	7.7%
Campville Fire/EMS	463	451	465	460	5.8%
Candor Fire	102	127	110	113	1.4%
Candor EMS	511	503	593	536	6.7%
Halsey Valley Fire/EMS	41	48	47	45	0.6%
Newark Valley Fire	105	127	139	124	1.5%
Nichols Fire/EMS	337	295	290	307	3.8%
Owego Fire/EMS	2,039	2,054	2,056	2,050	25.6%
Richford Fire	66	48	46	53	0.7%
Southside Fire/EMS	109	77	62	83	1.0%
Spencer Fire/EMS	244	266	275	262	3.3%
Spencer EMS	253	248	243	248	3.1%
Tioga Center Fire/EMS	431	448	524	468	5.9%
Waverly Fire	138	174	162	158	2.0%
Weltonville Fire/EMS	96	86	76	86	1.1%
Lockwood Fire/EMS	59	50	70	60	0.7%
Greater Valley EMS	1,436	1,457	1,418	1,437	18.0%
S.M.E. Helicopter	17	18	24	20	0.2%
Search & Rescue	5	2	2	3	0.0%
Fire Investigation Team	43	37	34	38	0.5%
HazMat Team	6	7	7	7	0.1%
Total Calls	7,927	7,955	8,100	7,994	100%

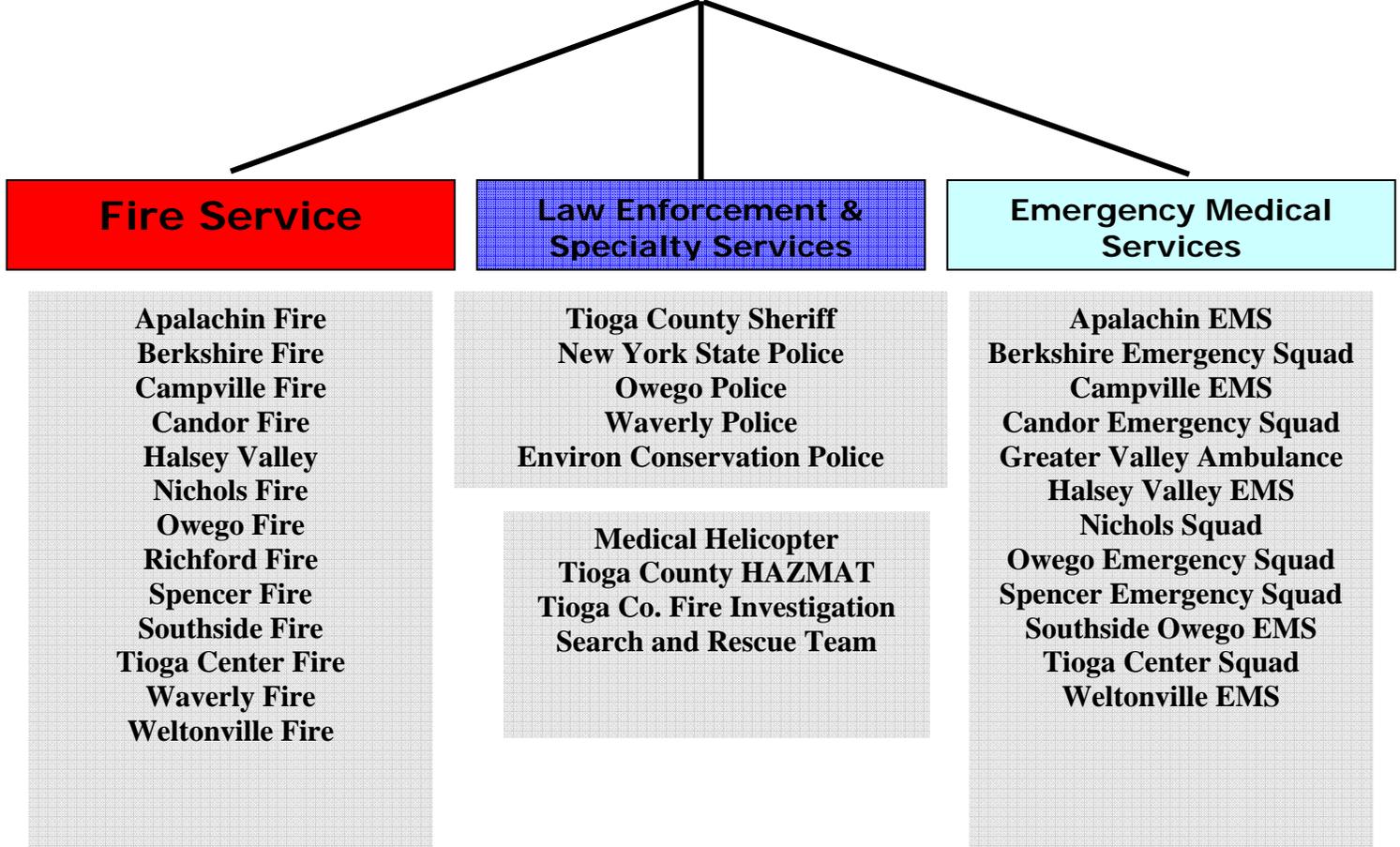


Phone Calls Received.....	274,556
Calls for Service.....	53,637
E911 Calls	14,882
Radio Transmissions.....	318,231
Teletypes	3,169
Warrants Processed.....	186

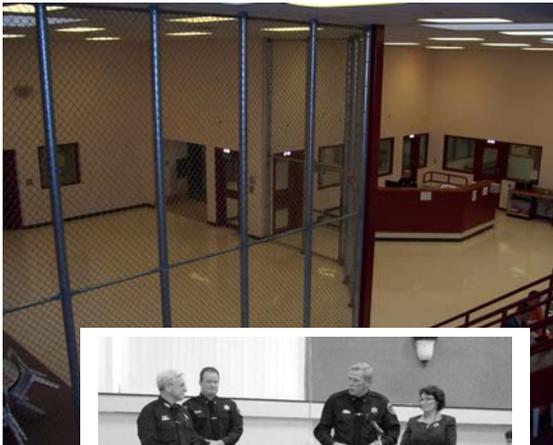


The E911 Emergency Communications Center was awarded re-certification from the NYS Sheriffs' Association – Public Safety Answering Point Accreditation Program. The program is designed to establish and promote standards which are widely considered to be prudent and effective for operating an Emergency Communications Center. It provides formal recognition that an organization meets or exceeds all 71 of these quality standards, which cover four major areas of the organization: Administration, Training, Technology and Operations. The center has been accredited since 2008.

Sheriff's E911 Emergency Communications Center (Dispatch Responsibilities)



Corrections Division (Jail)



The Corrections Division is the largest component of the Sheriff's Office. It is staffed by 45 full time and 13 part time officers and operates 24 hours a day.

The jail is a maximum security facility authorized to hold 104 inmates. Sentenced and non-sentenced male and female prisoners age 16 or older are permitted to be confined in the facility. In addition to housing local prisoners the Jail is authorized and frequently houses inmates from other counties as well as Federal Inmates, Illegal Aliens, NYS Parole Violators, Military Prisoners, and civil confinement prisoners.

The facility operates within the statutory guidelines of the NYS Commission of Corrections.

Primary Mission

- **Provide Security for inmates & staff**
- **Arrest/Inmate Processing**
- **Provide for everyday needs of inmates**
- **Coordinate & supervise Weekend Work Program**
- **Court appearance transports**

A total of 672 inmates were processed into the facility in 2010. This represents a 3.7 % increase from 2009.

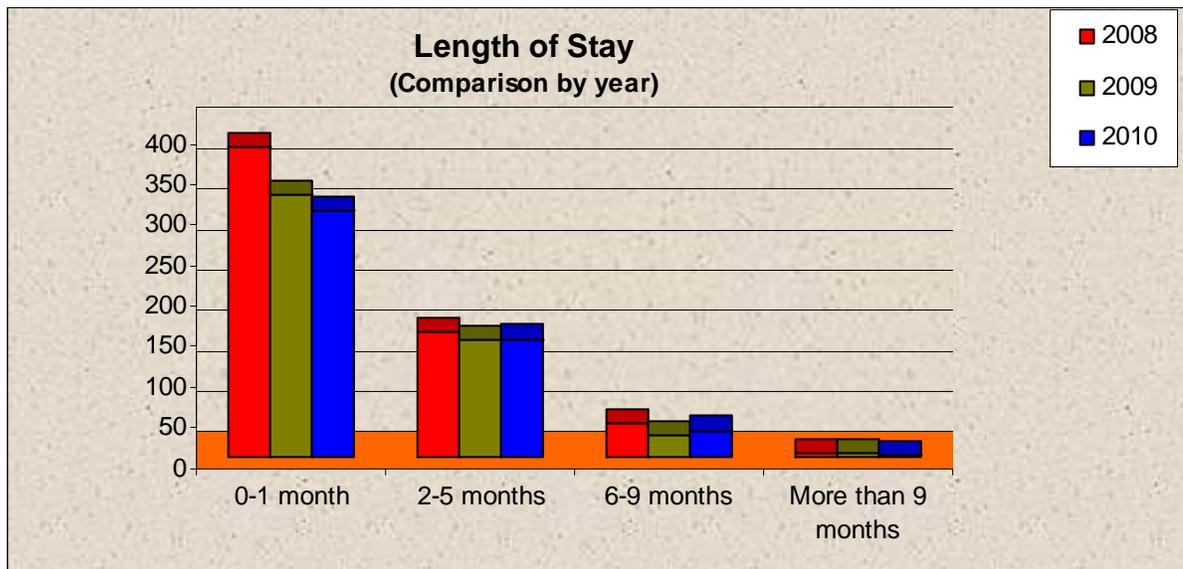
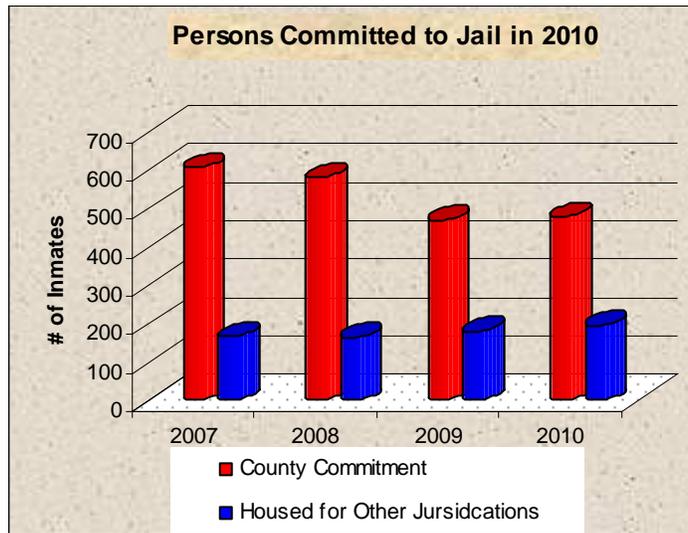
Of the 672 inmates processed, 478 were remanded by courts within Tioga County, accounting for 71% of the jail's population. This represents a 1% decrease from 2009.

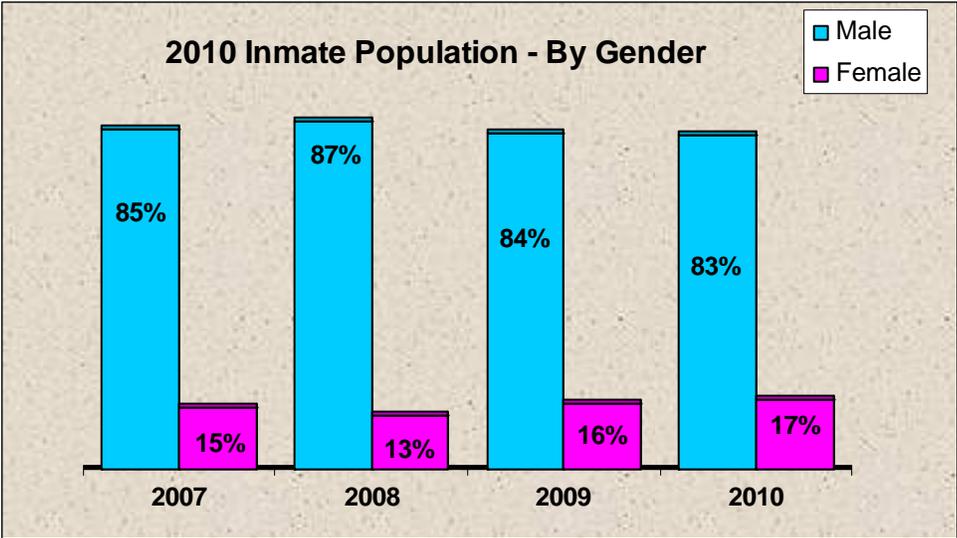
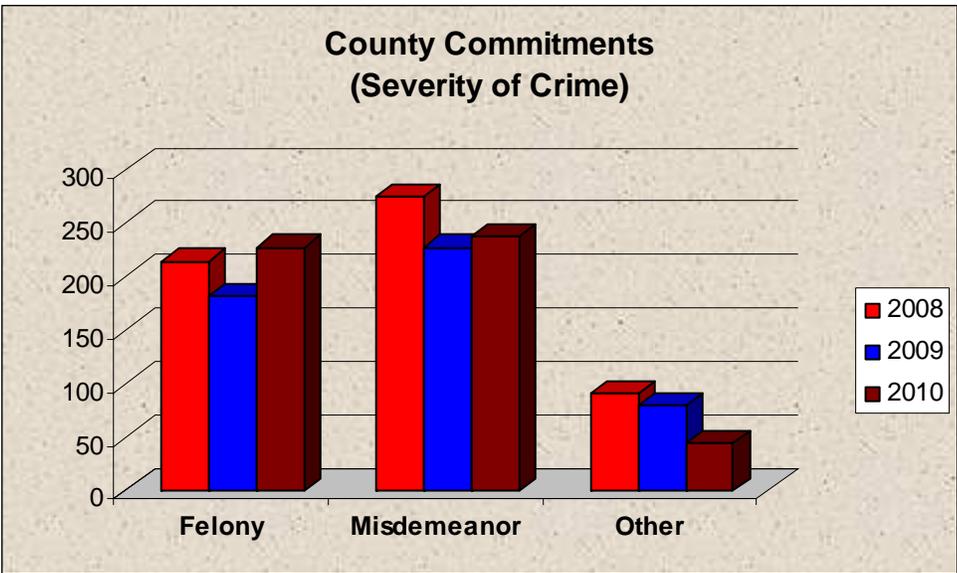
The average daily inmate population was 84, a 5% increase from 2009.

2010 Inmate Population – Daily Average

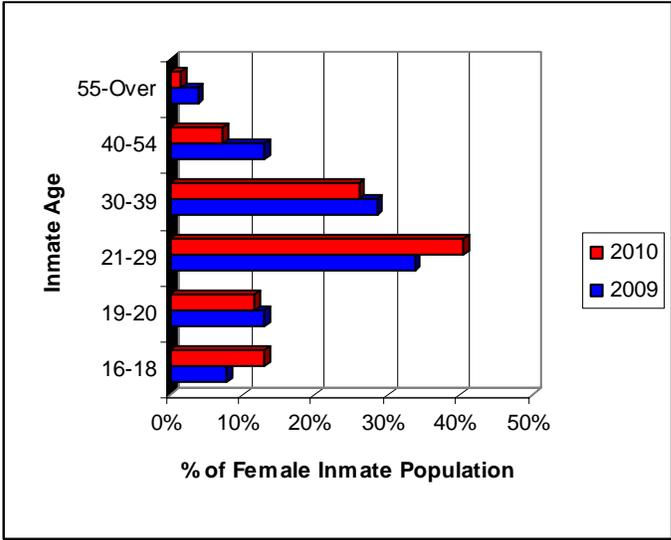
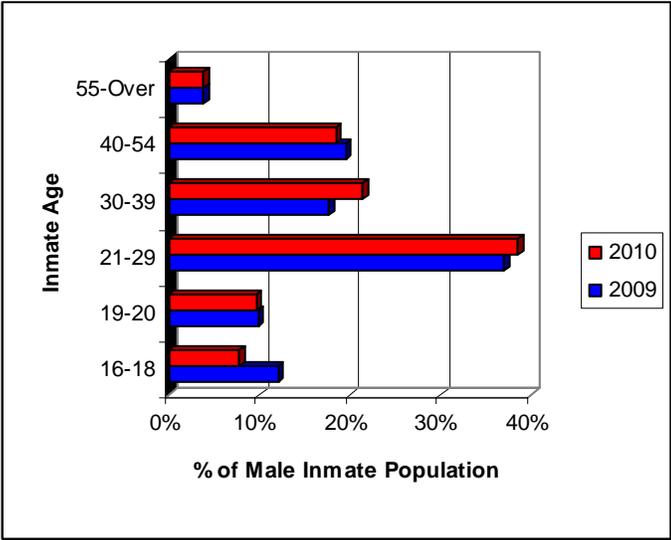
Total Inmates	Federal Inmates	Boarder Inmates	Weekend Inmates	County Inmates
83.82	17.99	5.57	8.65	60.26

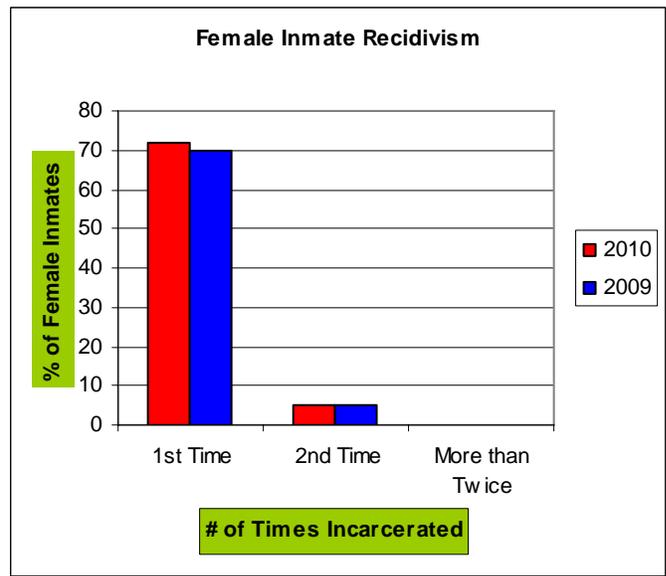
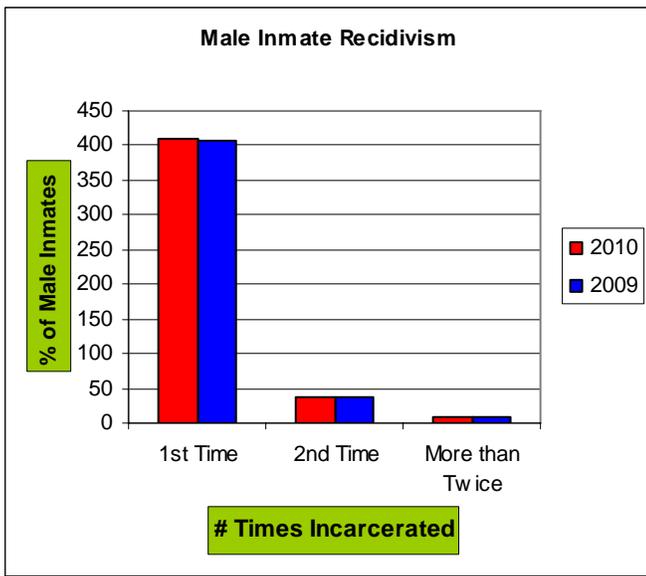
Male Inmates	Female Inmates
68.99	14.83





County Inmate Population Age Comparison





Inmate Educational Services

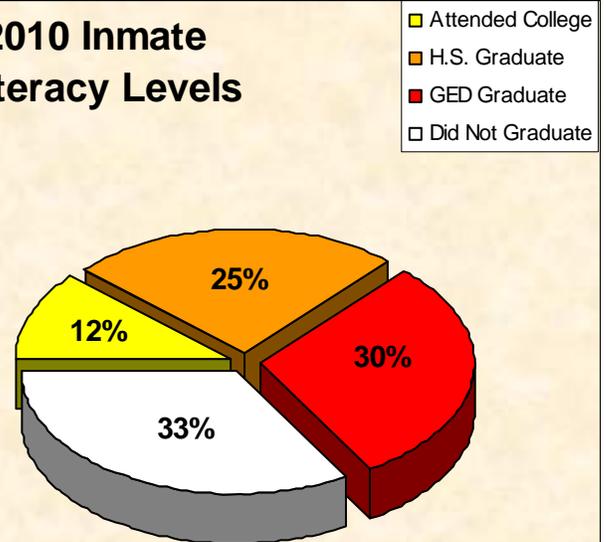
In partnership with the Owego-Apalachin Central School District (OACSD), the education program at the Jail continues to provide General Equivalency Diploma instruction for both juveniles and adults. The program is directed by Tom Silvanic, of the OACSD and is funded by New York State through the OASD Incarcerated Youth Program.

During the year a total of 31 inmates participated in the GED program. 25 took the examination and 16 inmates were successful in obtaining their GED Diploma.

In addition to offering GED instruction, the program routinely provides the following classes to our inmate population:

- Life Skills
- Teen Parenting
- Anger Management
- Narcotics Anonymous
- Alcoholics Anonymous
- Transition into Society

2010 Inmate Literacy Levels



Law Library

Each county jail in New York State is required to provide inmates with ready access to legal materials to aid in their legal defense. The Jail currently maintains an extensive Law Library with nearly 1,000 volumes of law books and legal briefs.

In an effort to reduce the annual cost and labor in maintaining updates, the library now pays an annual Subscription to provide computer access to these legal materials “off-line”. This policy change has reduced our Annual costs by thousands and eliminates the need to physically update the entire legal catalog of the library.



Religious Services

Religious services are provided by a variety of clergy and private citizens who are involved in their respective ministries. Religious preferences vary widely, and if the inmates' preference is a legitimately recognized faith, arrangements are normally made to provide those services.

Local churches and institutional ministries, such as the Golden Key Ministries visit the facility regularly to minister and counsel those inmates who show an interest in attending.

These services and counseling sessions are provided once a week. In 2010 the following ministries provided spiritual counseling and services to the inmate population:

- Gideon's
- St. Patrick's Parish
- 1st Baptist Church-Owego
- First Assembly of God
- Zion Fellowship
- Golden Key Ministry

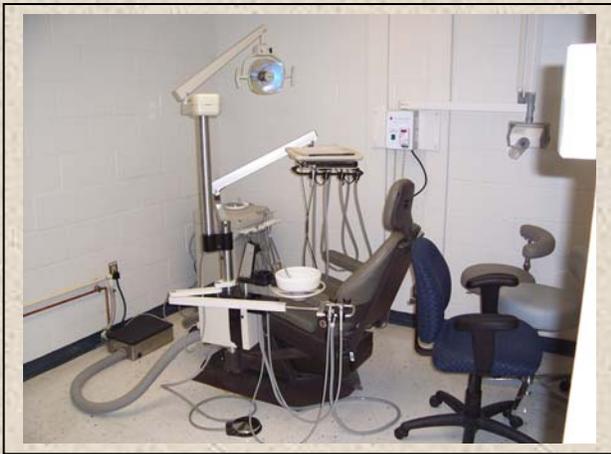
Inmate Commissary

Jails and Prisons in New York State are permitted to operate an Inmate Commissary, in which inmates may purchase hygiene products, snack foods, soup, coffee, and candy. Pricing for these items are fixed by the facility and allow for the facility to earn a modest profit. Currently, the Sheriff's Office contracts with Swanson, Inc., a Commissary Company to provide goods and services. Once a week inmates who have money in their jail account are allowed to order from a list of items. These items are ordered electronically and delivered weekly.

In 2010 the program generated \$8,000 in revenue and expended \$5, 113. The money spent out of this fund helps to defray operating costs directly related to the inmates such as: recreational equipment; Law Library updates; Education supplies; hygiene products, and; various office expenses.

Inmate Medical

Inmate medical services are provided by a private contractor. Correctional Medical Care, Inc. provides in-house” Medical care, including Dental and Mental Health services. The facility operates its own medical examination room and a full dental suite. A full time certified RN,HSA provides daily sick call and care to the inmate population and a full time Mental Health Counselor is on staff to provide counseling and make treatment referrals. The supervising physician is always on call, and visits the facility twice a week to provide treatment. The facility also provides in-house radiology services.



Melissa Gordon, RN,HSA



Morganne Shute, Mental Health Counselor

Transports for medical services not available at the facility are routinely made to area hospitals and specialists. 295 “off-site” medical visits were completed in 2010. 1,155 inmates were seen through sick call and 99 inmates received dental health treatment.

Total operating costs for medical services in 2010 was \$331,147.

Weekend Work Detail (ATI)

(Alternatives to Incarceration)

The Alternatives to Incarceration (ATI) Program has been operating in Tioga County since 1986 and provides the criminal courts with a sentencing alternative through the use of community service.

An important part of the ATI is the Weekend Work Program which is administered jointly by the Probation Department and the Sheriff's Office. Eligible offenders are identified by the Probation Department and are recommended to the Courts. The Courts sentence the offender to the program for a predetermined amount of time. Once in the program, the offenders report to the Sheriff's Office each Saturday and Sunday to perform community service work.

Corrections Officer Roy Schriener oversees all work projects and supervises the details. All work performed is for non-profit organizations, local government, and community based volunteer organizations. The work sites and jobs are planned and approved by Sheriff's Office staff.



2010 Work Accomplishments

In 2010 the Weekend Work Detail provided 5,880 Man-hours of work to a variety of government and non-profit organizations.

The amount of money saved by utilizing these work crews amount to approximately \$48,510 in labor costs, plus additional cost savings by providing an alternate sentencing option aside from a jail commitment.

Painting Projects

Halsey Valley Community Center
Tioga County Office Buildings
Newark Valley Baseball Fields

Grounds Work

Spencer Pond Nature Trails
Court House Square
Nichols Little League
Newark Valley Historical Society
Draper Park Owego
Riverside Cemetery
Southern Tier Tractor Club
Hickories Park Blues Festival
Tioga County Fair Grounds
Owego & Nichols Rt 17X Rest Areas

Garbage Removal

State, Town and County Roads

Miscellaneous Projects

Detailed County Fleet Vehicles
Cleaning at Apalachin Fire Department
Cleaning at Candor Fire Department
Cleaning at Owego Fire Department
Cleaning at Campville Fire Department
Cleaning at Southside Fire Department
Stripped/Waxed Floors at various local government sites
Snow and Ice Removal at various government and not-for-profit sites

Sheriffs' Civil Office

Under the NYS Constitution, each Sheriff's Office must operate a Civil Office. The Sheriff is a designated enforcement officer of the Supreme Court of New York and is responsible for enforcing lower court mandates.

The Civil Office is responsible for receiving, docketing, and serving civil processes issued by courts within and outside of New York and executing appropriate proofs of service. Their responsibility includes executing court orders, including warrants of eviction, writs of assistance, civil arrest warrants, orders of seizure, orders of attachment, and orders directing the conveyance of real property.

The Civil Office enforces judgments through enforcement of Income and Property Executions; directing the garnishment of wages; Delivery of real property and the sale of real property at public Sheriff's sales. The proceeds of these enforcement procedures are collected and disbursed to the judgment creditors on a monthly basis. Sheriff's fees received for the service and enforcement of civil process and mandates are collected pursuant to law and remitted to the County Treasurer.

The office is staffed by a Civil Manager and a Law Clerk and is in operation during the daytime hours, Monday through Friday. Two part-time Deputy Sheriffs are assigned to provide personal service of processes.

Civil Office – Statistical Comparison

Year	Processes	Receipts	Revenue
2006	758	\$664,856	\$52,706
2007	1,017	\$706,327	\$59,024
2008	1,161	\$473,350	\$65,402
2009	1,145	\$595,663	\$65,328
2010	1,161	\$670,156	\$63,926

Civil Office – Executions

Type	Stage 1	Stage 2
Income	356	145
Property	5	
Other	0	
Total Served	506	

Statistical Analysis Report

01/01/2010 - 12/31/2010

Summons Papers Served

Description of Paper Served	Served	Not Served
10 Day Notice to Quit	1	0
3 Day Notice to Tenant	17	0
30 Day Notice	1	0
30 Day Notice of Termination of Tenancy	2	2
Administrative Hearing Notice	2	0
Amended Order of Protection	1	0
Amended Order to Show Cause/Petition for Modification of Order	1	1
Amended Summons and Amended Complaint	2	0
Board of Health Order	2	0
Citation	32	4
Civil Summons/ExParte Protection Order/Notice of Hearing-Dom Violence	1	0
Complaint in Mortgage Foreclosure	2	1
Foreclosure Summons & Complaint	2	2
Grand Jury Subpoena	1	0
Information Subpoena	6	1
Judicial Surrender	2	1
Letter	1	0
Notice of Appeal	1	0
Notice of Board of Health Order	2	0
Notice of Hearing and Order/PFA/Petition	5	2
Notice of Motion for Default Judgment	2	0
Notice of Noncompliance	0	1
Notice of Petition/Petition	10	0
Notice of Petition/Petition to Recover Possession of Real Property	5	0
Notice of Petition/Verified Petition/Exhibits	1	0
Notice of Registration of Out-of-State Support Order	18	9
Notice to Appear in Court/Petition	2	0
Notice to Judgment Debtor - CPLR 5222e	1	0
Notice/Complaint	1	2
Notice/Order/Petition for Involuntary Termination of Parental Rights	0	2
Order and Rule to Show Cause, Complaint for Contempt, Hearing Notice	0	1
Order for Hearing/Petition/Related Papers	1	0

Statistical Analysis Report

01/01/2010 - 12/31/2010

Summons Papers Served

Description of Paper Served	Served	Not Served
Order of Protection	5	1
Order of Seizure	1	0
Order Setting Hearing on Petition for Injunction For Protection Against Domestic Violence	2	0
Order to Show Cause	7	0
Order to Show Cause /Custody Petition	0	1
Order to Show Cause/Petition/Order Appointing Atty For The Child	1	2
Order to Show Cause/Temp Order Visitation/Petition for Mod of Order	4	3
Order to Show Cause/Temporary Order of Protection/Petition	1	0
Petition To Mod. Custody/Petition for Special Relief and Order	1	0
Praecipe for Summons/Summons	2	0
Request For Judicial Intervention	1	0
Restraining Notice/Information Subpoena	1	0
Restraining Notice/Notice to Judgment Debtor	1	0
Stipulation Offer	3	0
Subpoena	8	1
Subpoena (Duces Tecum) to Take Deposition of Judgment Debtors w/Restraining Notice	1	0
Subpoena Duces Tecum	4	1
Subpoena for Testimony and Documents	1	0
Summons and Complaint	28	3
Summons and Complaint, General Order #25	1	0
Summons and Complaint-Action for a Divorce	2	1
Summons and Complaint/Consumer Credit	22	2
Summons and Complaint/Mortgage Foreclosure Action	0	1
Summons and Endorsed Complaint	34	0
Summons and Notice of Hearing/Verified Petition	1	0

Statistical Analysis Report

01/01/2010 - 12/31/2010

Summons Papers Served

Description of Paper Served	Served	Not Served
Summons and Notice/Verified Complaint/Help for Homeowners in Foreclosure Notice	1	0
Summons and Petition	1	0
Summons and Petition With Order Appointing Law Guardian	2	2
Summons and Petition/ Violation of Support Order	11	3
Summons and Petition/Abandonment/Neglect	1	0
Summons and Petition/Custody	1	0
Summons and Petition/Family Offense	2	1
Summons and Petition/Family Offense/TOP	4	1
Summons and Petition/JD	6	2
Summons and Petition/Modification of Order	1	0
Summons and Petition/Neglect	0	1
Summons and Petition/Paternity	33	3
Summons and Petition/Paternity/Financial Disclosure Affidavit	5	1
Summons and Petition/Permanent Neglect	3	0
Summons and Petition/Support	17	6
Summons and Petition/Support & Paternity	2	0
Summons and Petition/Support/Financial Disclosure Affidavit	3	0
Summons and Petition/Support/Violation of Support Order	0	2
Summons and Petition/TOP	0	2
Summons and Petition/TOP/Order Appointing Law Guardian	1	0
Summons and Petition/Violation of Court Order	2	0
Summons and Petition/Violation of Court Order/Financial Disclosure Affidavit	2	0
Summons and Petition/Violation of Order of Protection	2	0
Summons and Petition/Violation of Support Order	2	2
Summons and Petition/Violation of Support Order/Financial Disclosure Affidavit	18	4
Summons and Petition/Visitation	1	0

Statistical Analysis Report

01/01/2010 - 12/31/2010

Summons Papers Served

Description of Paper Served	Served	Not Served
Summons and Verified Complaint	22	2
Summons and Verified Complaint/Consumer Credit	6	1
Summons Support/Petition for Modification of Support Order/Financial Disclosure Affidavit	5	1
Summons Support/Petition/Financial Disclosure Affidavit	4	5
Summons with Notice	4	1
Summons with Notice/Complaint	3	0
Summons with Notice/Complaint/Consumer Credit	2	0
Summons with Notice/Consumer Credit	2	0
Summons with Notice/Notice of Automatic Orders	3	0
Summons with Notice/Sworn Statement Removal of Barriers to Remarriage/Dom. Rel. 177 Statement	6	0
Summons with Notice/Verified Complaint	1	0
Summons with Notice/Verified Complaint - Consumer Credit Transaction	0	1
Summons with Notice/Verified Complaint/Related Papers	1	0
Summons, Notice to Non Respondent Father, Petition	0	1
Summons, Petition, Related Papers	2	1
Summons/Petition/Support/Financial Disclosure Affidavit	20	10
Summons/Petition/Temp Parenting Plan/Temp Orders	3	0
Summons/Petition/Temp. Order of Protection/Order for Firearms Surrender	1	0
Summons/Verified Complaint/Note of Issue/Related Papers	2	0
Supplemental Summons/Amended Complaint	1	0
Temporary Order of Custody/Summons/Petition	0	1
Temporary Order of Protection	5	0
Temporary Order of Protection/Summons/Petition	6	3
Temporary Protection from Abuse Order	3	0
Third Party Summons and Complaint	1	0

Statistical Analysis Report

01/01/2010 - 12/31/2010

Summons Papers Served

Description of Paper Served	Served	Not Served
Warrant of Eviction - 30 Day Notice	6	1
Warrant of Eviction - 72 Hour Notice	61	1
Warrant of Eviction - 90 Day Notice	3	0

Total Papers: 655

Total Served: 551

Total Not Served: 104

Records Office

The Records office is responsible for managing all legal documents generated by the Sheriff's Law Enforcement and Corrections operations. In addition to the traditional archival duties, this office interacts with the public and a variety of private and government organizations.

Dissemination of records and information are routinely performed for such agencies as: Insurance Companies; Dept. of Social Services; Dept of Health; U.S. Military; Private Attorneys; local, state and federal courts.

The office is staffed by two civilian employees and operates during regular business hours.

Pistol Permits

The Sheriff's Office is responsible for processing and managing all Tioga County Pistol Permits, Gun Dealer, and Gun Smith Licenses. The issuing authority for all permits and gun licenses is Tioga County Judge Vincent Sgueglia.

The Sheriff's Office supports Judge Sgueglia by performing all administrative duties and background investigations. The Sheriff has authority to issue an official recommendation for granting or denying a license or a permit. To help defray some of the operating costs in performing these duties, the Sheriff's Office is permitted to charge a predetermined fee for each type of transaction.

Pistol Permit Program – 2010 Fee Schedule & Breakdown

<u>Transaction Type</u>	<u>Sheriff's Fee</u>	<u>NYS Fee (Fingerprint Search)</u>	<u>FBI Fee (Fingerprint Search)</u>	<u>Total Fee</u>
Pistol Permit	\$10	\$75	\$30.25	\$115.25
Amendment	\$3	0	0	\$3
Duplicate License	\$5	0	0	\$5
Transfers	\$5	0	0	\$5
Gunsmith License	\$10	\$75	\$30.25	\$115.25
Gunsmith Renewal	\$10	0	0	\$10
Gun Dealer License	\$10	\$75	\$30.25	\$115.25
Gun Dealer Renewal	\$10	0	0	\$10

<u>Type of Transaction</u>	<u>FY-2007</u>	<u>FY-2008</u>	<u>FY-2009</u>	<u>FY-2010</u>	<u>Fees Earned FY-2010</u>
Pistol Permit Application	66	113	145	116	\$1,160
Pistol Permit Amendment	313	285	364	471	\$1,413
Pistol Permit Transfer	23	29	32	37	\$185
Duplicate License	15	38	29	80	\$400
Dealer/Gunsmith License	2	5	1	1	\$10
Dealer/Gunsmith License Renewal	-	-	-	10	\$100
Total Transactions	419	470	571	715	\$3,268

Training

Training is a vital component of the Sheriff's Office mission. With changing trends, expectations, and responsibilities, the need to teach new techniques and provide updated information is critical to the safety of the officers as well as the success of the Sheriff's Office.

During the year, Sheriff's personnel attended both "in-house" training such as Police Pistol Course Qualifications, Pepper Spray training, and Policy and Procedure reviews, as well as mandated and elective training.



2010 Training

- Tactical Police Training
- Evidence Room Management
- Sallyport Software Updates
- Legal Issues
- Police Supervisors School
- Syringe Program Training
- Child Injury & Fatality Training
- Corrections Basic Training
- Statement Analysis
- ID-Line Up Procedural Training
- NYS Sheriffs' Conference
- NYS Undersheriffs' Conference
- County Policy & SOP Review
- DWI Breath Test Operator Course
- Police Field Training Course
- Firearms Qualification Course
- NYS Civil Supervisor Conference
- NYS Basic Civil School

2010 Training

- Animal Cruelty Investigations
- Police Instructor Development Course
- Pursuit Policy Development
- Glock Armors' School
- Leadership Tioga
- Handling Juvenile Offenders
- NYSPIN Advisory Committee
- Interview and Interrogation School
- NYS Jail Administrators Conference
- NYS Basic Corrections Academy
- Street Encounters Course
- Firearms Qualifications Course
- On-Line Investigative Tools
- Federal Excess Property Program
- Incident Command (400) Course
- Commercial Vehicle Enforcement
- Motorcycle Enforcement
- Conducting Complete Traffic Stops

Employee Recognition

**Employee Recognition
Yearly Awards**

The annual awards ceremony was held during the 2nd week of May, to recognize the work and achievements of Sheriff's Office employees. Officers and civilian employees are selected by command staff to receive commendation for outstanding work or achievement during the preceding year. The ceremony is normally held during National Police Week which falls during the week of May 15th each year.

2010 Achievement Awards

Deputy Julie Kipling	Achievement Medal (Star)
Deputy Alan Bobier	Achievement Medal (Star)
Deputy Timothy Schmidt	Achievement Medal
Deputy Julie Kipling	Achievement Medal (Star)
Deputy Trevor Yaeger	Achievement Medal (Star)
Deputy Paul Garlitz	Achievement Medal
Deputy Michael Gunning	Triumphant Bar
Corrections Officer Robert Fay	Life Saving Medal
Patrol Sgt. William White	Croix De Negotiator Laurel
Records Clerk Kara Drake	Certificate of Appreciation
Corrections Officer Cindy Iannone	E.O.Q. Ribbon (1st Quarter)
Gail Hall	Civilian Commendation



2010 Service Ribbons

Deputy Adam Bessey	5 Yr Service Ribbon
C.O. Daniel Bomysoad	5 Yr Service Ribbon
C.O. Kristine Budinger	5 Yr Service Ribbon
C.O. Jonathan Edwards	5 Yr Service Ribbon
E911 Dispatcher Robert Ervay	5 Yr Service Ribbon
Deputy Daniel Gavin	5 Yr Service Ribbon
C.O. Kenneth Forrest	5 Yr Service Ribbon
C.O. Sean Shollenberger	5 Yr Service Ribbon
E911 Elizabeth Struble	5 Yr Service Ribbon

2010 Service Ribbons

E911 Dispatcher Judy Hitchcock	10 Yr Service Ribbon
Cook Judy Keil	10 Yr Service Ribbon
C.O. David Russell	10 Yr Service Ribbon
Civil Deputy Ted Shatara	10 Yr Service Ribbon
Deputy Brian Henry	15 Yr Service Ribbon
Deputy Robert Spallone	15 Yr Service Ribbon
Investigator Casey Rhodes	20 Yr Service Ribbon
C.O. William Spangenburg	20 Yr Service Ribbon
Lt. Richard Gorman	40 Yr Service Ribbon

**TIOGA COUNTY
EMPLOYEE RECOGNITION COMMITTEE**

**EMPLOYEE OF THE SECOND QUARTER 2010
DIANE ROCKWELL**

The Tioga County Employee Recognition Committee selected Sheriff's Confidential Secretary Diane Rockwell as the Employee of the 2nd Quarter. The committee meets quarterly to review nominations and interview supervisors of finalists the committee selects.

Diane was selected because of her outstanding work ethic, positive attitude, and devotion to her family and the community. The committee awards a \$250 savings bond and a plaque to each quarterly winner. At the end of the year, the committee selects one of the four Quarterly winners as Employee of the Year for Tioga County.



Diane Rockwell's career with Tioga County began as an Account Clerk-Typist on June 21, 1982, in the Department of Social Services, where she remained for many years and earned many promotions – first to Administrative Secretary on June 6, 1988 then to Officer Manager on January 1, 1992, and finally to Executive Secretary on January 1, 1998. On July 8, 2005, Diane resigned from DSS in order to be appointed to the position of Secretary to Sheriff on July 9, 2005.

The Administrative Staff, of the Sheriff's Office, hold Diane in high esteem. She has a very high work ethic and above all holds such exemplary traits as dependable, reliable, accurate and efficient, often working late and coming in early. These and other quality traits led to her nomination to the Leadership Tioga program, which she graduated from in 2008. Diane also served a two year term on the Tioga County Employee Recognition Committee.

Through the years, Diane has made and maintained many friendships with co-workers. Always a team player, her infectious laugh, which once resonated throughout the DSS offices, is now heard in the hallowed halls of the Public Safety Building.

She and her husband, Bryan live outside of Owego and play an important role as Aunt and Uncle to nieces Kayla and Kristy. Her ability to multi-task also carries over into her home life. In her free time, Diane enjoys walking and can be found during her lunch hour walking the trails behind DSS and around the public Safety Building. She is also an avid fan of reality shows Survivor and American Idol and is addicted to Sudoku puzzles. She even finds time to bake and garden.

Diane, you are a true asset to Tioga County and the Sheriff's Office in which you serve, and we thank you for your continued hard work and dedication.

Community Outreach

NYS Sheriff's Summer Camp Iroquois

The Summer Camp Program, founded in 1977, was established by NYS Sheriffs to aid and enhance the development of the state's youth. Each year, as many as 10 children from Tioga County are selected to participate in the program, with all expenses being paid by the NYS Sheriff's Association.

The children are selected with the help and input of area school officials and youth advocates who identify eligible children who they believe will benefit most from the experience.

The program is designed to foster a stronger relationship between the children and law enforcement and to give children, who ordinarily would not have the opportunity, a chance for a summer camp experience.



Located on the shores of Keuka Lake, outdoor learning activities, with professional instruction, are the cornerstone of the camp's recreational program. Team sports are also emphasized as a vehicle to reach comradeship and discipline.

Sheriffs' Offices from across the state volunteer Deputy Sheriffs to supplement the professional staff. The deputies spend a great deal of time with the kids, with many of them conducting demonstrations in the fields of archery, boating, water safety, and police dog exercise, to mention only a few.



Many thanks to Tioga County Deputy Sheriff Shelly Bogart for directing our participation in the program, and for volunteering as a mentor to the kids while at Camp. Equal credit goes out to Mrs. Gail Hall, the head nurse at the Spencer Van Etten School District. Gail has been instrumental in helping to recruit eligible children and to complete a wide variety of prerequisite tasks in order that the children can attend the camp. Both these individuals have made our participation in the camp a success.

Corrections Union Co-Sponsors Annual Christmas Dinner

For the Sixth consecutive year the Tioga County Corrections Union sponsored an Annual Christmas Dinner at the Countryside Community Center in Owego.

The event is the brain child of several Corrections Officers who wanted to donate their time and energy to spread Christmas cheer to those who were in need within the community.



Each year the event is co-sponsored by Tioga Opportunities Inc., and is held towards the middle of December.

Tioga County Corrections Officers donated, prepared, and served holiday meals with all the fixings to over 300 attendees. Santa Claus was also on hand to give out wrapped Christmas gifts to the kids.