

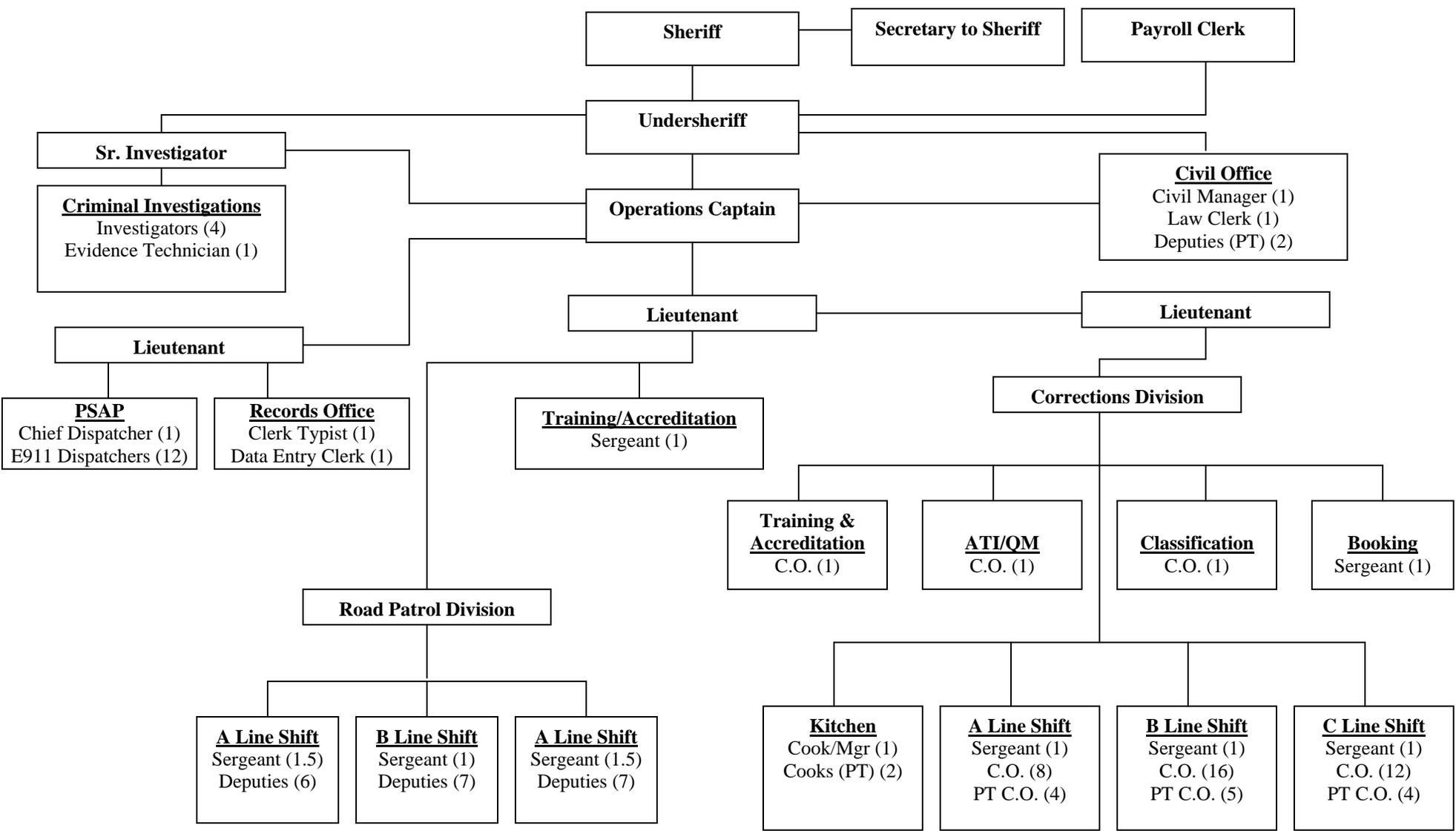


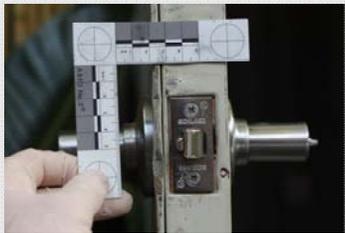
2009  
Annual Report

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# Tioga County Sheriffs Office Organization Chart







2009 proved to be a very challenging year for the men and woman of the Tioga County Sheriffs' Office. It was a year that produced the retirement of six employees: Two senior staff members; Captain Paul Rhodes and Senior Investigator Dan Eiklor. Corrections Sergeant Pat Scott; Payroll Clerk Penny Eddy; Corrections Officer Dave Gannon, and; the untimely medical retirement of Deputy Sheriff Daryl Williams. Collectively, more than 100 years of law enforcement experience exited the office. To compound matters, the struggling economy prompted a reduction of operating expenses and staff, leaving our Law Enforcement Division operating the majority of the year with six less officers.

In spite of these reductions our remaining staff continued to demonstrate their commitment and hard work in providing essential services to the citizens of Tioga County.

- For the sixth consecutive year, our office has stayed within budget, finishing nearly 3% under budget, while surpassing our projected revenue intake.
- The Corrections Division saw an increase in the daily inmate population and was successfully awarded Re-Accreditation by the NYS Sheriffs' Accreditation Council.
- The Road Patrol worked the majority of the year six officers short, but succeeded in recording impressive enforcement statistics, as well as answering more than 18,000 Calls for Service.
- With three newly promoted investigators, the Criminal Investigation Division experienced a significant increase in the number of criminal investigations and arrests. Most notably was the apprehension and successful prosecution of repeat sex offender James Galpin Jr, who now faces a potential life sentence for victimizing young boys.
- The E911 center operated the year under staffed, but still handled more than 52,000 Calls for Service.
- The Civil Office continued to process a considerable number of civil processes, taking in nearly \$700,000 in receipts, while the Records Division showed an increased demand of 17% for pistol permit transactions.

I am proud of all our employees and the effort that they continue to put forth, especially in these difficult financial times. I remain confident and committed to providing professional and fiscally responsible public safety service to the citizens of Tioga County.

# Administration

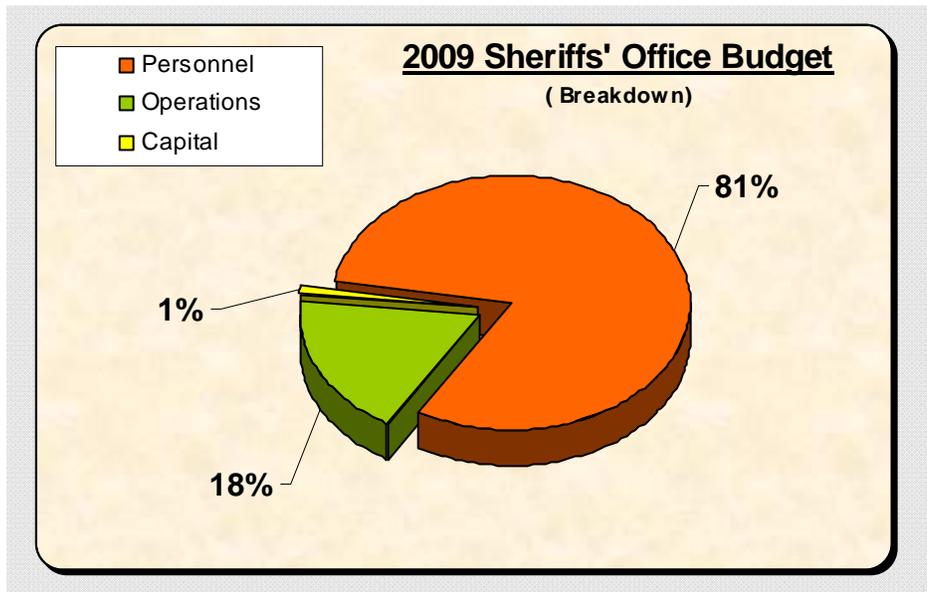
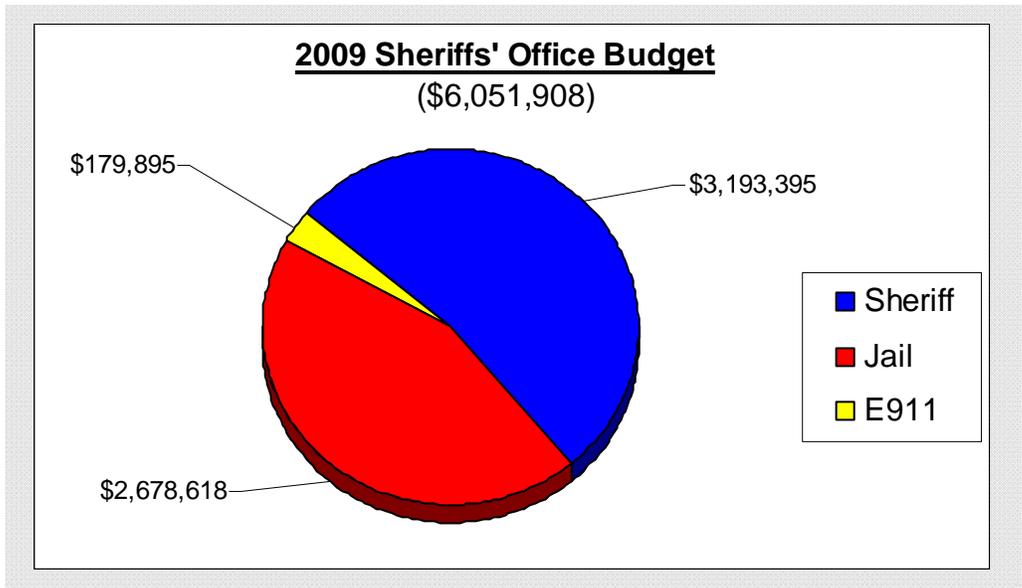
## Budget

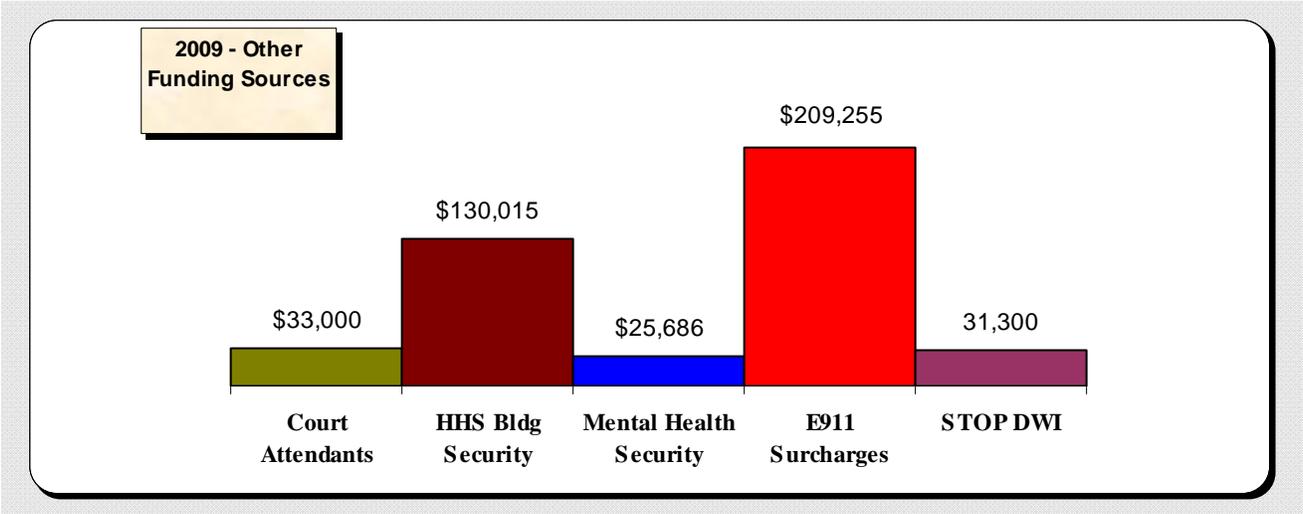
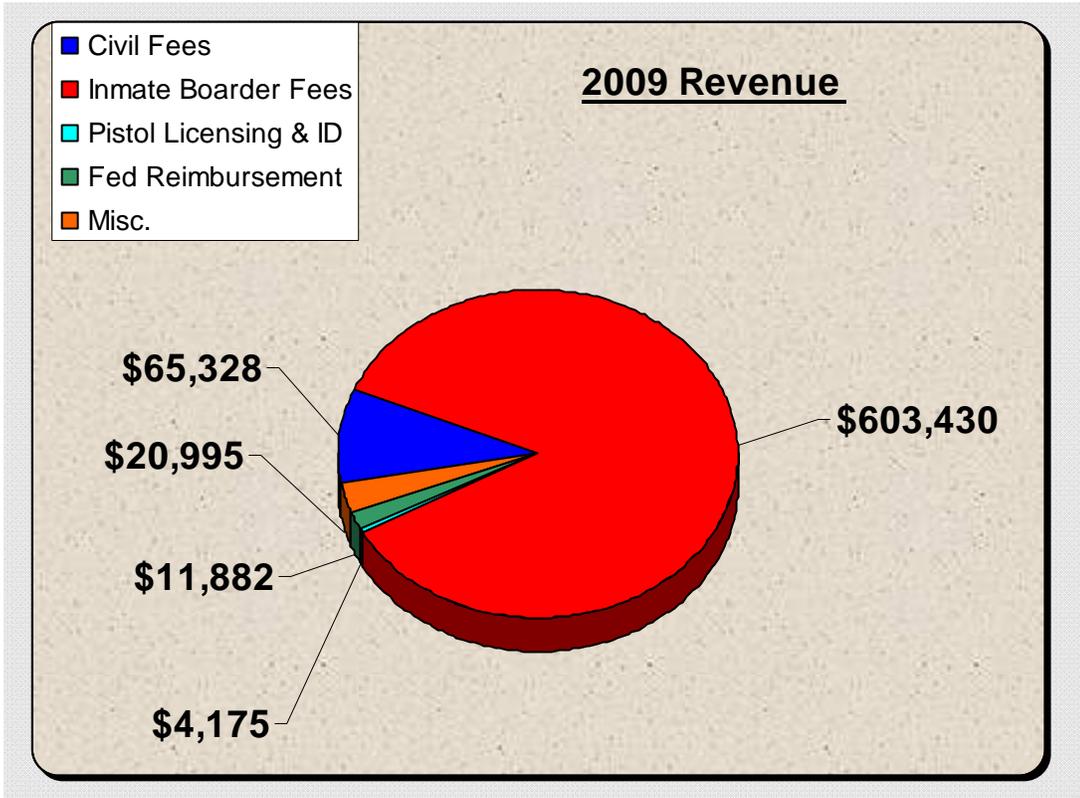
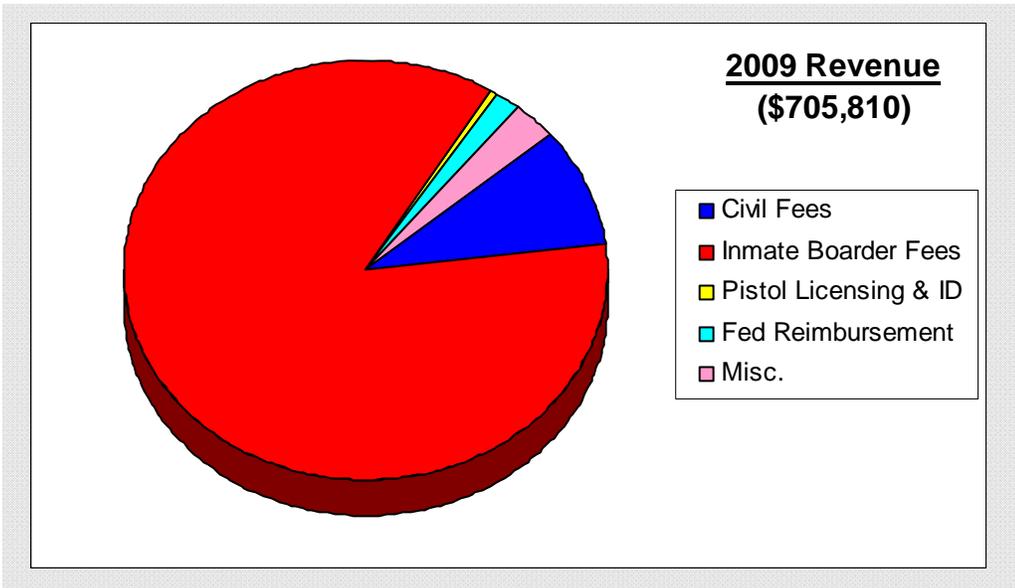
The Sheriffs' Office overall budget is made up of three component budgets which relate to specific operations within the agency: Sheriff Operations; Jail Operations; E911 Operations

The 2009 budget increased 3% from the previous year. Revenue streams and non-tax base funding sources reduced the tax base burden by nearly 19%.

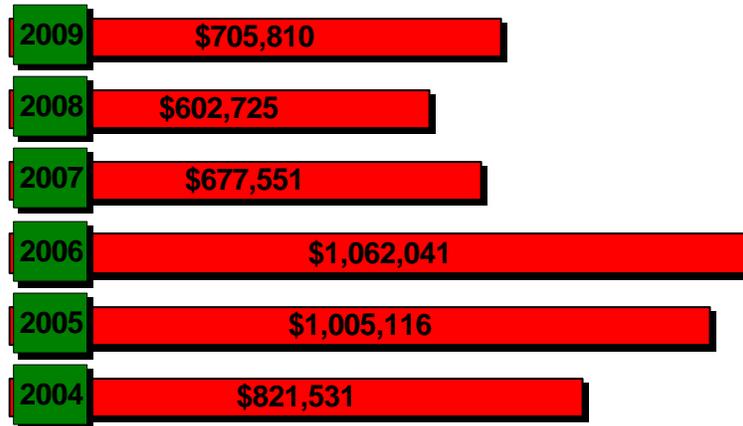
- \*Civil Poundage and Fees
- \*Pistol Permit fees
- \*Reimbursements for Child Nutrition
- \*Social Security Alert Fees
- \*Miscellaneous Fees

- \*Inmate Boarding
- \*Photo Identification Fees
- \*Inmate Commissary Fees
- \*US Marshal Inmate Transport Reimbursement
- \*Reimbursement for HHS Security and Court attendants





**Sheriff's Office Revenue**  
(comparison by year)



## Grants

Identifying and applying for state and federal grant funding continues to be a priority and is an important component in meeting our goal of providing cost effective services.

The primary spending focus for these funding opportunities is geared towards replacing or upgrading existing equipment and subsidizing personnel service costs associated with special enforcement initiatives.

Since 2004, the Sheriffs' Office has successfully applied and been awarded more than 1.9 million dollars in grant funding.

### Governor's Traffic Safety Committee

Selective Traffic Enforcement Program Grant  
**\$24,120**

This grant provides funding to support the deployment of extra patrols to enforce laws which target aggressive driving and, to develop enforcement countermeasures to reduce crashes, injuries and fatalities.



**BUNY Grant**  
**\$3,600**

The "Buckle Up NY" grant provides funding to support the deployment of extra patrols to enforce the wearing of seat belts.



**Homeland Security**  
**Grant**  
**\$38,000**

Awarded by the NYS Dept of Homeland Security, this grant funded the purchase of radio communications equipment; emergency response equipment, and; personnel costs for emergency response training.

# Special Programs



The Sheriff's Office continues to be an active partner with the NYS Child Passenger Safety Program. Tioga County residents can make a reservation to have their child safety seat inspected as well as instructed on the proper method for installing a child safety seat. During these inspections, seats which are deemed unsafe or appear on a factory recall list will be replaced free of charge.



Using equipment that contains the latest digital fingerprinting technology and high resolution photography, the Tioga County Sheriff's Office provides SAFE CHILD cards for parents and guardians. In the event a child was lost or reported missing, these cards would serve as critical identification for law enforcement.

*Sheriff's Office Website*

[TiogaCountysheriff.com](http://TiogaCountysheriff.com) The official website for the Sheriff's Office provides visitors with an array of information about operations and special programs. Press releases and special advisories are made available to the public, as well as useful links to other public safety related websites and organizations.



A free on-line service which provides citizens with the information needed to protect your loved ones. The service allows you to view known registered offenders and predators in your area. Knowing who these people are and what they've done provides you with your best defense to protect your family - awareness. The service also allows for instant e-mail notifications which alert you if a registered sex offender moves within proximity of your home.

# Law Enforcement

## Road Patrol Division

The Road Patrol Division is the primary law enforcement component of the Sheriff's Office. It is staffed by 27 officers.

Their jurisdiction includes all of Tioga County, which covers 524 sq miles with 1,089 miles of highway.



### Primary Mission

- Traffic Enforcement
- Criminal Investigation and Apprehension
- Keeper of the Peace
- Accident Investigation
- Prisoner transports
- Service of Civil Processes

Patrol deputies also provided on-site security at the Health and Human Services Building and money escorts for several county government departments.

## Criminal Investigation Division

The Criminal Investigation Division (CID) is staffed by 6 Investigators who have many years of experience in law enforcement and are specially trained to conduct criminal investigations of serious crimes.



### Primary Mission

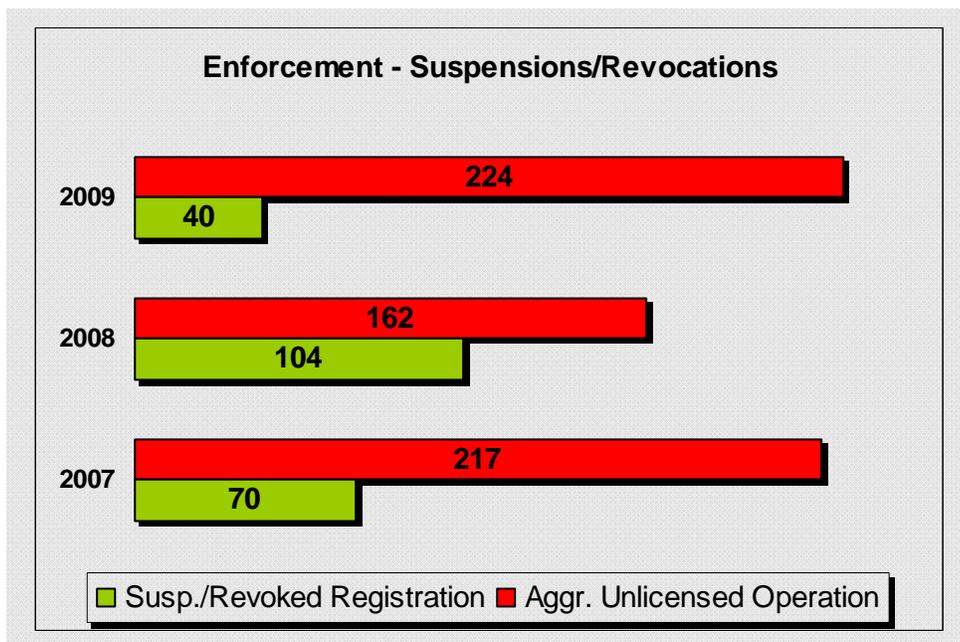
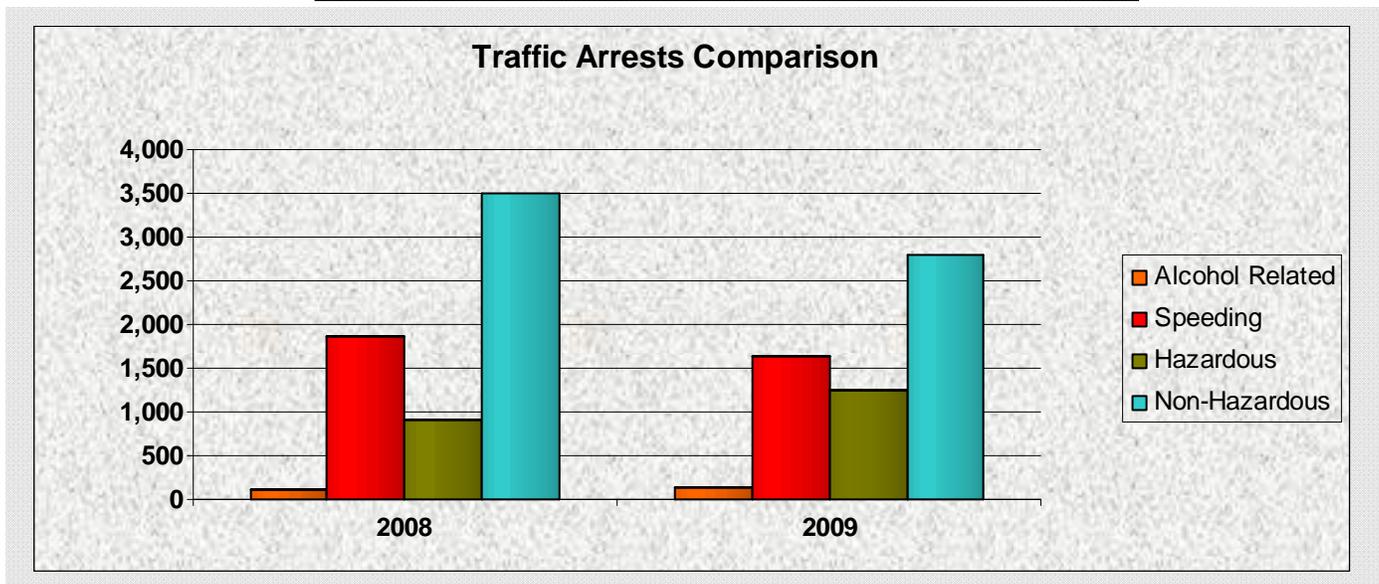
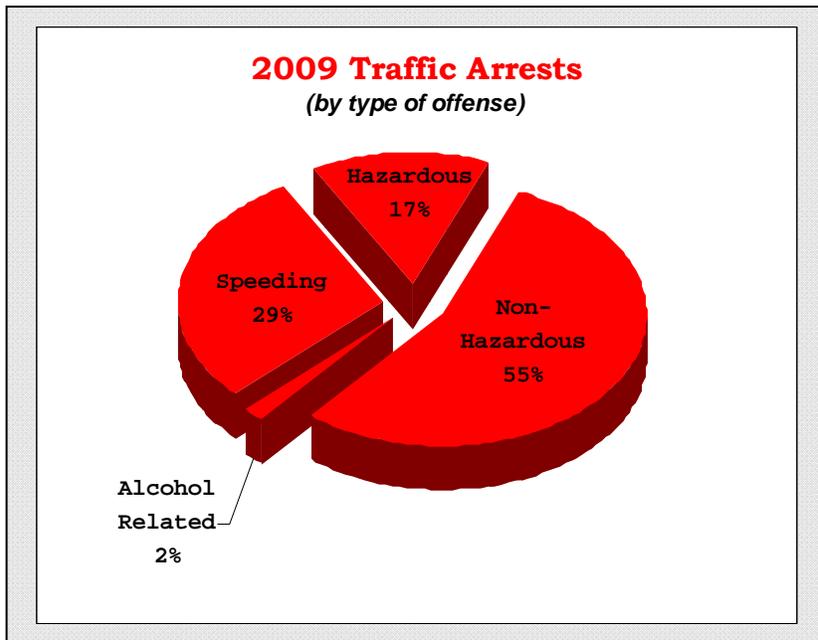
- Investigation of all serious crimes and death scenes
- Identification, apprehension, and prosecution of criminals
- Crime scene ID and management
- Evidence and recovered Property management
- Conduct background investigations
- Manage Sex Offender Registration program.

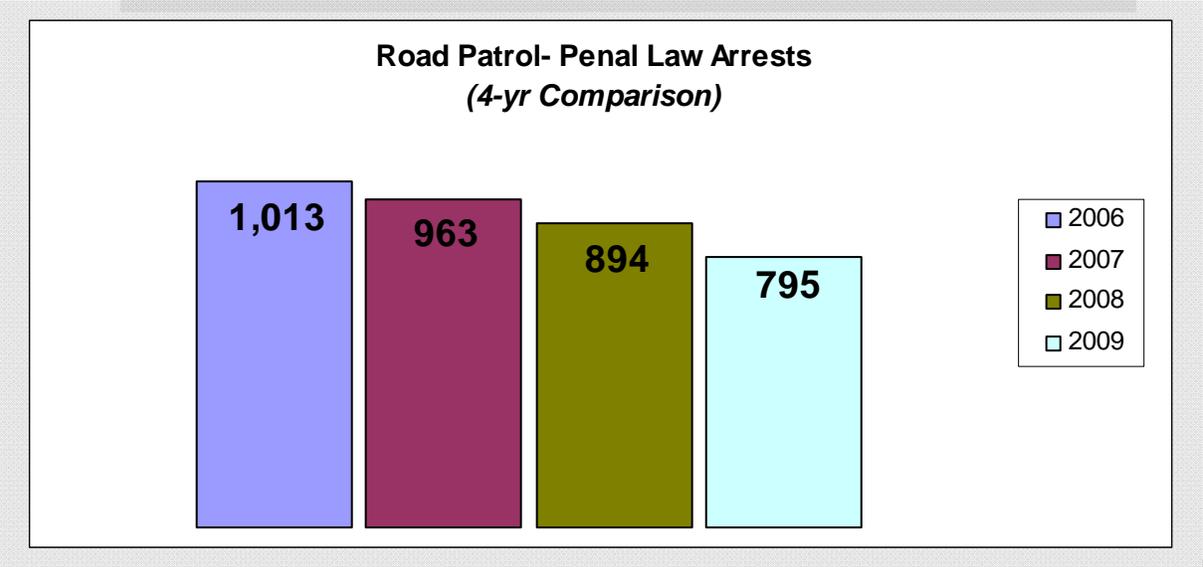
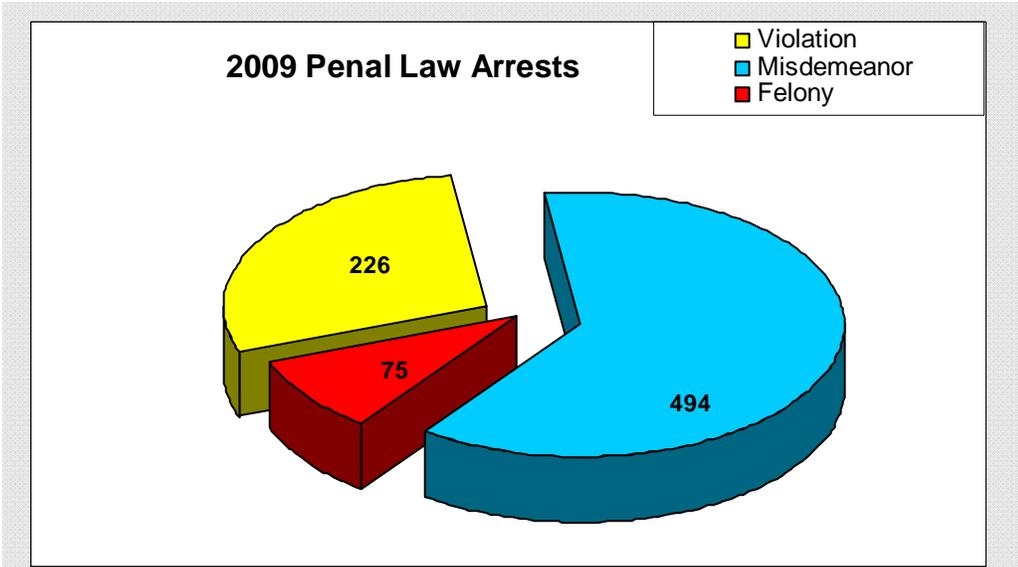


# 2009 Law Enforcement Statistics (Road Patrol)

<b>Vehicle and Traffic Law Arrests</b>					
<b>Court</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>3 Yr Avg</b>	<b>% of Total</b>
Town of Barton	610	364	375	450	7.6%
Town of Berkshire	35	32	46	38	0.6%
Town of Candor	712	857	680	750	12.7%
Town of Newark Valley	707	696	481	628	10.7%
Town of Nichols	221	300	305	275	4.7%
Town of Owego	1,794	2,683	2,351	2,276	38.7%
Town of Richford	83	81	112	92	1.6%
Town of Spencer	99	113	89	100	1.7%
Town of Tioga	730	718	597	682	11.6%
Village of Candor	124	177	128	143	2.4%
Village of Owego	291	306	435	344	5.9%
Village of Spencer	21	21	18	20	0.3%
Village of Waverly	44	39	165	83	1.4%
<b>Yearly Totals</b>	<b>5,471</b>	<b>6,387</b>	<b>5,782</b>	<b>5,880</b>	<b>100%</b>

<b>Calls for Service</b>					
<b>Municipality</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>3 Yr Avg</b>	<b>% of Total</b>
Town of Barton	2,333	2,128	1,511	1,991	9.0%
Town of Berkshire	251	283	261	265	1.2%
Town of Candor	2126	2272	1,089	1,829	8.2%
Town of Newark Valley	1463	1579	918	1,320	5.9%
Town of Nichols	1534	1876	1,638	1,683	7.6%
Town of Owego	8,544	8,285	8,086	8,305	37.4%
Town of Richford	487	668	525	560	2.5%
Town of Spencer	711	780	216	569	2.6%
Town of Tioga	2383	2549	1,380	2,104	9.5%
Village of Candor	288	351	256	298	1.3%
Village of Newark Valley	336	325	262	308	1.4%
Village of Nichols	194	126	100	140	0.6%
Village of Owego	2044	2419	1,600	2,021	9.1%
Village of Spencer	200	241	209	217	1.0%
Village of Waverly	584	627	549	587	2.6%
<b>Yearly Totals</b>	<b>23,478</b>	<b>24,509</b>	<b>18,600</b>	<b>22,196</b>	<b>100%</b>





## 2009 Calls for Service

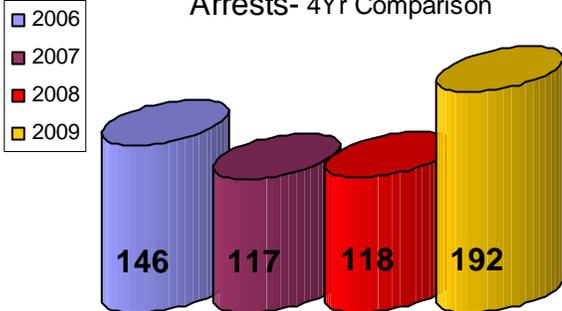
Abandoned Vehicle	8	K9 Demonstration	8
ABC Law	44	Landlord/Tenant Dispute	17
Accident Investigation - Miscellaneous	3	Larceny Investigations	263
AED Call	8	Lecture	19
Aggravated Harassment	227	Loitering	1
Animal complaints	409	Lost Property	165
Arson Investigation	1	Loud Party-Noise Complaint	107
Assault	27	Menacing	8
Assist other Agencies	160	Mental Health Arrest	10
Assist other Police Agency	263	Mental Subject	104
Assist the Public	2,595	Mental Transport	18
Attempted Burglary	2	Meth Lab Investigation	2
Attempted Larceny	1	Miscellaneous Complaint	2,371
Attempted Suicide	4	Missing Persons Investigations	30
Background Investigations	341	Motorist Assist	8
Bomb Threat	1	Motor Vehicle Accident Investigations	1,056

Burglary	67	Neighborhood Dispute	20
Check 911 Hang-up Call	1,771	Nuisance Weapon Investigation	19
Check Bank Alarm	31	Obstructing Administration	6
Check Burglary Alarm	483	Open Fire	8
Check Dangerous Condition	383	Open Door Investigation	46
Check Disabled Vehicle	214	Order of Protections	2
Check on Intoxicated Individuals	22	Parking Violations	13
Check Other Alarm	73	Pistol Permit Revocations	6
Check Welfare	516	Pistol Permit Investigation	148
Child Abuse	4	Possession of Stolen Property	3
Child Safety Seats Consultation	23	Prisoner Transport	974
Civil Evictions	16	Property Complaint	24
Civil Matters	180	Property/House Check	87
Civil Services	860	Prostitution	2
Code Enforcement	1	Prowler	1
Confidential Investigation	2	PSE Test	10
Creating a Hazard	5	Public Annoyance	119
Criminal Contempt	7	Public Lewdness	4
Criminal Impersonation	7	RADAR Trailer Deployment	3
Criminal Mischief	212	Railroad complaints	6
Criminal Nuisance	4	Rape	6
Criminal Possession of a Controlled Substance	15	Reckless Endangerment	14
Criminal Possession of a Hypodermic Needle	2	Recovered Stolen Property	9
Criminal Possession of a Weapon	4	Report of a Traffic Violation	273
Criminal Trespass	18	Repossession	58
Custodial Interference	2	Resisting Arrest	4
Disseminating Indecent Material	4	Robbery	3
Destruction of Evidence/Weapons	6	Runaway Child	55
Disorderly Conduct	9	Scheme to Defraud	5
Disturbance	229	Search Warrant	7
DMV Revocations and Suspensions	242	Sex Offender Registration	154
Domestic Violence	196	Sex Offender Registration Act Violation	13
Drug Investigation	5	Sexual Abuse	22
DWI Investigations	57	Sexual Misconduct	12
Endangering the Welfare of a Child	59	Stalking	5
Environmental Conservation Investigation	44	Subpoena Service	14
Escorts	372	Suicide	1
Falsely Reporting an Incident	4	Summons Service	1
Family Court Matter	84	Suspicious Condition Investigation	635
Family Court Paper Service	187	Theft of Services	8
Fire Investigation	1	Traffic Problem	20
Forcible Touching	6	Trespass	78
Forgery	2	Unattended Death Investigation	27
Found Property	50	Unauthorized Use of a Motor Vehicle	13
Fraud	63	Unlawful Imprisonment	5
Fugitive from Justice	11	Unlawfully Dealing with a Child	4
Grand Larceny	12	Unlawfully Dealing with Fireworks	22
Growing Marihuana	11	Unlawful Possession Marihuana	62
Harassment	248	Unlawful Use of a Credit Card	1
Identity Theft	26	Use of a Child in a Sexual Act	1
Illegal Parking	11	Vehicle and Traffic Stops	6,190
Immigration Violation	1	Vehicle Fire	4
Investigate Gunshots	46	Violation of an Order of Protection	36
Issuing a Bad Check	54	Warrant Arrest	151
Juvenile Transport	17	Weapons Storage	1
K9 Call	18	Welfare Fraud	1

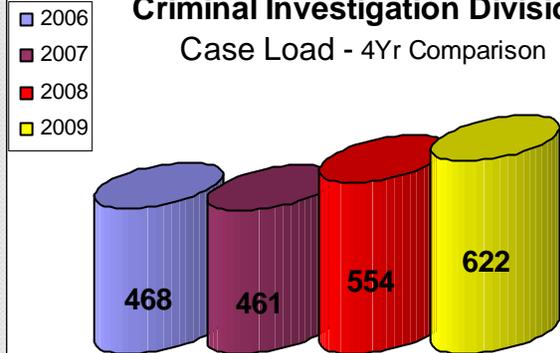
# 2009 Law Enforcement Statistics

## (Criminal Investigations Division)

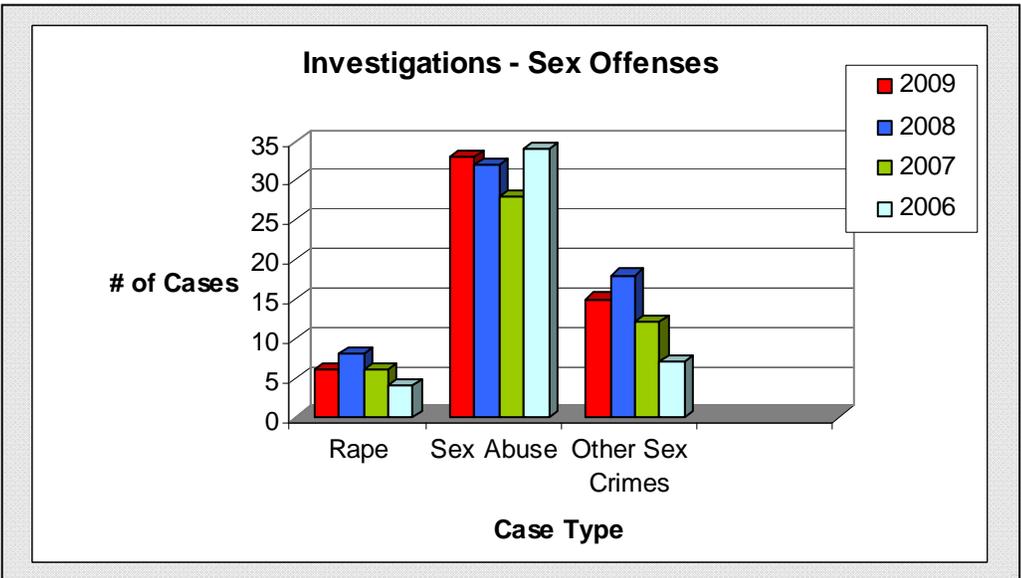
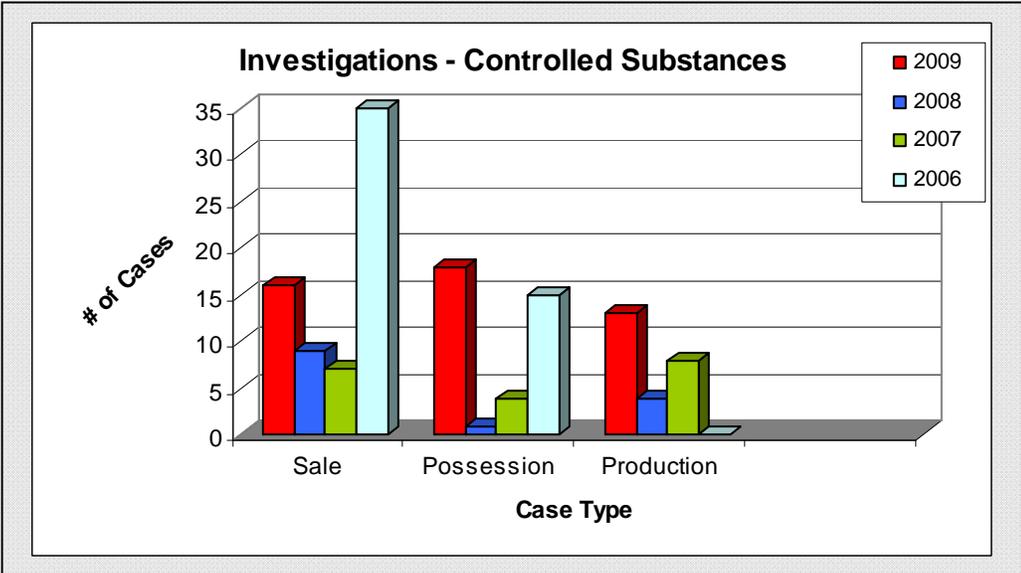
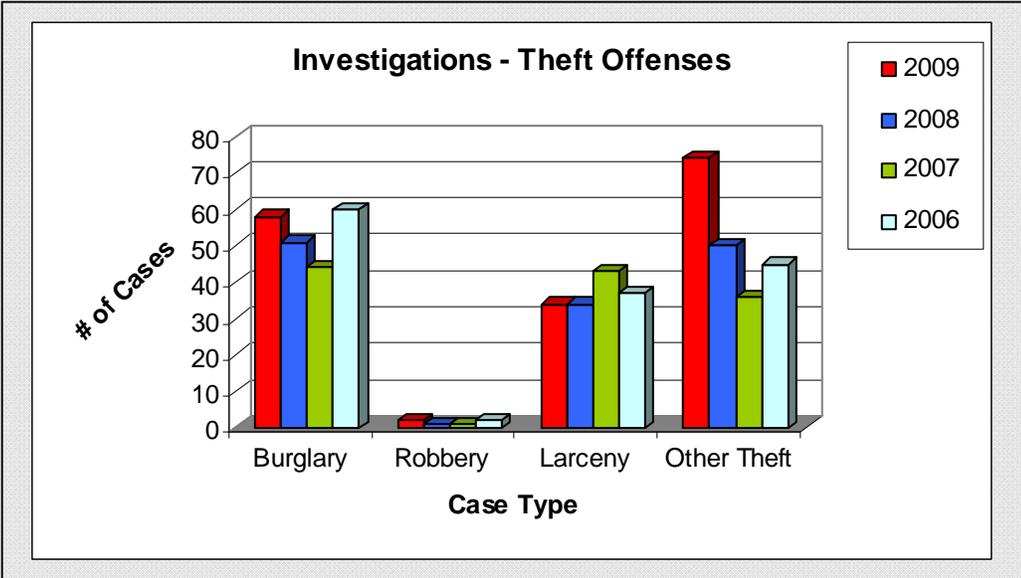
**Criminal Investigation Division**  
Arrests- 4Yr Comparison



**Criminal Investigation Division**  
Case Load - 4Yr Comparison



Case Type		Case Type	
Administrative Investigation	2	Fugitive from Justice	1
Aggravated Harassment	1	Grand Larceny	19
Assault	8	Identity Theft	9
Assistance	17	Larceny	15
Attempted Suicide	1	Lectures	4
Background Investigation	9	Making a Terrorist Threat	2
Bad Checks	51	Meth Lab Investigation	2
Burglary	58	Missing Persons	6
Child Pornography	1	Nuisance Weapon Investigation	17
Confidential Informant	3	Obstructing Governmental Admin	1
Confidential Investigation	3	Pistol Permit Revocation	7
Counterfeiting	1	PSE Test	10
Criminal Contempt	2	Public Lewdness	1
Criminal Impersonation	1	Rape	6
Criminal Mischief	20	Reckless Endangerment	2
Criminal Possession Controlled Substance	7	Recovered Stolen Property	6
Criminal Possession of Marihuana	5	Robbery	2
Criminal Possession Stolen Property	3	Scheme to Defraud	3
Criminal Sale Controlled Substance	7	Search Warrant	7
Criminal Sale of Marihuana	9	Sex Abuse	29
Criminal Sexual Act	3	Sexual Misconduct	8
Disseminating Indecent Material to a Minor	3	SORA Investigations	163
Endangering the Welfare of a Minor	10	Stalking	5
Falsely Reporting an Incident	3	Suicide	1
Making a False Written Statement	1	Suspicious Condition	9
Fire Investigation	1	Unattended Death	3
Forcible Touching	4	Unlawfully Growing Marihuana	3
Forgery	2	Unlawful Possession of Marihuana	6
Fraud	5	Warrant Arrests	22



# E911 Emergency Communications Center

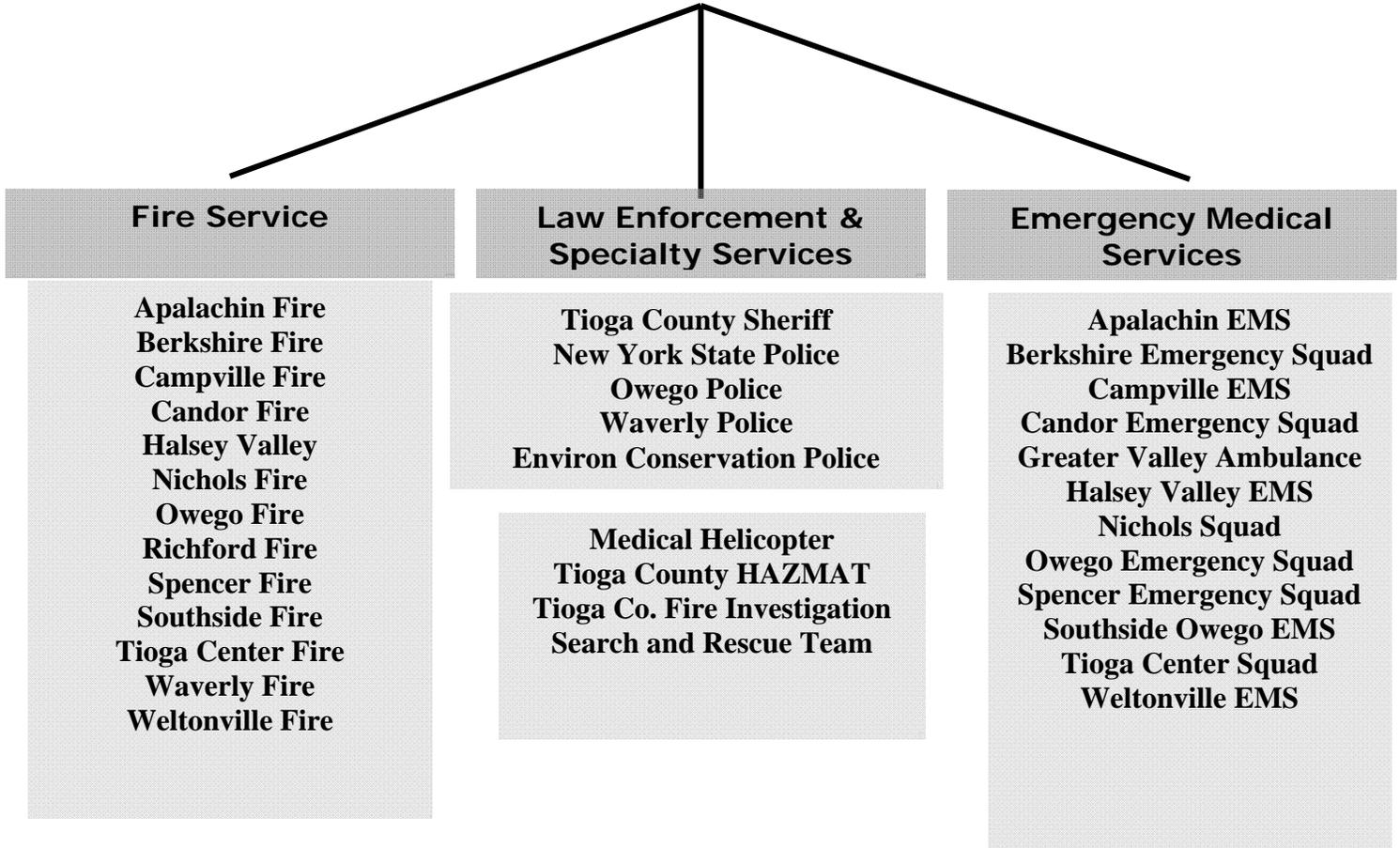
The E911 Emergency Communications Center is the sole PSAP (Public Safety Answering Point) for all of Tioga County and serves as the communications hub for all emergency services.

The center is staffed with 13 E911 Dispatchers and operates around the clock each day of the year.

## Primary Mission

- E911 PSAP (Primary Answering Point)
- Public Safety emergency response dispatching
- Law Enforcement call taking and dispatching
- Information retrieval from public safety data banks and DMV
- Law Enforcement database inputs

## Sheriff's E911 Emergency Communications Center (Dispatch Responsibilities)



# 2009 E911 Center Statistics

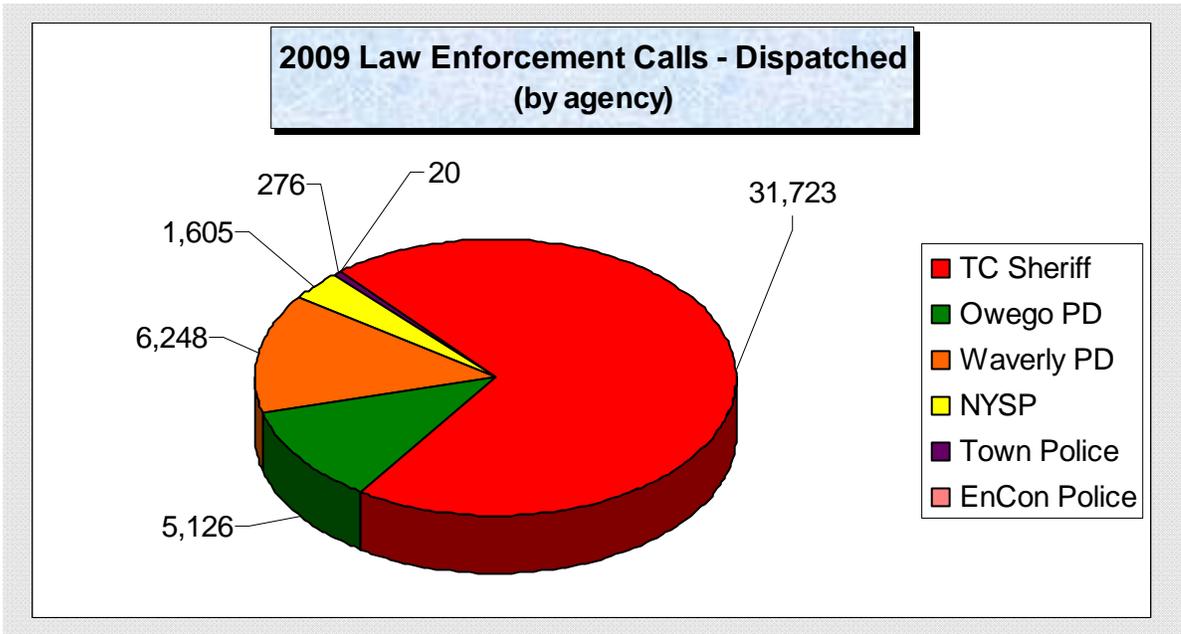


## Police



Phone Calls Received.....	<b>287,008</b>
Calls for Service.....	<b>52,953</b>
E911 Calls .....	<b>14,706</b>
Radio Transmissions.....	<b>345,295</b>
Teletypes .....	<b>3,510</b>
Warrants Processed.....	<b>184</b>

Dispatched Emergency Calls (Fire/EMS)					
Agency	2007	2008	2009	3 Yr Avg	% of Total
Apalachin Fire	665	689	677	677	8.8%
Berkshire Fire	94	125	151	123	1.6%
Berkshire EMS	566	612	604	594	7.7%
Campville Fire/EMS	364	463	451	426	5.5%
Candor Fire	104	102	127	111	1.4%
Candor EMS	498	511	503	504	6.5%
Halsey Valley Fire/EMS	51	41	48	47	0.6%
Newark Valley Fire	95	105	127	109	1.4%
Nichols Fire/EMS	303	337	295	312	4.0%
Owego Fire/EMS	1,932	2,039	2,054	2,008	26.0%
Richford Fire	76	66	48	63	0.8%
Southside Fire/EMS	96	109	77	94	1.2%
Spencer Fire/EMS	277	244	266	262	3.4%
Spencer EMS	267	253	248	256	3.3%
Tioga Center Fire/EMS	258	431	448	379	4.9%
Waverly Fire	174	138	174	162	2.1%
Weltonville Fire/EMS	94	96	86	92	1.2%
Lockwood Fire/EMS	75	59	50	61	0.8%
Greater Valley EMS	1,194	1,436	1,457	1,362	17.7%
S.M.E. Helicopter	19	17	18	18	0.2%
Search & Rescue	5	5	2	4	0.1%
Fire Investigation Team	32	43	37	37	0.5%
HazMat Team	8	6	7	7	0.1%
<b>Total Calls</b>	<b>7,247</b>	<b>7,927</b>	<b>7,955</b>	<b>7,710</b>	<b>100%</b>



# Corrections Division (Jail)

The Corrections Division is the largest component of the Sheriff's Office. It is staffed by 45 full time and 13 part time officers and operates around the clock year long.

The jail is a maximum security facility authorized to hold 104 inmates. Sentenced and non-sentenced male and female prisoners age 16 or older are permitted to be confined in the facility. In addition to housing local prisoners the Jail is authorized and frequently houses inmates from other counties as well as Federal Inmates, Illegal Aliens, NYS Parole Violators, Military Prisoners, and civil confinement prisoners.

The facility operates within the statutory guidelines of the NYS Commission of Corrections.

### Primary Mission

- Provide Security for inmates & staff
- Arrest/Inmate Processing
- Provide for everyday needs of inmates
- Coordinate & supervise Weekend Work Program
- Court appearance transports

The total number of inmates processed into the facility during the year (648) decreased nearly 13% from the previous year.

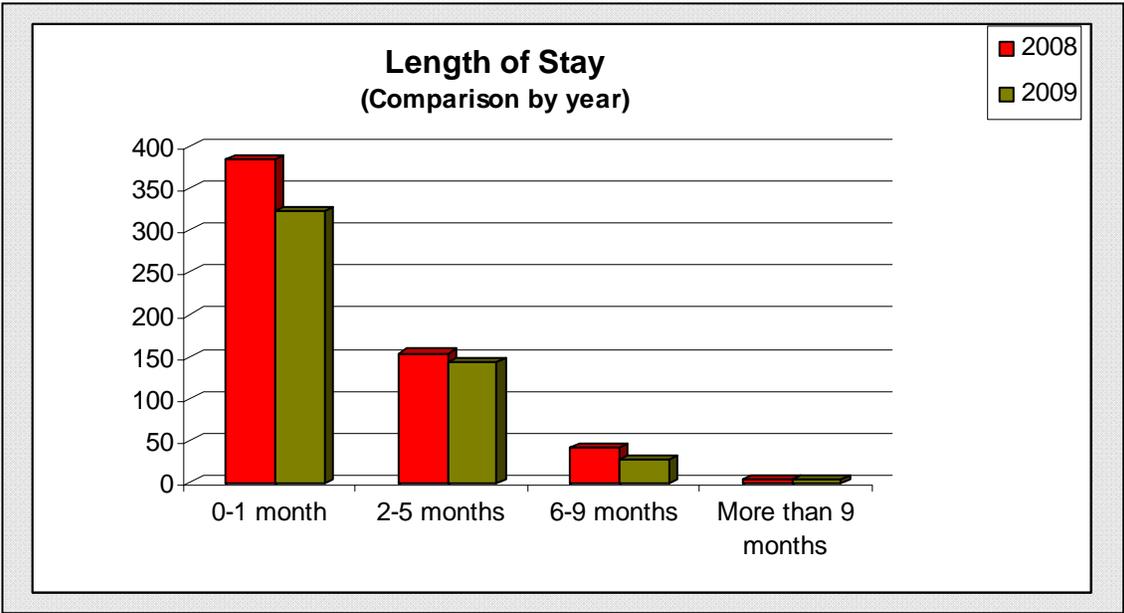
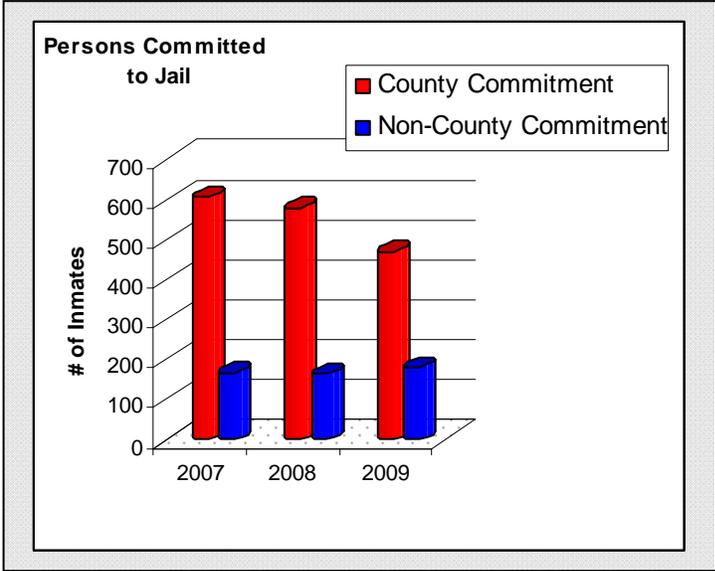
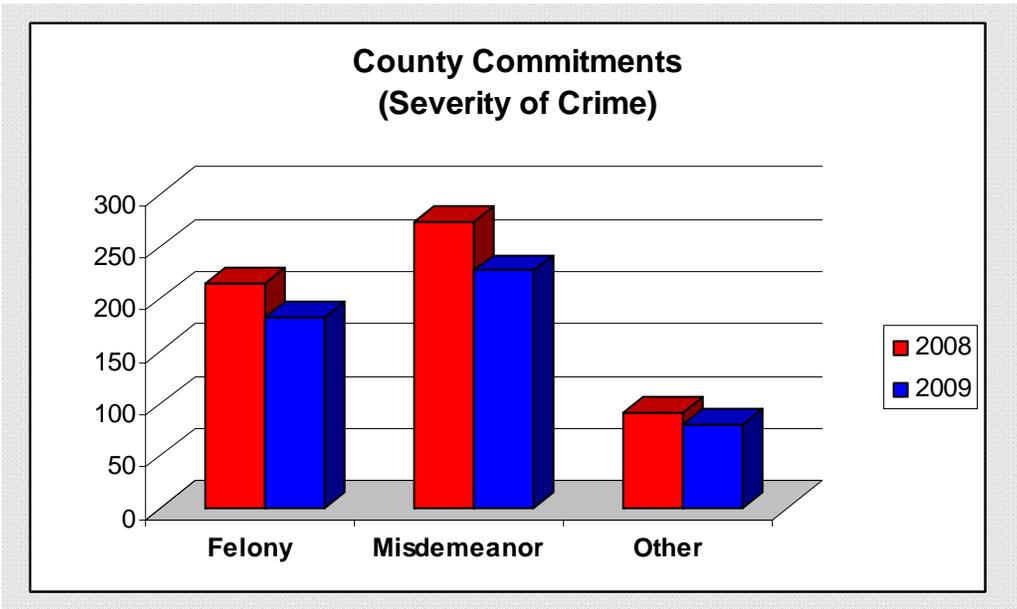
Of the 648 inmates processed, 469 were remanded by courts within Tioga County, accounting for 72% of the jail's population. This represents a 6% decrease from 2008.

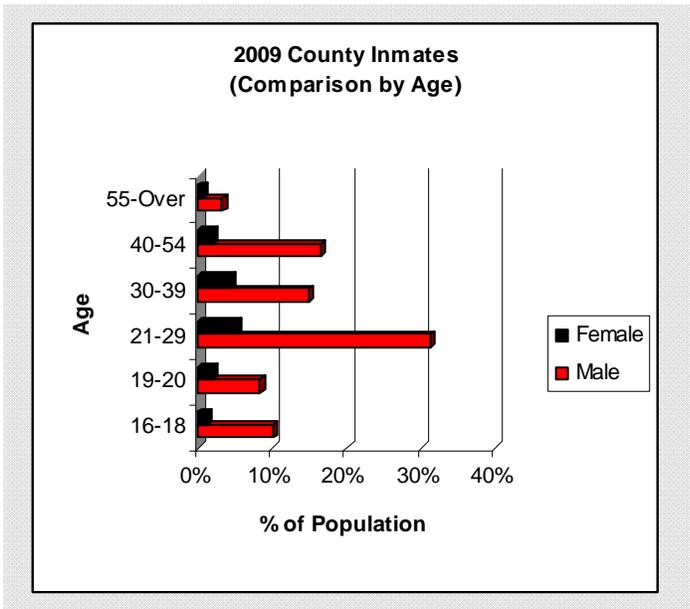
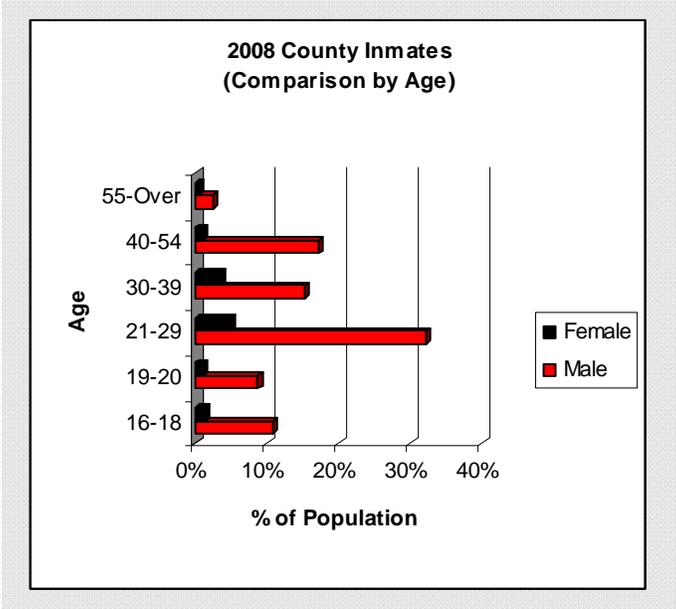
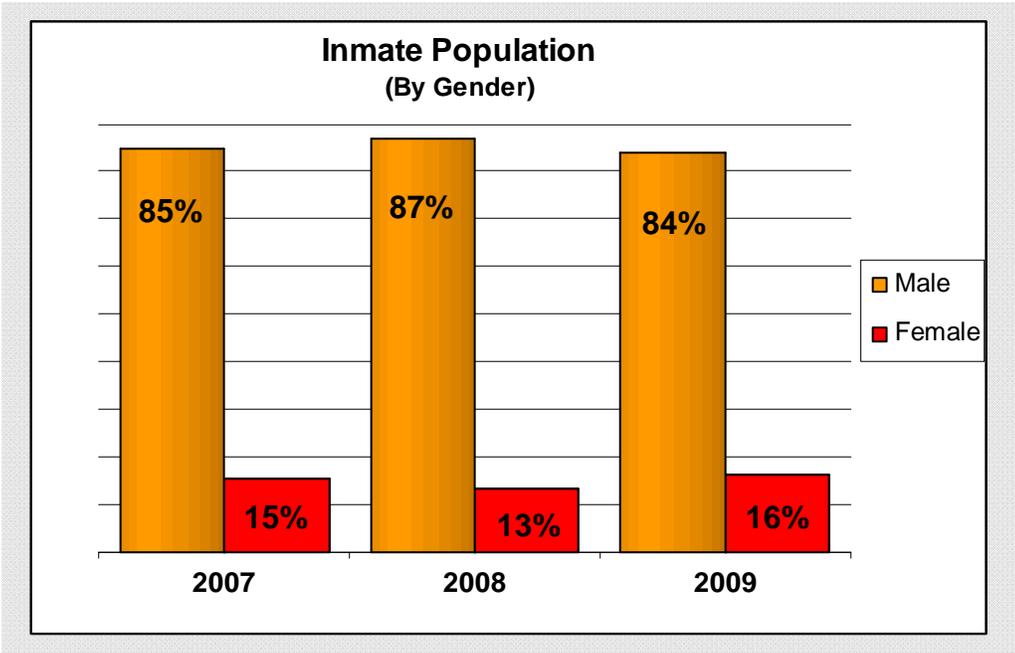
The average daily inmate population was 80, which is 1 % higher than 2008.

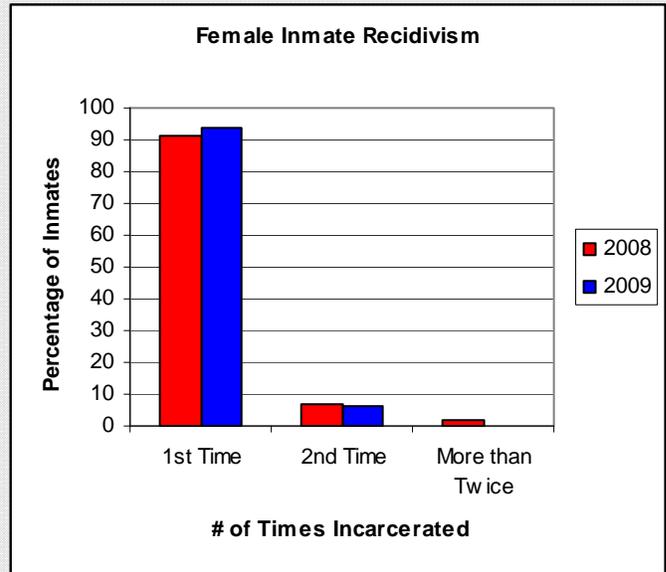
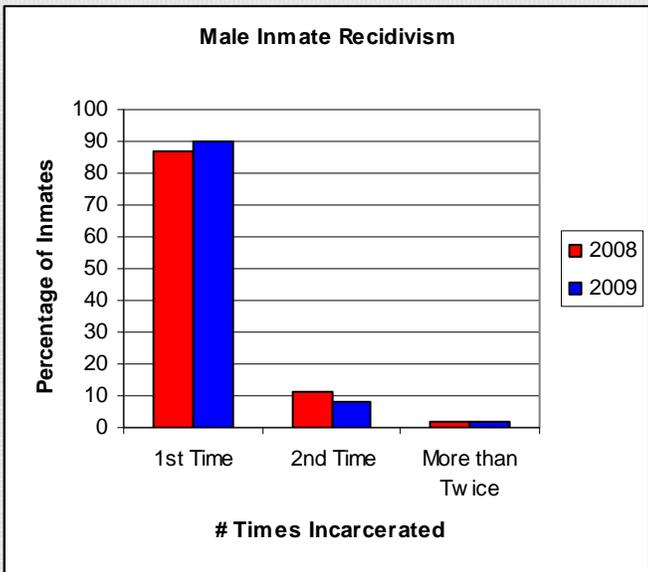
### 2009 Inmate Population – Daily Average

Male Inmates	Female Inmates
68.15	12.14

Total Inmates	Federal Inmates	Boarder Inmates	Weekend Inmates	County Inmates
80.29	14.69	5.15	7.43	60.45



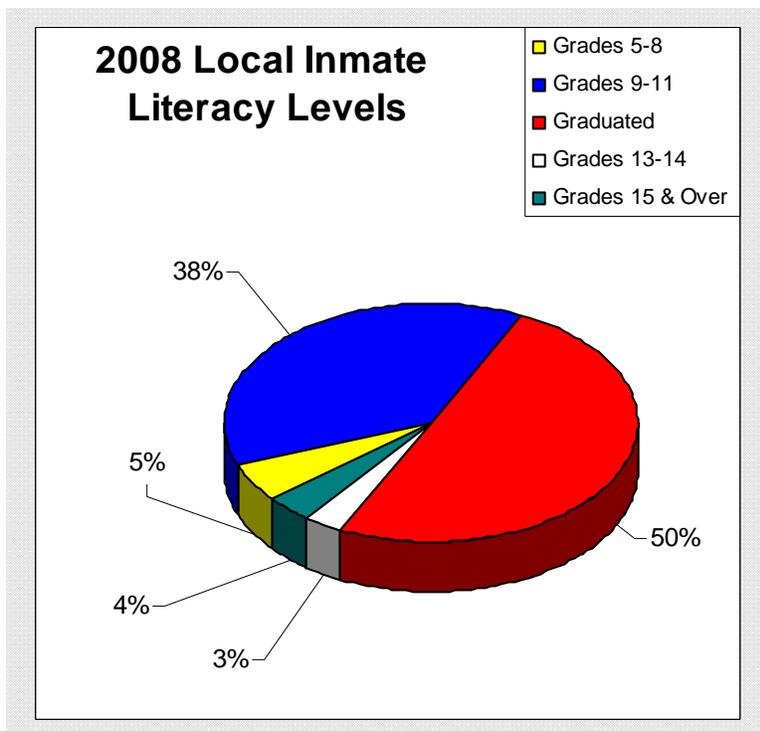




## Inmate Educational Services

In partnership with the Owego-Apalachin Central School District (OACSD), the education program at the Jail continues to provide General Equivalency Diploma instruction for both juveniles and adults. The program is directed by Tom Silvanic, of the OACSD and is funded by New York State through the OASD Incarcerated Youth Program.

During the year a total of 20 inmates enrolled in the GED program. Eight inmates participated in the GED examination. Four succeeded in receiving their diplomas.



## **Weekend Work Detail (ATI)**

(Alternatives to Incarceration)

The Alternatives to Incarceration (ATI) Program has been operating in Tioga County since 1986 and provides the criminal courts with a sentencing alternative through the use of community service.

An important part of the ATI is the Weekend Work Program which is administered jointly by the Probation Department and the Sheriff's Office. Eligible offenders are identified by the Probation Department and are recommended to the Courts. The Courts sentence the offender to the program for a predetermined amount of time. Once in the program, the offenders report to the Sheriff's Office each Saturday and Sunday to perform community service work.

Corrections Officer Roy Schriener oversees all work projects and supervises the details. All work performed is for non-profit organizations, local government, and community based volunteer organizations. The work sites and jobs are planned and approved by Sheriff's Office staff.



### ***2009 Work Accomplishments***

(673 Man-hours of work completed)

#### ***Painting Projects***

*Tioga County Council on the Arts  
Tioga County Public Safety Bldg*

#### ***Grounds Work***

*Hickories Park  
Court House Square  
Barton Transfer Station  
Owego Little League  
Nichols Little League  
Newark Valley Historical Society  
Draper Park Owego  
Riverside Cemetery  
Old Waverly High School*

#### ***Garbage Removal***

*Rt 17 Expressway  
Rt 17c  
Rt 38  
Rt 96 and 96B  
Rt 434  
Day Hollow Rd  
Glenmary Drive  
Halsey Valley Rd  
Gaskill Rd  
Forrest Hill Rd  
Rt 34*

#### ***Miscellaneous Projects***

*Detailed Tioga County Fleet Vehicles  
Detailed Owego Police Vehicles  
Detailed Candor Fire Dept Vehicles  
Detailed Campville Fire Dept Vehicles  
Detailed Southside Fire Dept Vehicles  
Stripped/Waxed Floors at various local  
government sites  
Snow and Ice Removal at various  
government and not-for-profit sites*

# Sheriffs' Civil Office

Under the NYS Constitution, each Sheriff's Office must operate a Civil Office. The Sheriff is a designated enforcement officer of the Supreme Court of New York and is responsible for enforcing lower court mandates.

The Civil Office is responsible for receiving, docketing, and serving civil processes issued by courts within and outside of New York and executing appropriate proofs of service. Their responsibility includes executing court orders, including warrants of eviction, writs of assistance, civil arrest warrants, orders of seizure, orders of attachment, and orders directing the conveyance of real property.

The Civil Office enforces judgments through enforcement of Income and Property Executions; directing the garnishment of wages; Delivery of real property and the sale of real property at public Sheriff's sales. The proceeds of these enforcement procedures are collected and disbursed to the judgment creditors on a monthly basis. Sheriff's fees received for the service and enforcement of civil process and mandates are collected pursuant to law and remitted to the County Treasurer.

The office is staffed by a Civil Manager and a Law Clerk and is in operation during the daytime hours, Monday through Friday. Two part-time Deputy Sheriffs are assigned to provide personal service of processes.

Year	Processes	Receipts	Revenue
2006	758	\$664,856	\$52,706
2007	1,017	\$706,327	\$59,024
2008	1,161	\$473,350	\$65,402
2009	1,145	\$595,663	\$65,328

Type	Stage 1	Stage 2
Income	343	132
Property	10	0
Other	0	0
<b>Total Served</b>		<b>485</b>

# Statistical Analysis Report

01/01/2009 - 12/31/2009

## Summons Papers Served

Description of Paper Served	Served	Not Served
3 Day Notice to Tenant	31	1
30 Day Notice	12	0
30 Day Notice of Termination of Tenancy	5	0
Amended Summons With Notice	1	0
Amended Temporary Order of Protection	0	2
Citation	55	16
Citation, Notice of Hearing, Original Petition	0	1
Civil Contempt Order and Judgment	1	0
Ex Parte Restraining Order	1	0
Information Subpoena	1	1
Information Subpoena/Restraining Notice	1	0
Judgment of Divorce/Notice of Entry	0	1
Judicial Subpoena	4	0
Letter	2	0
Notice - Persona Non Grata	1	0
Notice of Board of Health Order	1	0
Notice of Board of Health Order/Abate Nuisance	1	0
Notice of Counterclaim/Small Claims Court	1	0
Notice of Financial Responsibility and Paternity Determination	1	0
Notice of Hearing	1	0
Notice of Hearing and Order/PFA	5	0
Notice of Motion/Affidavit	6	0
Notice of Noncompliance	1	0
Notice of Paternity Proceeding	1	0
Notice of Petition/Petition	10	0
Notice of Petition/Petition to Recover Possession of Real Property	2	0
Notice of Proposed Adoption	1	0
Notice of Registration of Out-of-State Support Order	7	7
Notice of Retainer/Notice of Claim	2	0
Notice to Appear in Court/Petition	6	2
Notice to Appear in Court/Summons & Petition	2	0
Notice to Judgment Debtor - CPLR 5222	3	0

## Statistical Analysis Report

01/01/2009 - 12/31/2009

### Summons Papers Served

Description of Paper Served	Served	Not Served
Summons and Complaint; Family Case Information Statement	0	1
Summons and Endorsed Complaint	18	4
Summons and Mediation Notice	1	0
Summons and Notice/Consumer Credit Transaction	3	0
Summons and Order to Appear for Pre-Trial Conference	2	0
Summons and Petition	4	2
Summons and Petition Violation of Support Order/Financial Disclosure Affidavit	3	1
Summons and Petition With Order Appointing Law Guardian	2	0
Summons and Petition/Child Abuse	1	0
Summons and Petition/Custody/Visitation	1	0
Summons and Petition/Family Offense	1	0
Summons and Petition/Family Offense/TOP	1	1
Summons and Petition/Modification of Order	3	1
Summons and Petition/Neglect	2	2
Summons and Petition/Paternity	28	9
Summons and Petition/Support & Paternity	3	1
Summons and Petition/Support/Financial Disclosure Affidavit	30	15
Summons and Petition/Violation of Court Order/Financial Disclosure Affidavit	3	2
Summons and Petition/Violation of Support Order	17	16
Summons and Petition/Visitation	1	0
Summons and Verified Complaint	10	0
Summons and Verified Complaint-Action for a Divorce	2	0
Summons and Verified Complaint/Consumer Credit	6	1
Summons and Verified Complaint/Letter	7	3
Summons Support/Petition for Modification of Support Order/Financial Disclosure Affidavit	5	0

# Records Office

The Records office is responsible for managing all legal documents generated by the Sheriff's Law Enforcement and Corrections operations. In addition to the traditional archival duties, this office interacts with the public and a variety of private and government organizations.

Dissemination of records and information are routinely performed for such agencies as: Insurance Companies; Dept. of Social Services; Dept of Health; U.S. Military; Private Attorneys; local, state and federal courts.

The office is staffed by two civilian employees and operates during regular business hours.

## Pistol Permits

The Sheriff's Office is responsible for processing and managing all Tioga County Pistol Permits, Gun Dealer, and Gun Smith Licenses. The issuing authority for all permits and gun licenses is Tioga County Judge Vincent Sgueglia.

The Sheriff's Office supports Judge Sgueglia by performing all administrative duties and background investigations. The Sheriff has authority to issue an official recommendation for granting or denying a license or a permit. To help defray some of the operating costs in performing these duties, the Sheriff's Office is permitted to charge a predetermined fee for each type of transaction.

Type of Transaction	Processed in 2007	Processed in 2008	Processed In 2009	Fees Earned in 2009
<b>Pistol Permit Application</b>	66	113	145	\$1,450
<b>Pistol Permit Amendment</b>	313	285	364	\$1,092
<b>Pistol Permit Transfer</b>	23	29	32	\$ 160
<b>Duplicate License</b>	15	38	29	\$ 145
<b>Dealer/Gunsmith License</b>	2	5	1	\$ 10
<b>Total Transactions</b>	419	470	571	\$2,857

## Pistol Permit Program – Fee Schedule & Breakdown

<u>Transaction Type</u>	<u>Sheriff's Fee</u>	<u>NYS Fee (Fingerprint Search)</u>	<u>FBI Fee (Fingerprint Search)</u>	<u>Total Fee</u>
Pistol Permit	\$10	\$75	\$30.25	\$115.25
Amendment	\$3	0	0	\$3
Duplicate License	\$5	0	0	\$5
Transfers	\$5	0	0	\$5
Gunsmith License	\$10	\$75	\$30.25	\$115.25
Gunsmith Renewal	\$10	0	0	\$10
Gun Dealer License	\$10	\$75	\$30.25	\$115.25
Gun Dealer Renewal	\$10	0	0	\$10

# Training

Training is a vital component of the Sheriff's Office mission. With changing trends, expectations, and responsibilities the need to teach new techniques and provide updated information is critical to the safety of the officers as well as the success of the Sheriff's Office.

During the year, Sheriff's personnel attended both "in-house" training such as Firearms Qualifications, Pepper Spray training, and Policy and Procedure reviews, as well as mandated and elective training.



## 2009 Training

- Tactical Police Training
- Suicide Prevention Instructor
- Sallyport Software Updates
- Police K9 Qualification School
- Police Supervisors School
- Child Passenger Safety Seat Technician
- Police K9 Drug Detection School
- Fire Behavior/Arson Awareness
- Courtroom Testimony
- Corrections Basic Training
- Violent Crime Seminar
- Marine Law Enforcement
- Complete Traffic Stop Seminar
- Police Executive Seminar
- NYS Sheriffs' Conference
- NYS Undersheriffs' Conference
- County Policy & SOP Review
- Cops in Court (DWI) Testimony
- Accident Investigation (Advanced)
- Railroad Incident Response
- Police Field Training Course

## 2009 Training

- NYS Civil Supervisor Conference
- NYS Basic Civil School
- Sex Offender Seminar
- Animal Cruelty Investigations
- Field Intelligence Officer Training
- DEA Meth Clandestine Lab School
- Firearms Instructor
- Leadership Tioga
- Handling Juvenile Offenders
- NYSPIN Advisory Committee
- Interview and Interrogation School
- NYS Jail Administrators Conference
- NYS Basic Corrections Academy
- NYS Basic Police Course
- Firearms Qualifications Course
- On-Line Sex Predators Seminar
- Operation Safe Child Training
- Crisis-Hostage Negotiations
- Incident Command (300) Course
- Commercial Vehicle Enforcement

# Employee Recognition

## Employee Recognition Yearly Awards

The annual awards ceremony was held during the 2<sup>nd</sup> week of May, to recognize the work and achievements of Sheriff's Office employees. Officers and civilian employees are selected by command staff to receive commendation for outstanding work or achievement during the preceding year. The ceremony is normally held during National Police Week which falls during the week of May 15<sup>th</sup> each year.

### 2009 Achievement Awards

Deputy Alan Bobier

Achievement Medal (Star) - Traffic Arrests

Deputy Julie Kipling

Achievement Medals (Star) - Criminal Arrests

Achievement Medals (Star) - DWI Arrests

CO Jamaal Sanders

Life Saving Medal

E911 Disp. Liz Harris

Medal of Commendation

E911 Disp. Randy Tewksbury

Medal of Commendation

Deputy Adam Bessey

Medal of Commendation

Sr. Investigator Pat Hogan

Croix De Negotiator Laurel

Sr. Investigator Pat Hogan

Gallantry Star

Investigator Rich Hallett

Gallantry Star

Investigator Wayne Moulton

Gallantry Star

Investigator Casey Rhodes

Gallantry Star

Investigator Shawn Nalepa

Gallantry Star

Investigator Brad Talcott

Gallantry Star

### 2009 Service Ribbons

E911 Disp. Kate Albertsman 5Yr Service Ribbon

C.O. Sean Bevilacqua 5Yr Service Ribbon

Deputy John Delmage 5Yr Service Ribbon

E911 Disp. Loral Coral 5Yr Service Ribbon

C.O. Brenda Hubbs 5Yr Service Ribbon

C.O. James Jones 5Yr Service Ribbon

Cook Gene Nolan 5Yr Service Ribbon

Sec to Sheriff Diane Rockwell 5Yr Service Ribbon

C.O. Jamaal Sanders 5Yr Service Ribbon

C.O. Laura Willett 5Yr Service Ribbon

### 2009 Service Ribbons

Jail Sergeant Tim Agan 10Yr Service Ribbon

C.O. Brian Dhuy 10Yr Service Ribbon

C.O. Cindy Iannone 10Yr Service Ribbon

C.O. Tina Kidney 10Yr Service Ribbon

Deputy Cliff Little 10Yr Service Ribbon

Patrol Sergeant Cliff Alexander 15Yr Service Ribbon

E911 Disp. Shelliana Decker 15Yr Service Ribbon

Patrol Sergeant Randy Kipling 20Yr Service Ribbon

C.O. Arthur Wasielewski 20Yr Service Ribbon

Patrol Lieutenant Jeff Anderson 35Yr Service Ribbon

# Community Outreach

## NYS Sheriff's Summer Camp Iroquois

The Summer Camp Program, founded in 1977, was established by the Sheriffs to aid and enhance the development of the state's youth. Each year, as many as 10 children from Tioga County are selected to participate in the program, with all expenses being paid by the Sheriff's Association.

The children are selected with the help and input of area school officials and youth advocates who identify eligible children who they believe will benefit most from the experience.

The program is designed to foster a stronger relationship between the children and law enforcement and to give children, who ordinarily would not have the opportunity, a chance for a summer camp experience.



Located on the shores of Keuka Lake, outdoor learning activities, with professional instruction, are the cornerstone of the camp's recreational program. Team sports are also emphasized as a vehicle to reach comradeship and discipline.

Sheriffs' Offices from across the state volunteer Deputy Sheriffs to supplement the professional staff. The deputies spend a great deal of time with the kids, with many of them conducting demonstrations in the fields of archery, boating, water safety, and police dog exercise, to mention only a few.

## Corrections Union Co-Sponsors Annual Christmas Dinner

For the fifth consecutive year the Tioga County Corrections Union sponsored an Annual Christmas Dinner at the Countryside Community Center in Owego. The event is the brain child of several Corrections Officers who wanted to donate their time and energy to spread Christmas cheer to those who were in need within the community.

Each year the event is co-sponsored by Tioga Opportunities Inc., and is held towards the middle of December. Tioga County Corrections Officers donated, prepared, and served holiday meals with all the fixings to over 300 attendees.

Santa Claus was also on hand to give out wrapped Christmas gifts to the kids.